

**ROWAN COLLEGE AT BURLINGTON COUNTY
PUBLIC MEETING OF THE BOARD OF TRUSTEES**

**Tuesday, April 19, 2022
5:30PM**

Host Location: Rowan College at Burlington County, Mount Holly Campus, One High Street, Culinary Arts Center, Conference Room 234, Mount Holly, NJ

AGENDA

- I.** Call to Order – Robin A. Walton, Board Chair
- II.** Flag Salute
- III.** Roll Call
- IV.** Statement of Compliance with the Open Public Meetings Act
- V.** Nominations for Treasurer to the Board of Trustees
- VI.** Appointment of Liaison to the College Foundation Board of Trustees
- VII.** Appointments to the Rowan College at Burlington County Board of Trustees’ Committees: Academic and Finance Facilities Committees
- VIII.** Approval of Minutes:
 - 1. Regular Board Meeting on March 15, 2022
- IX.** President’s Report: Dr. Michael A. Cioce, President
 - 1. Introduction of Chef Desmond Keefe and RCBC Culinary Students
 - 2. Recognition of Service and Presentation of Retirement Resolution:
 - Dr. Elizabeth Price – Associate Dean of S.T.E.M.
 - 3. Questions
- X.** Finance/Facilities Committee
 - 1. Committee Report – Chair Dorion Morgan
 - 2. Action Resolution(s) for Approval
 - TAB 1:** A Resolution to approve and ratify requested business-related travel
 - TAB 2:** A Resolution to approve and ratify certain agreements and contracts
 - TAB 3:** A Resolution to approve the adoption/affirmation of certain Board policies
 - TAB 4:** A Resolution establishing Rowan College at Burlington County as a Stigma-Free Zone for Mental Health Awareness
 - TAB 5:** A Resolution authorizing Amendment to Contract with Looney Advertising and Branding for Digital Marketing Services during fiscal year 2022

- TAB 6:** A Resolution to approve the adoption of the Rowan College at Burlington County Emergency Operations Plan
- TAB 7:** A Resolution to award a contract to **360 Translation International Inc.** to provide interpreting services, in the amount of **\$70,000.00**, on a billable hourly basis, for fiscal year 2023
- TAB 8:** A Resolution to approve a contract with **Brown & Brown** to be the College's Health Insurance Broker/Consultant for a one-year term
- TAB 9:** A Resolution to award a contract to **CBTS** to replace the College's existing telephone services with their hosted Unified Communication as a Service (UCaaS) including VOIP telephony, collaboration, mobility and handsets; related products, in the amount of \$12,034.00 per month, for a sixty (60) month term, for a total contract amount not to exceed \$755,374.00 (NJ Edge Contract #269EMCPS-19-003)

3. Questions

XI. Personnel Committee

1. Committee Report - Chair Kevin Brown
2. Action Resolution(s) for Approval

TAB 10: A Resolution to approve personnel actions for Rowan College at Burlington County

TAB 11: A Resolution approving the President's recommendation to award promotion to certain faculty

3. Questions

XII. Academic Committee

1. Committee Report – Chair, Dr. James Kerfoot
2. Action Resolution(s) for Approval
3. Questions

XIII. Comments from the Public

XIV. Comments from the Board

XV. Other Business

XVI. Executive (Closed) Session - Motion to Convene Executive Session (if applicable)

XVII. Adjournment