

ROWAN COLLEGE AT BURLINGTON COUNTY

**BOARD OF TRUSTEES
REGULAR PUBLIC MEETING**

Tues., February 15, 2022

**Host: Mount Laurel Campus, Student Success Center
Executive Conference Room 138
1500 College Circle
Mount Laurel, New Jersey**

MINUTES

CALL TO ORDER

Board of Trustees Vice Chair Dr. James Kerfoot welcomed everyone in attendance and called the meeting to order at 5:32PM.

FLAG SALUTE

The meeting was opened with the Flag Salute by all in attendance.

SWEARING IN NEW RCBC TRUSTEES

Vice Chair Dr. James Kerfoot introduced and welcomed Ms. Regina (Gina) Reed as a newly appointed Trustee to the Rowan College at Burlington County Board of Trustees.

Ms. Reed was appointed by the Burlington County Board of Commissioners at their meeting on February 9, 2022, for a four-year term to expire on October 31, 2025. Trustee Reed will replace former Trustee Jamie Martin whose term expired October 31, 2021. Ms. Reed is employed in the Office of the Superintendent for the Riverside Township Public School District, Riverside, New Jersey.

Also, Trustee Kevin Brown, whose term expired October 31, 2021, was reappointed by the Burlington County Board of Commissioners at their meeting on February 9, 2022, for a four-year term to expire on October 31, 2025. Trustee Brown is a valued member of the RCBC Board of Trustees and he also serves as the Personnel Committee Chair.

Solicitor Grant administered the Oaths of Allegiance and Oaths of Office. The Board of Trustees, President Michael Cioce, and all meeting attendees welcomed Ms. Regina Reed to the Board and congratulated Trustee Kevin Brown on his reappointment. The Oaths have been officially signed.

ROLL CALL

Board Present: Mr. James Anderson, Mr. Kevin Brown, Dr. James Kerfoot, Mr. Raymond Marini, Mr. Dorion Morgan, Mr. George Nyikita, Mr. Gino Pasqualone, Ms. Regina Reed, Ms. Robin Walton, Dr. Anthony Wright, Ms. Rebekah Feinberg (Alumni Trustee)

Board Absent: Mr. Mickey Quinn

RCBC Present: Dr. Michael A. Cioce (President and Board Secretary), Dr. Karen Archambault, Ms. Leidalis Cardona, Mr. Matthew Farr, Ms. Shelley Geehr, Dr. Martin Hoffman, Mr. Kevin Kerfoot, Dr. Mark Meara, Ms. Anna Payanzo Cotton, Mr. David Quinnan, Dr. Anita Rudman, Ms. Michelle Russell, Dr. David Spang, Ms. Nicole Tavares, Mr. Greg Volpe, Mr. Jonathan Weisbrod, Mr. William Whitfield, Ms. Kelly Grant (Board Solicitor) and Ms. Lynne Marie Devericks (Board Recorder)

Guests: Foundation Board Members: Ms. Karen Albanese, Ms. Amy Webb, Mr. Eric Elmore, Ms. Janice Lovequist

Ms. Fannon Albanese's family: Ashley Nwankwo, Rebekah Fannon, Shana Fannon, Matthew Fannon, Jordan Donovan, Londyn Donovan, Zikora Nwankwo

PUBLIC ANNOUNCEMENT

Ms. Lynne Marie Devericks read the following statement: "In compliance with the Open Public Meetings Act, the Board passed a resolution on November 23, 2021, setting forth the date, time, and location of the regular meetings of the Board of Trustees, which resolution was, within seven days of passage, posted on the College Website, sent to *The Burlington County Times*, *The Courier-Post*, *The Trenton Times*, and the Burlington County Clerk."

MINUTES

Vice Chair Kerfoot requested a motion to approve the minutes of the Regular Board Meeting on January 18, 2022, as submitted. The motion was made by Trustee Kevin Brown, with a second by Trustee Dorion Morgan, and one abstention by Dr. James Kerfoot. The minutes were approved as written with nine in favor, one abstention, and none opposed. There were no questions.

REPORTS

1) President's Report:

- The President's Report was presented in written form to the Board, which included news and events from January 18, 2022 to February 15, 2022.

- The On-Campus Crime and Fire Incident Report prepared by Captain Edmund Johnson was presented in written form to the Board for the period January 5, 2022 to February 2, 2022.
- President Cioce introduced Ms. Karen Albanese, Chair of the RCBC Foundation, who he invited to the Board Meeting this evening. Dr. Cioce shared that as Interim President and working with the College's and Foundation's Trustees, Karen Albanese quickly proved to the now President that she was extremely invested in the College. Ms. Albanese is an alumna of this institution, some of her children have attended RCBC in some capacity, and she has been vital to the success of the fundraising arm of our College's Foundation. Ms. Albanese assumed the position of Chair in February 2020 and her term has come to a close. President Cioce considers Ms. Albanese a friend and someone this institution is lucky to have in our network.

President Cioce proceeded with reading the proclamation recognizing Ms. Albanese's contributions to the College, and he presented the proclamation to her, a copy of which will be made part of the public minutes. Dr. Cioce also recognized RCBC Foundation Trustees in attendance, as well as members of Ms. Albanese's family. Chair Nyikita and the Board of Trustees thanked Ms. Albanese for her service to the Foundation Board, the College and the community.

- President Cioce announced that February is Black History Month and the College celebrated the return of an in-person fashion show in partnership with Atlantic City Fashion week. The show took place in the Student Success Center and was well attended.
- Saxbys' first student CEO, Owen Taylor, participated in the fashion show. President Cioce announced that the official opening date of the Saxbys Café is in March 2022. We will send more information to the College community and the Trustees as it becomes available.
- Give Kids A Smile Day also returned to an in-person event on February 4, 2022, and was an amazing success. RCBC's Dental Hygiene Clinic was filled to capacity. The clinic treated 40 patients with exams, cleanings, and any work that could be completed in one visit. The total value of the work provided to the children of our community by dentists and hygienists, some of whom are alum/students, was approximately \$23,000.

President Cioce invited questions. With no questions, this concluded the President's Report.



Rowan College at Burlington County Board of Trustees
FEBRUARY 15, 2022

PROCLAMATION

WHEREAS, Rowan College at Burlington County values affordable, high-quality education that is accessible to all;

WHEREAS, the RCBC Foundation and its donors provide a critical service to RCBC students by raising money for programs, student support and scholarships;

WHEREAS, the RCBC Foundation is comprised of outstanding community leaders who volunteer their time, expertise and connections to support the college and students;

WHEREAS, Ms. Karen Albanese has worked tirelessly to advance the missions of both the college and the RCBC Foundation as a Foundation Trustee for nearly nine years;

WHEREAS, Ms. Albanese has served with distinction as the Foundation Board Chair from February 2020 until the term's end in February 2022, and intends to continue her important service to the college as Foundation Trustee.

NOW THEREFORE, BE IT PROCLAIMED by the Rowan College at Burlington County Board of Trustees, now assembled in public session on the 15th day of February 2022, to honor Ms. Karen Albanese for her outstanding achievements as RCBC Foundation Chair and her continued service to the college, the foundation and, most importantly, RCBC students.

George Nyikitta
Board Chair

Dr. Michael A. Cioce
College President and Board Secretary

2. Board Reports

- A. Finance/Facilities Committee:** Vice Chair Dr. James Kerfoot reported:
The Finance/Facilities Committee met on Tues., February 8, 2022, at 3:00PM, and the Committee discussed various finance and facilities matters.

Vice Chair Kerfoot proceeded with a review of Tabs 1 through 4 for the Board's consideration:

Finance/Facilities Committee Action (Resolution(s) for Approval)

- Tab #1:** Resolution #2022-046-01, A Resolution to approve and ratify requested business-related travel.
- Tab #2:** Resolution #2022-046-02, A Resolution to approve and ratify certain agreements and contracts.
- Tab #3:** Resolution #2022-046-03, A Resolution to approve the adoption/affirmation of certain Board policies.
- Tab #4:** Resolution #2022-046-04, Approval to amend and accept the fiscal year 2022 Strengthening Career and Technical Education (CTE) for the 21st Century Act (Perkins V) from the New Jersey Department of Education, in the amount of \$492,172.00.

Vice Chair Kerfoot invited questions on the resolutions and there were none. The Vice Chair requested a motion to move Tabs 1 through 4, as recommended by the Finance/Facilities Committee. With a motion by Trustee James Anderson, and a second by Trustee Raymond Marini, the Board approved Resolutions 1 through 4 with all in favor and none opposed.

This concluded the Finance/Facilities Committee Report.

**ROWAN COLLEGE at BURLINGTON COUNTY
BOARD OF TRUSTEES MEETING
February 15, 2022**

RESOLUTION #2022-046-01

TO APPROVE AND RATIFY REQUESTED BUSINESS-RELATED TRAVEL

APPROVE

1) Grant-Funded Travel

None

2) Operational

Dr. Michael A. Cioce, President, AACC 2022 Convention, New York, NY, April 30 – May 3, 2022, \$2,500.00.

Jonathan Weisbrod, Assistant Professor, Mathematics, S.T.E.M. Division, Critical Issues in Mathematics Education 2022 Workshop: Initiating, Sustaining, and Researching Mathematics Department Transformation of Introductory Courses for S.T.E.M. Majors, Berkeley, CA, March 15 – 19, 2022, To be funded by MSRI, no cost to College.

Jonathan Weisbrod, Assistant Professor, Mathematics, S.T.E.M. Division, Mu Alpha Theta Governing Council Meeting prior to 2022 National Convention, Arlington, VA, July 7 – 12, 2022, No cost to RCBC - All expenses to be reimbursed by Mu Alpha Theta.

Heather Wentzel, Senior Digital Marketing Specialist, Strategic Marketing and Communications, NCMPR National Conference, Aurora, CO, March 23 – 26, 2022, \$1,903.33.

Dr. Karen Archambault, VP Enrollment Management and Student Success, ACE Learner Lab, Washington, DC, March 17 – 18, 2022, \$500.00

Elizabeth Nesius, Associate Dean, Liberal Arts Division, ACE Learner Lab, Washington, DC, March 17 – 18, 2022, \$500.00

Malik Abdul-Jabbaar, Instructor, Communications and Humanities, Liberal Arts Division, ACE Learner Lab, Washington, DC, March 17 – 18, 2022, \$500.00

RATIFICATION

1) **Grant-Funded Travel**

None

2) **Operational**

Edward Biebel, Clinical Simulation Manager, Paramedic Sciences, IMHS Delivers Conference Virtual and hosted in Los Angeles, CA, January 15 – 19, 2022, \$695.00

Dr. Amber Ciccanti, Professor of Criminal Justice, Liberal Arts Division, ITC Conference, Las Vegas, NV, February 19 – 24, 2022, \$2,180.21

Dr. Karen Archambault, VP Enrollment Management and Student Success, 2022 NACADA Conference, Norfolk, VA, March 6 - 9, 2022, \$1,450.00

REIMBURSEMENT

None

*******CERTIFICATION OF THE SECRETARY*******

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Rowan College at Burlington County, by the vote below indicated, at the **Board Meeting held on Tuesday, February 15, 2022**, and on the Mount Laurel Campus, Student Success Center, Mount Laurel, New Jersey

Trustee	Mtn	Snd	Aye	Nay	Abn	Abs	Nvt	
Voice Vote								
Roll Call								
1 James C. Anderson, Jr.								1
2 Kevin Brown								2
3 James Kerfoot, Vice Chair								3
4 Raymond Marini								4
5 Dorion Morgan								5
6 George Nyikita, Chair								6
7 Gina Pasqualone								7
8 Mickey Quinn								8
9 Regina Reed								9
10 Robin A. Walton								10
11 Anthony Wright								11
Legend: Mtn = Motion; Snd =Second; Aye= Aye; Nay= Nay; Abn=Abstain; Abs=Absent; Nvt=Not Voting								

 George Nyikita
 Chairperson

 Dr. Michael A. Cioce
 Board Secretary

**ROWAN COLLEGE at BURLINGTON COUNTY
BOARD OF TRUSTEES MEETING
February 15, 2022**

RESOLUTION #2022-046-02

TO APPROVE AND RATIFY AGREEMENTS AND CONTRACTS

FOR APPROVAL:

To approve a professional consultant contract with **Minding Your Mind** for a student success event speaker to present on LGBTQIA awareness week, changing minds: stories over stigma presentation, on April 4, 2022, in the amount of \$500.00.

To approve a professional services consultant contract with **ProVerify** for a financial aid consultant services, for the period 2/21/22 to no later than May 27, 2022, in the amount of \$19,110.00.

To approve the **Alternate Pain Management Grant and Business Associate Agreement** between Rowan College at Burlington County and the New Jersey Department of Human Services, Division of Mental Health and Addiction Services (DMHAS), effective October 1, 2021 through March 31, 2022, to use, disclose, create, receive, maintain or transmit protected health information (“PHI”) on behalf of the NJDHS in connection with RCBC’s performance of its obligations under the Agreement.

FOR RATIFICATION:

To ratify an agreement renewal with **Economic Modeling, LLC (EMSI)**, for the Career Coach Website and plug in for OIT, for a one (1) year term, in an amount of \$19,000.00.

To ratify a professional consultant contract with **Any Excuse for a Party** for a student success event, metro mocktails and silent disco package, on November 18, 2021, in the amount of \$4,000.00.

To ratify a professional consultant contract with **Party Crew, LLC** for a student success event, stuff a plush, on February 9, 2022, in the amount of \$2,000.00.

To ratify a commercial lease agreement with **Lollipop Recording, LLC, Jason Ruch**, for studio rental for ETS 105-100, for laboratory session/studio session, for a 15-week term, beginning January 25, 2022 and expiring May 15, 2022, in an amount of \$4,200.00.

To ratify a professional consultant contract with **Barbara Haas Thornton** for a student event, valentine themed caricatures, for the Student Success department, on Tuesday, February 8, 2022, in an amount of \$460.00.

To ratify a professional consultant contract with **ABC Consulting**, for Project Management training in WDI, for a term to expire on June 31, 2022, in the amount of \$10,000.00. (Granted funded)

*******CERTIFICATION OF THE SECRETARY*******

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Rowan College at Burlington County, by the vote below indicated, at the **Board Meeting held on Tuesday, February 15, 2022**, and on the Mount Laurel Campus, Student Success Center, Mount Laurel, New Jersey

Trustee	Mtn	Snd	Aye	Nay	Abn	Abs	Nvt	
Voice Vote								
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Legend: Mtn = Motion; Snd =Second; Aye= Aye; Nay= Nay; Abn=Abstain; Abs=Absent; Nvt=Not Voting								

 George Nyikita
 Chairperson

 Dr. Michael A. Cioce
 Board Secretary

**ROWAN COLLEGE at BURLINGTON COUNTY
BOARD OF TRUSTEES MEETING
February 15, 2022**

RESOLUTION #2022-046-03

ADOPTION/AFFIRMATION OF CERTAIN BOARD POLICIES

WHEREAS, the Board requested that College administrative staff, along with counsel, review existing Board Policies and provide advice and recommendations regarding said policies; and

WHEREAS, at its request, the College has provided the Board with certain draft and amended policies; and

WHEREAS, the various Committees of the Board have undertaken a review of the proposed policies and have recommended that the proposed policies be affirmed, which may require the modification of certain existing policies; and

WHEREAS, the Board concurs with the recommendations of the various Committees and has determined to take formal action with respect thereto;

NOW, THEREFORE, be it resolved by the Trustees of the College now assembled in public session this 15th day of February 2022, that:

1. The policies attached hereto and incorporated herein by reference be approved and adopted as written.
2. Be it further resolved that the policies attached hereto are effective immediately.
3. Be it further resolved that the College is authorized to do all things legal and proper to finalize College policies in accordance with the attached, including incorporating any amendments or modifications of existing policy.

**ROWAN COLLEGE AT BURLINGTON COUNTY
BOARD OF TRUSTEES MEETING**

February 15, 2022

BOARD POLICIES UPDATES

	Policy No.	Title
1	152	Relocation and Moving Expenses

*******CERTIFICATION OF THE SECRETARY*******

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Rowan College at Burlington County, by the vote below indicated, at the **Board Meeting held on Tuesday, February 15, 2022**, and on the Mount Laurel Campus, Student Success Center, Mount Laurel, New Jersey

Trustee	Mtn	Snd	Aye	Nay	Abn	Abs	Nvt	
Voice Vote								
Roll Call								
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 George Nyikita
 Chairperson

 Dr. Michael A. Cioce
 Board Secretary



BOARD POLICY

No. 152

TITLE: Relocation and Moving Expenses
DATE ADOPTED: February 15, 2022
EFFECTIVE DATE: February 15, 2022
SUPERSEDES: March 16, 2021 & October 18, 1983

With the approval of the President of Rowan College at Burlington County, individuals employed as President, Vice President, or other positions deemed appropriate by the President may be compensated for relocation and moving expenses to this institution not to exceed \$3,000.

All costs associated with such allowance must be fully documented and approved in accordance with applicable administrative procedures.

President

Date:

Chairman

Date:

**ROWAN COLLEGE at BURLINGTON COUNTY
BOARD OF TRUSTEES MEETING
February 15, 2022**

RESOLUTION #2022-046-04

**APPROVAL TO AMEND THE FISCAL YEAR 2022 STRENGTHENING CAREER AND
TECHNICAL EDUCATION (CTE) FOR THE 21ST CENTURY ACT (PERKINS V)
FROM THE NEW JERSEY DEPARTMENT OF EDUCATION,
IN THE AMOUNT OF \$492,172.00**

WHEREAS, the Board of Trustees of Rowan College at Burlington County (hereinafter referred to as Board of Trustees) received notification from the New Jersey Department of Education (NJDOE), Office of Career and Technical Education, that it is eligible to amend the grant in the amount of \$492,172.00 for fiscal year 2022; and

WHEREAS, Rowan College at Burlington County believes there is a need for funding to improve academic career and technical education programs; and

WHEREAS, fiscal year 2022 Perkins V grant resources will be used to improve teaching and instruction of College career and technical education programs in the Liberal Arts and Science, Technology, Engineering, and Mathematics Divisions and student services. Perkins V funding will also be used for allowable activities related to career services, tutoring, student success, professional development and institutional research; and

WHEREAS, to facilitate student instruction, using relevant, up-to-date programming that meets business and industry standards, fiscal year 2022 Perkins V grant expenditures will focus on the purchase of equipment, instructional salaries, materials and supplies for academic programs such as: Health Information Technology, Geospatial, Human Services, Electronic Engineering Technology, Mechanical Engineering Technology, Nursing, Biotechnology, Diagnostic Medical Sonography, Culinary Arts, Radiography, Dental Hygiene, Fashion Design, Entertainment Technology, Photography, Cybersecurity, and Criminal Justice. The type of instructional equipment, materials and supplies that may be purchased includes industry-required equipment, laboratory supplies, print and database resources, instructional software and computers; and

WHEREAS, Rowan College at Burlington County agrees to amend the Postsecondary Federal/State Vocational Fiscal Year 2022 One-Year Spending Plan in accordance with the Fiscal Year 2022 Perkins V Grant Guidelines, and all other appropriate state and federal rules and regulations; and

WHEREAS, submission of the One-Year Spending Plan to the NJDOE, Office of Career and Technical Education, and approval by the Board of Trustees are required for funding approval;

NOW, THEREFORE, be it resolved by the Trustees of the College now assembled in public session this 15th day of February 2022, hereby authorizes the College to amend the Perkins V Fiscal Year 2022 funding amount of \$492,172.00.

*******CERTIFICATION OF THE SECRETARY*******

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Rowan College at Burlington County, by the vote below indicated, at the **Board Meeting held on Tuesday, February 15, 2022**, and on the Mount Laurel Campus, Student Success Center, Mount Laurel, New Jersey

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Legend: Mtn = Motion; Snd =Second; Aye= Aye; Nay= Nay; Abn=Abstain; Abs=Absent; Nvt=Not Voting								

 George Nyikita
 Chairperson

 Dr. Michael A. Cioce
 Board Secretary

B. Personnel Committee: Committee Chair Kevin Brown reported:

Committee Chair Kevin Brown announced that the Personnel Committee met in person on Wed., February 9, 2022, at 4:00PM, and the Committee discussed various personnel matters.

This concluded the Personnel Committee Report and Committee Chair Brown proceeded with a review of Tabs 5 through 7 for the Board's consideration:

Personnel Committee Action (Resolution(s) for Approval)

Tab #5: Resolution #2022-046-05, A Resolution approving personnel actions for Rowan College at Burlington County.

Tab #6: Resolution #2022-046-06, A Resolution approving the President's recommendation to reaffirm tenure and continue the appointments of certain tenured faculty holding academic rank.

Tab #7: Resolution #2022-046-07, A Resolution approving the President's recommendation to reappoint non-tenured instructors.

Vice Chair Kerfoot requested a motion to move Tabs 5 and 7, as recommended by the Personnel Committee. With a motion by Trustee Raymond Marini, and a second by Trustee Dorion Morgan, the Board approved Resolutions 5 through and 7 with all in favor and none opposed.

There were no questions.

**ROWAN COLLEGE at BURLINGTON COUNTY
BOARD OF TRUSTEES MEETING
February 15, 2022**

RESOLUTION #2022-046-05

**TO APPROVE PERSONNEL ACTIONS FOR
ROWAN COLLEGE at BURLINGTON COUNTY**

WHEREAS, Rowan College at Burlington County has identified the need for additions, modifications and separation of employment of certain positions; and

WHEREAS, the following were determined to meet the qualifications that best meet the needs of the college in the designated departments for the following vacancies, namely;

Eric Bradham as PT Custodian at \$14.50/hour;
Claire Kelly as PT Information Specialist/Librarian at \$20/hour;
Sofia Abreu as Career Services Manager at \$68,000;
Anthony Marchetta as PT Praxis Lab/Coordinator at \$23/hour;
Michael D'Agostino as Electronic Resources Information Specialist at \$42,000
Joshua Postalwaite as Assistant Director of Outreach & Admissions at \$55,000;
Lynda Smith as PT EOF Counselor at \$20/hour;
Jenna Schellhas as PT Title III Assistant at \$20/hour;
Malik Howard as Coordinator as Title III Minority Male & Low-Income Program
Coordinator at \$43,000; and

WHEREAS, the following internal individuals were found to meet the qualifications that best meet the needs of the college in the designated departments, namely;

Alexis Jenkins as Assistant Director of EOF at \$55,000;
Chevon Matthews as Supervisor of STEM Labs at \$59,000; and

Salary Adjustments

Ashley Pezzola as PT Academic Advisor at \$16/hour;
Stacey Ayala as PT Notetaker at \$14/hour;
Carol Weisbrod as PT Notetaker at \$14/hour;
Bethy Reyna as HRIS Analyst at \$57,787;
Jen Delio as Payroll Specialist at \$44,489.07; and

Title Changes

James Lawless as Extension of Acting Assistant Director of Testing & Tutoring from 2/1/22 until no later than 4/15/22;

WHEREAS, the following were determined to meet the qualifications that best meet the needs of the college in the designated academic areas for the following adjunct and part-time trainer listings, namely;

Adjuncts, STEM;
Gauntt, Kiersten; and

Adjuncts, Liberal Arts;
Booker, Lauren; and

Adjuncts, Nursing and Health Sciences;
Webb Fulmer, Julia; and

Trainers;
None; and

EMT Trainers/EMT Aides;
None; and

WHEREAS, the President recommended to the Personnel Committee who subsequently is recommending to the full Board, the separation of employment of employees, namely;

Patricia Price, Nursing Program Success Manager, Health Sciences;
Rebecca Langbein, Laboratory Technician, STEM;
Betty McCauley, PT Notetaker, EMSS;
Shannon Williams, Nursing Instructor, Health Sciences;
Marissa Wood-Roletter, Student Success Coordinator; EMSS;
Erin Casne, Honors Coordinator, EMSS;
Angel Rios, Custodian, Facilities; and

WHEREAS, the President recommended to the Personnel Committee who subsequently is recommending to the full Board, the termination of employment of employees, namely;

Adwoa Koon, PT Human Resources Assistant, Human Resources;
Vanessa Ridgway, Temporary Nursing Instructor, Health Sciences; and

WHEREAS, the President recommended to the Personnel Committee who subsequently is recommending to the Board of Trustees, the approval and ratification of the following leave of absences, namely;

Scott Abbamante, EMSS, Paid Intermittent LOA;
Linda Higgins, EMSS, Paid Intermittent LOA;
Donna Vandergrift, Liberal Arts, Paid Intermittent LOA;
Michelle Harkins, Liberal Arts, Paid LOA;
Mindi Cahall, Marketing, Paid LOA;

Ashley Brock, Facilities, Paid LOA; and

WHEREAS, the President recommended to the Personnel Committee who subsequently is recommending to the Board of Trustees, the approval and ratification of eliminating certain positions from the college, namely;

None; and

WHEREAS, the Board of Trustees has the authority to appoint or modify said full time vacancies and positions and to determine issues of lawful and appropriate compensation and applicable related employee benefits for a full-time employees and/or separate said employees;

NOW, THEREFORE, be it resolved by the Trustees of the College now assembled in public session this 15th day of February 2022, hereby approves the above stated personnel actions for Rowan College at Burlington County.

*******CERTIFICATION OF THE SECRETARY*******

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Rowan College at Burlington County, by the vote below indicated, at the **Board Meeting held on Tuesday, February 15, 2022**, and on the Mount Laurel Campus, Student Success Center, Mount Laurel, New Jersey

Trustee	Mtn	Snd	Aye	Nay	Abn	Abs	Nvt	
Voice Vote								
Roll Call								
1 James C. Anderson, Jr.								1
2 Kevin Brown								2
3 James Kerfoot, Vice Chair								3
4 Raymond Marini								4
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6 George Nyikita, Chair								6
7 Gino Pasqualone								7
8 Mickey Quinn								8
9 Regina Reed								9
10 Robin A. Walton								10
11 Anthony Wright								11
Legend: Mtn = Motion; Snd =Second; Aye= Aye; Nay= Nay; Abn=Abstain; Abs=Absent; Nvt=Not Voting								

 George Nyikita
 Chairperson

 Dr. Michael A. Cioce
 Board Secretary

**ROWAN COLLEGE at BURLINGTON COUNTY
BOARD OF TRUSTEES MEETING
February 15, 2022**

RESOLUTION #2022-046-06

**APPROVAL OF PRESIDENT'S RECOMMENDATION TO REAFFIRM TENURE AND
CONTINUE THE APPOINTMENTS OF CERTAIN TENURED FACULTY HOLDING
ACADEMIC RANK**

WHEREAS, the Provost of Rowan College at Burlington County has reviewed the performance evaluation of certain tenured faculty holding academic rank for reaffirmation of tenure and continued appointment to the next Academic Year, 2022-2023, in light of all appropriate institutional needs, policies, criteria and requirements; and

WHEREAS, the Provost, in the exercise of his best professional judgment, has determined that the reaffirmation of tenure and continued appointment of certain tenured faculty holding academic rank would effectively serve the mission and goals of the College and is consistent with all appropriate institutional needs, policies, criteria and requirements governing reaffirmation of tenure and continued appointment of tenured faculty holding academic rank; and

WHEREAS, the Provost made the recommendation to the President of Rowan College at Burlington County (hereinafter referred to as President) to reaffirm tenure and continue the appointments of certain tenured faculty holding academic rank; and

WHEREAS, the Board of Trustees of Rowan College at Burlington County (hereinafter referred to as Board of Trustees) has received a recommendation from the President, to reaffirm tenure and continue the appointments of certain tenured faculty holding academic rank;

NOW THEREFORE, be it resolved that the Board of Trustees assembled in public session this 15th day of February 2022, hereby accepts the recommendation of the President to reaffirm tenure and continue the appointments of certain tenured faculty holding academic rank; and

BE IT FURTHER RESOLVED, that the Board of Trustees approves the reappointment of the following named tenured faculty holding academic rank (Supplement B):

SUPPLEMENT B

**APPROVAL OF PRESIDENT'S RECOMMENDATION TO REAFFIRM TENURE AND
CONTINUE THE APPOINTMENTS OF CERTAIN TENURED FACULTY HOLDING
ACADEMIC RANK**

Alexander, Jonathan	Professor
Bailey, Jeffrey	Assistant Professor
Baldt, Erika	Associate Professor
Bourne, Crystal	Assistant Professor
Brendle, Elizabeth	Assistant Professor
Burrell, Tina	Assistant Professor
Ciccanti, Amber	Instructor
Cohill, Patricia	Assistant Professor
Francis-Denton, Corvena	Assistant Professor
Gartner, Russell	Assistant Professor
Gazzara, Christopher	Assistant Professor
Gicking-Aspden, Jessica	Assistant Professor
Harkins, Michelle	Assistant Professor
Huttner, Walter	Assistant Professor
Judge, James	Assistant Professor
Kerwick, John	Assistant Professor
Lavertu, Elizabeth	Associate Professor
Mailhiot, Brooke	Assistant Professor
Mariano, Kenneth	Assistant Professor
Meola, Jianene	Assistant Professor
Mihalik, Priti	Instructor
Muyesser, Meral	Assistant Professor
Osmond, Erica	Associate Professor
Papazis, Elias	Instructor
Parker, Lisa	Assistant Professor
Rienzi, Jennifer	Assistant Professor
Rittenhouse, Joyce	Assistant Professor
Rizzo, Joseph	Assistant Professor
Ruocco, Tiffany	Assistant Professor
Sedar, Brina	Assistant Professor
Sherlock, Terrence	Assistant Professor
Simber, Christopher	Assistant Professor
Spiehs, Colleen Glavin	Professor
Stewart, Laura	Assistant Professor
Tokazewski, Anne	Assistant Professor

Veneziale, Diane	Assistant Professor
Warner, Paul	Instructor
Weisbrod, Jonathan	Assistant Professor
Wend, William	Assistant Professor
Whitfield, William	Assistant Professor
Yanuzzi, Gina	Assistant Professor
Zamkotowicz, Marc	Assistant Professor
Zimnes, Faith	Assistant Professor

*******CERTIFICATION OF THE SECRETARY*******

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Rowan College at Burlington County, by the vote below indicated, at the **Board Meeting held on Tuesday, February 15, 2022**, and on the Mount Laurel Campus, Student Success Center, Mount Laurel, New Jersey

Trustee	Mtn	Snd	Aye	Nay	Abn	Abs	Nvt	
Voice Vote								
Roll Call								
1 James C. Anderson, Jr.								1
2 Kevin Brown								2
3 James Kerfoot, Vice Chair								3
4 Raymond Marini								4
5 Dorion Morgan								5
6 George Nyikita, Chair								6
7 Gino Pasqualone								7
8 Mickey Quinn								8
9 Regina Reed								9
10 Robin A. Walton								10
11 Anthony Wright								11
Legend: Mtn = Motion; Snd =Second; Aye= Aye; Nay= Nay; Abn=Abstain; Abs=Absent; Nvt=Not Voting								

 George Nyikita
 Chairperson

 Dr. Michael A. Cioce
 Board Secretary

**ROWAN COLLEGE at BURLINGTON COUNTY
BOARD OF TRUSTEES MEETING
February 15, 2022**

RESOLUTION #2022-046-07

**APPROVAL OF PRESIDENT'S RECOMMENDATION TO REAPPOINT
NON-TENURED INSTRUCTORS**

WHEREAS, the Provost reviewed the performance evaluation of certain non-tenured Instructors who are eligible for reappointment to the next Academic Year, 2022-2023 in light of all appropriate institutional needs, policies, criteria and requirements; and

WHEREAS, the Provost, in the exercise of his best professional judgment, has determined that the reappointment of certain non-tenured Instructors, would effectively serve the mission and goals of the College and is consistent with all appropriate institutional needs, policies, criteria and requirements governing reappointment of non-tenured Instructors; and

WHEREAS, the Provost made the recommendation to the President of Rowan College at Burlington County (hereinafter referred to as President) to reappoint certain non-tenured Instructors; and,

WHEREAS, the Board of Trustees of Rowan College at Burlington County (hereinafter referred to as Board of Trustees) has received a recommendation from the President, to reappoint certain non-tenured Instructors;

NOW THEREFORE, be it resolved that the Board of Trustees, now assembled in public session this 15th day of February 2022, hereby accepts the recommendation of the President to reappoint certain non-tenured Instructors; and

BE IT FURTHER RESOLVED, that the Board of Trustees approves the reappointment of the following named non-tenured Instructors (Supplement A):

SUPPLEMENT A

**APPROVAL OF PRESIDENT'S RECOMMENDATION TO REAPPOINT
NON-TENURED INSTRUCTORS**

Abdul-Jabbaar, Malik	Instructor
Brady, Renita	Instructor
Caranci, Frank	Instructor
Chapman, Brandon	Instructor
Cooper, Christopher	Instructor
Iglesias, Tracy	Instructor
Jayatilleke, Mala	Instructor
Karanjia, Tonya	Instructor
Koszyk, Linda	Instructor
Kotowich, Steven	Instructor
Mack-Brooks, Pamela	Instructor
Mance, Christopher	Instructor
Meadows, Laurie	Instructor
Millward, Allison	Instructor
Nagbe, Aloysius	Instructor
Rivera, Kelly	Instructor
Stubee, Myriah	Instructor
Thomas, Suji	Instructor
Ward, Alexander	Instructor
Wilson, Dave	Instructor

*******CERTIFICATION OF THE SECRETARY*******

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Rowan College at Burlington County, by the vote below indicated, at the **Board Meeting held on Tuesday, February 15, 2022**, and on the Mount Laurel Campus, Student Success Center, Mount Laurel, New Jersey

Trustee		Mtn	Snd	Aye	Nay	Abn	Abs	Nvt	
	Voice Vote								
	Roll Call								
1	James C. Anderson, Jr.								1
2	Kevin Brown								2
3	James Kerfoot, Vice Chair								3
4	Raymond Marini								4
5	Dorion Morgan								5
6	George Nyikita, Chair								6
7	Gino Pasqualone								7
8	Mickey Quinn								8
9	Regina Reed								9
10	Robin A. Walton								10
11	Anthony Wright								11
Legend: Mtn = Motion; Snd =Second; Aye= Aye; Nay= Nay; Abn=Abstain; Abs=Absent; Nvt=Not Voting									

 George Nyikita
 Chairperson

 Dr. Michael A. Cioce
 Board Secretary

C. **Academic Committee:** Vice Chair Kerfoot asked Dr. Spang to report on behalf of the Academic Committee. Dr. Spang announced that the Academic Committee met on Tues., February 8, 2022, at 2:00PM. Topics of discussion included:

- Enrollments for the current spring semester, as well as plans for the upcoming summer and fall semesters.
- Items around industry partner activities.
- RCBC's open educational resource initiative.
- Faculty collective bargaining agreement activities.
- Anna Payanzo Cotton, Vice President of the Workforce Development, gave an update on the Workforce Development Initiative and grants.
- Dr. Karen Archambault, Vice President of Enrollment Management and Student Success gave an update to include dual enrollment, student retention, the Upward Bound grant that was recently submitted and the ACE Learner Success Lab.

There were no resolutions for the Board's consideration.

Vice Chair Kefoot invited questions and there were none. This concluded the Academic Committee Report.

COMMENTS FROM THE PUBLIC

Vice Chair Kerfoot invited comments from the public. There were none.

For the record, there were no questions submitted in advance to the President by e-mail or by phone.

COMMENTS FROM THE BOARD

Vice Chair Kerfoot remarked that is good to be back at the table and meet with the Board in person. Hopefully, this will continue as things improve. Vice Chair Kerfoot invited comments from the Board of Trustees.

Trustee Dorion Morgan welcomed Trustee Regina Reed and congratulated Trustee Kevin Brown on his reappointment.

OTHER BUSINESS

There was no other business to report.

ADJOURNMENT OF PUBLIC SESSION

Vice Chair Kerfoot called for a motion to adjourn the Public Session. There was no need for an Executive Session. With no further business, Trustee Anthony Wright made the motion, second by Trustee James Anderson, and by a unanimous vote in favor the Board of Trustees' Meeting adjourned at 5:54 P.M.

Respectfully submitted,

Dr. Michael A. Cioce
Board Secretary

MAC:lmd