

**ROWAN COLLEGE AT BURLINGTON COUNTY
PUBLIC MEETING OF THE BOARD OF TRUSTEES**

**Tuesday, June 18, 2019
5:30PM**

**Mount Laurel Campus, Student Success Center
Executive Conference Room 138
1500 College Circle
Mount Laurel, New Jersey**

AGENDA

- I.** Call to Order
- II.** Flag Salute
- III.** Roll Call
- IV.** Statement of Compliance with the Open Public Meetings Act
- V.** Approval of Minutes:
 1. Regular Board Meetings on April 9, 2019 and May 21, 2019
- VI.** President's Report: Dr. Michael A. Cioce, President
 1. Employee of the Year – Gina Yanuzzi
 2. Alumni Trustee – Heather Casparro
 3. Questions
- VII.** Finance/Facilities Committee
 1. Committee Report – Board Chair George Nyikita
 2. Action Resolution(s) for Approval
 - TAB 1:** A Resolution to approve and ratify requested business-related travel
 - TAB 2:** A Resolution to approve and ratify contracts
 - TAB 3:** A Resolution to award a contract to **NJEDge.net** for access to select databases, journals and e-books through the **Virtual Academic Library Environment of New Jersey (VALE-NJ)** in the amount of **\$51,743.35** for fiscal year 2020 (**State Entity, Waiver of Advertising-exception 6 (Library Materials)**)
 - TAB 4:** A Resolution to award a contract to **The College Board** for Accuplacer testing in an amount not to exceed **\$65,000.00** for fiscal year 2020 (**Business Entity Disclosure, Waiver of Advertising-Exception 3 (Sole Source)**)
 - TAB 5:** A Resolution to award a contract to **Pitney Bowes, Inc.** for the purchase of postage through a postage meter in an amount not to exceed **\$130,000.00** for fiscal year 2020 (**State Contract #A41258**)

- TAB 6:** A Resolution to approve a lease agreement with **Pitney Bowes, Inc.** to provide postal equipment, software and services to the College, for a five-year term, in the amount of **\$56,916.00 (State Contract #A41258)**
- TAB 7:** A Resolution to award a contract to **Siemens Building Technologies** for continued maintenance and ATC control services for the College's building automation systems, including fire and access controls, in an amount not to exceed **\$105,000.00** for fiscal year 2020 (**Business Entity Disclosure, Waiver of Advertising-Exception 3 (Sole Source-Proprietary Software)**)
- TAB 8:** A Resolution to award a contract to **W.B. Mason** for office supplies in an amount not to exceed **\$65,000.00** for fiscal year 2020 (**State Contract #88839**)
- TAB 9:** A Resolution to award a contract to **ARI** for fleet management services in an amount not to exceed **\$150,000.00** for fiscal year 2020 (**Shared Services Agreement**)
- TAB 10:** A Resolution authorizing continued participation in the consortium led by Middlesex County College to establish an Inter-local Services Agreements for the purchase of primary and secondary service electricity from **South Jersey Energy** and **Constellation/New Energy** for the term of August 2019 through July 2021 (Pemberton) (**Purchase Consortium**)
- TAB 11:** A Resolution authorizing continued participation in the consortium led by Middlesex County College to establish an Inter-local Services Agreements for the purchase of primary service electricity from **Constellation/New Energy** for the term of August 2019 through July 2021 (Mt. Laurel) (**Purchase Consortium**)
- TAB 12:** A Resolution authorizing continued participation in the consortium led by Middlesex County College to establish an Inter-local Services Agreements for the purchase of secondary service electricity from **Constellation/New Energy** for the term of August 2019 through July 2021 (Mt. Laurel, Mt. Holly and Willingboro) (**Purchase Consortium**)
- TAB 13:** A Resolution to award a contract to **Dell Marketing LP** for the purchase of Dell computers to upgrade specific student labs on campus in an amount not to exceed **\$190,000.00 (State Contract #89967)**
- TAB 14:** A Resolution to approve the purchase of furniture for the various Mt. Laurel campus renovation and upgrade projects from **Krueger International Inc. (KI)** in the amount of **\$58,893.61 (State Contract #81720, Exception 24 (Pricing below State Contract))**

TAB 15: A Resolution to award a contract to **Emerald Business Supply** for the purchase of custodial supplies (paper and plastic) for an amount not to exceed **\$25,000.00** during fiscal year 2020 (**Advertised Bid**)

TAB 16: A Resolution to award a contract to **W.B. Mason** for the purchase of custodial supplies (cleaning supplies and chemicals) for an amount not to exceed **\$16,000.00** during fiscal year 2020 (**Advertised Bid**)

3. Questions

VIII. Personnel Committee

1. Committee Report - Chair Kevin Brown
2. Action Resolution(s) for Approval

TAB 17: A Resolution approving personnel actions for Rowan College at Burlington County

TAB 18: A Resolution to approve the renewal of the College-paid Short-Term Disability (STD) and employee-paid Long-Term Disability (LTD) for all non-affiliated employees to **The Standard Insurance Company** effective July 1, 2019 through June 30, 2020 in the amount of **\$39,400.00** with approximately **\$11,400.00** being funded by employee contributions (**Proposals obtained by HR Broker of Record**)

3. Questions

IX. Academic Committee

1. Committee Report – Chair Jamie Martin
2. Action Resolution(s) for Approval

TAB 19: A Resolution to approve the substantive change proposal to reclassify RCBC's Willingboro Center as another instructional site

TAB 20: A Resolution to approve the Establishment of a Hospitality and Tourism Certificate (CRT.HOS)

TAB 21: A Resolution to authorize Rowan College at Burlington County (RCBC) to enter into agreements with area businesses for tuition reimbursement and the development of specialized courses and/or training programs

- a. Holt Logistics, Inc. – third party billing and in-county tuition

TAB 22: A Resolution to approve application for and acceptance of the competitive grant funds for fiscal year 2020 provided by Workforce Innovation and Opportunity Act of 2014, (WIOA) Title II, Adult Education and Literacy

Consolidated Adult Basic Skills and Integrated English Literacy and
Civics Education Grant Programs Continuation Application

3. Questions

- X.* Comments from the Public
- XI.* Comments from the Board
- XII.* Other Business
- XIII.* Executive (Closed) Session - Motion to Convene Executive Session (if applicable)
- XIV.* Adjournment