

**ROWAN COLLEGE AT BURLINGTON COUNTY  
PUBLIC MEETING OF THE BOARD OF TRUSTEES**

**Tuesday, April 18, 2023  
5:30PM**

**Host Location: Rowan College at Burlington County, Mount Holly Campus, Culinary Arts Center, Room 234, 21 Mill Street, Mount Holly, NJ**

**AGENDA**

- I.** Call to Order – Dr. Anthony C. Wright, Board Chair
- II.** Flag Salute
- III.** Roll Call
- IV.** Statement of Compliance with the Open Public Meetings Act
- V.** Approval of Minutes:
  - I.** Regular Board Meeting on March 21, 2023
- VI.** Correspondence:
  - I.** The Board of Trustees received correspondence on April 18, 2023, dated April 12 from Bonnie McCleary. A response will be sent by Dr. Cioce as Secretary to the Board.
- VII.** President’s Report: Dr. Michael A. Cioce, President
  - I.** Questions
- VIII.** Finance/Facilities Committee
  - 1.** Committee Report – Chair Dorion Morgan
  - 2.** Action Resolution(s) for Approval
    - TAB 1:** A Resolution to approve and ratify requested business-related travel
    - TAB 2:** A Resolution to approve and ratify agreements and contracts
    - TAB 3:** A Resolution to approve a contract to **CME Associates Inc.** to provide professional services for a boundary survey and related services on the Pemberton Campus in an amount not to exceed **\$42,135.00 (Shared Services Agreement-County pre-qualified list)**
    - TAB 4:** A Resolution to approve a contract to **T&M Associates** to provide professional services related to the environmental remediation of the Pemberton Campus in an amount not to exceed **\$199,250.00 (Shared Services Agreement-County pre-qualified list)**
    - TAB 5:** A Resolution to approve an amendment to the contract with **Pennoni Associates Inc.** to provide an increased level of professional services for the Solar Feasibility Project in the amount of **\$100,000.00** and a new not to exceed the amount of **\$180,000.00**

**TAB 6:** A Resolution to reaffirm the qualified list of collection agencies to be used by the College Office of Student Accounts for fiscal year 2024 (**Advertised RFQ/P, “Fair & Open” process, Exception 14) (Collections-student loans), Formal proposals obtained-Extension Option Available)**

**TAB 7:** A Resolution to award a contract extension to **TouchNet Information System, Inc.** for the provision of electronic refunding services, payment plans and online payment processing for fiscal year 2024 (**Advertised RFQ/P, “Fair & Open” process, Exception 1 (Professional services), Formal proposals obtained)**)

3. Questions

**IX.** Personnel Committee

1. Committee Report - Chair Kevin Brown
2. Action Resolution(s) for Approval

**TAB 8:** A Resolution to approve personnel actions for Rowan College at Burlington County

**TAB 9:** A Resolution to approve a contract with **Horizon Blue Cross Blue Shield of NJ** to provide Medical/Rx coverage for college employees’ premiums in an amount not to exceed **\$5,500,000.00** for the period of May 1, 2023 through June 30, 2024

**TAB 10:** A Resolution to approve of president’s recommendation to award promotion to certain faculty (**Academic related Resolution being Prepared**)

3. Questions

**X.** Academic Committee

1. Committee Report – Chair Dr. James Kerfoot
2. Action Resolution(s) for Approval

**TAB 11:** A Resolution to establish a 3+1 Pathway for Rowan College at Burlington County students enrolled in an Associate of Science Degree in Construction Management or Business Administration to pursue a Bachelor of Arts Degree in Construction Management from Rowan University

3. Questions

**XI.** Comments from the Public

**XII.** Comments from the Board

**XIII.** Other Business

*XIV.* Executive (Closed) Session - Motion to Convene Executive Session (if applicable)

*XV.* Adjournment