

ROWAN COLLEGE AT BURLINGTON COUNTY

**BOARD OF TRUSTEES
REGULAR PUBLIC MEETING**

Tues., March 15, 2022

**Host: Mount Laurel Campus, Student Success Center
Executive Conference Room 138
1500 College Circle
Mount Laurel, New Jersey**

MINUTES

CALL TO ORDER

Board of Trustees Vice Chair Dr. James Kerfoot welcomed everyone in attendance and called the meeting to order at 5:30PM.

FLAG SALUTE

The meeting was opened with the Flag Salute by all in attendance.

ROLL CALL

Board Present: Mr. James Anderson (Webex – arrived after roll call), Mr. Kevin Brown, Dr. James Kerfoot, Mr. Raymond Marini, Mr. Dorion Morgan (Webex), Mr. Gino Pasqualone, Mr. Mickey Quinn, Ms. Regina Reed, Ms. Robin Walton, Dr. Anthony Wright (Webex – arrived after roll call), Ms. Rebekah Feinberg (Alumni Trustee)

RCBC Present: Dr. Michael A. Cioce (President and Board Secretary), Dr. Cathy Briggs, Mr. Matthew Farr, Ms. Shelley Geehr, Dr. Martin Hoffman, Ms. Rosemary Kelleher, Mr. Kevin Kerfoot, Dr. Mark Meara, Dr. Karen Montalto, Ms. Anna Payanzo Cotton, Dr. Anita Rudman, Ms. Michelle Russell, Ms. Samantha Russell, Dr. David Spang, Ms. Nicole Tavares, Dr. Edem Tetteh, Dr. Donna Vandergrift, Mr. Greg Volpe, Mr. William Whitfield, Ms. Kelly Grant (Board Solicitor) and Ms. Lynne Marie Devericks (Board Recorder)

Special Guests: Ms. Jamie Martin, Former RCBC Trustee
Ann and Bill McCollum
Rita and Harry Webber
Janel Miller, Reporter, Patch

PUBLIC ANNOUNCEMENT

Ms. Lynne Marie Devericks read the following statement: “In compliance with the Open Public Meetings Act, the Board passed a resolution on November 23, 2021, setting forth the date, time, and location of the regular meetings of the Board of Trustees, which resolution was, within seven days of passage, posted on the College Website, sent to *The Burlington County Times*, *The Courier-Post*, *The Trenton Times*, and the Burlington County Clerk.”

CORRESPONDENCE REVIEW

President Cioce advised that the College was notified on March 7, 2022, of Mr. George Nyikita’s resignation from the Rowan College at Burlington County Board of Trustees. Mr. Nyikita’s notification was included in the March Board Book, and was officially received and acknowledged by the College and the Burlington County Board of Commissioners.

ELECTION OF OFFICER

Vice Chair Kerfoot called for nominations for the Office of Chairperson of the Rowan College at Burlington County Board of Trustees to fill the current vacancy created by Mr. George Nyikita’s resignation. Trustee Mickey Quinn nominated Ms. Robin A. Walton, a current Trustee on the Board and Personnel Committee, to serve as Chairperson for the year. Trustee Dorion Morgan seconded the nomination of Robin Walton. There were no other nominations, and the motion was carried unanimously with all voting members in favor.

Chairperson Walton accepted the nomination and began presiding over the meeting. She thanked the Trustees for their confidence in her to serve as Chair. Ms. Walton came to our Board during the pandemic and she remarked that she was greeted with nothing but kindness, transparency, and the willingness to spend time explaining the mission, vision, values, and priorities of RCBC from President Cioce, as well as from the former Chair Mr. George Nyikita. Chair Walton hopes to bring the same attention, focus and sincerity to the work as Chair. Ms. Walton comes from a background in higher education and she has served in leadership capacity for nearly two decades. Ms. Walton is not new to governance roles and she has sat on the other side of the table in higher education, healthcare and many other industries. She hopes to lead this Board successfully.

MINUTES

Chair Walton requested a motion to approve the minutes of the Regular Board Meeting on February 15, 2022, as submitted. The motion was made by Trustee Gina Reed, with a second by Trustee Raymond Marini. Through a voice vote, the minutes were approved as written with all in favor and none opposed. There were no questions.

REPORTS

1) President's Report:

- The President's Report was presented in written form to the Board, which included news and events from February 15, 2022 to March 15, 2022.
- The On-Campus Crime and Fire Incident Report prepared by Captain Edmund Johnson was presented in written form to the Board for the period February 2, 2022 to March 1, 2022.
- President Cioce introduced Ms. Jamie Martin, former RCBC College Trustee and Liaison to the College Foundation, who he invited to the Board Meeting this evening to thank her for her service.

President Cioce recalled a time when then Trustee Martin attended the Health Sciences Commencement ceremony, the ceremonies were rained out, and we held multiple ceremonies indoors. Dr. Cioce considers Ms. Martin a friend and someone he trusts to do what is right by the College and in the community. The President proceeded with reading the proclamation recognizing Ms. Martin's contributions to the College, and he presented the proclamation to her, a copy of which is made part of the public minutes.

Ms. Jamie Martin remarked that she truly loved every minute of serving on the College's Board of Trustees. She loves the College and learned a great deal through her role as Trustee. Ms. Martin is grateful for the opportunity and she plans to continue to serve on the Foundation Board.

Chair Walton and the Board of Trustees thanked Ms. Martin for her service to the College Board, to the RCBC Foundation and the community.

- President Cioce recognized two employees who gave 100% to making the College a better place than the day they arrived. Both employees are retiring:
 - Ms. Ann McCollum, Workforce Development, Program Delivery Manager, effective March 31, 2022.

Our employee recognition process, Barons Best, was awarded to Ann McCollum, as well as Employee of the Year. Dr. Cioce shared the story about how we had to go about surprising Ms. McCollum, while her daughter-in-law was going into labor the moment we were about to present the Employee of the Year award to her. Dr. Cioce read and presented a resolution to her, which is made part of the public minutes.

Ann McCollum thanked many at the College to include Matthew Farr and staff, Mark Meara and staff, Dr. Martin Hoffman, Greg Volpe, Michelle Russell, Julie Ritter, Anna Payanzo Cotton and the WDI Team. She thanked her husband, Bill,

for his support.

- Ms. Rita Webber, Enrollment Management and Student Success, Financial Aid Assistant and Work Study Coordinator, effective January 2022.

Dr. Cioce announced that Ms. Webber means the world to him and she was once one of his direct reports. She is one of his favorite people on this planet, which he means sincerely, and someone he truly enjoyed spending years working with. President Cioce read and presented the resolution to Ms. Webber, which is made part of the public minutes.

Ms. Webber has been with the College for about 14 years, and the RCBC Financial Aid group is her other family. They are top notch and are truly an amazing group of people to work with. Ms. Webber also thanked her husband, Harry, for all of his support over the years.

- President Cioce announced that there is a Collegewide effort underway to rethink and redefine how summer is used. He believes that summer can serve three different populations: 1) current students enrolled this spring that need to make up or extra help; 2) the student population that are Burlington County residents who are home from other schools they attend in Fall or Spring; and 3) the student population who are beginning with us in the Fall who may need some on ramping. RCBC is offering a \$95.00 per credit discount rate that makes us the most affordable summer option. There are five-week terms rolling out that will begin after the high schools let out.
- RCBC officially launched our prior learning assessment process that will award academic credit students who demonstrate efficiency through their career skills. There are three key areas that were involved in getting this off the ground: Dr. Anita Rudman, Associate Provost, Dr. Karen Archambault, Vice President of Enrollment Management and Student Success, and Anna Payanzo Cotton, Vice President of Workforce Development. Also, Marketing is making sure it is on the road. The first 50 students who take advantage of this process will have fees waived. The site for more info is www.rcbc.edu/pla.
- March first is 3 + 1 Day. As the home of the original 3 + 1 and we look back over the last five years, RCBC students have saved over \$16 million in tuition and we have, through Rowan University, awarded 635 baccalaureate degrees in those five years. There are two new programs in the pipeline that will soon be 3 + 1 ready: Construction Management and Healthcare Management. More information to come.
- Saxbys in the Student Success Center will officially open next week on Tuesday, March 22, 2022. The Trustees received coasters with a QR code to scan for \$3.00 off.
- The New Jersey Council for the Humanities and Rowan College at Burlington County will hold an opening reception for *Voices and Votes: Democracy in America*, a Smithsonian Institution traveling exhibit about civic engagement and participation in our democracy.

The reception will take place in the Student Success Center on Tuesday, April 5, 2022, 5:00 – 7:00 pm. The Exhibit will remain at RCBC for one month.

- Latte with Lawmakers is scheduled for April 6, 2022, 10:30am, at Saxbys in the Student Success Center. This will provide an opportunity for conversation over coffee among students and multiple elected officials from Burlington County and the Region. April is Community College month. Partners and policy makers are taking steps to present proclamations recognizing the importance of community colleges as a sector and specifically Rowan College at Burlington County.
- The grand opening of the Center for Veterans Student Successes and statewide resource fair for veterans is scheduled for Saturday, April 30, 2022, in Votta Hall.
- Look for an email from Lynne Devericks regarding ordering your regalia for the 2022 Commencement ceremonies. The three Commencement ceremonies will be held on May 11 and 12, 2022.

President Cioce invited questions. With no questions, this concluded the President's Report.

Chair Walton asked that the Trustees hold the upcoming events on their calendars so that they may participate.

The Chair also added that it is Women's History Month and it is wonderful to see three dynamic women who have clearly made very valuable contributions to our RCBC community and to see them honored. Chair Walton and the Board congratulated each of them on their successes in supporting us.

2. Board Reports

- A. Finance/Facilities Committee:** Dr. Michael Cioce reported:
The Finance/Facilities Committee met on Tues., March 8, 2022, at 3:00PM, and the Committee discussed various finance and facilities matters.

Dr. Cioce proceeded with a review of Tabs 1 through 5 for the Board's consideration:

Finance/Facilities Committee Action (Resolution(s) for Approval)

- Tab #1:** Resolution #2022-074-01, A Resolution to approve and ratify requested business-related travel.
- Tab #2:** Resolution #2022-074-02, A Resolution to approve and ratify certain agreements and contracts.
- Tab #3:** Resolution #2022-074-03, A Resolution to acknowledge receipt and authorize the filing with the State of the annual financial audit of the College for fiscal year 2021.
- Tab #4:** Resolution #2022-074-04, A Resolution to approve the adoption of the operating budget for fiscal year 2023.
- Tab #5:** Resolution #2022-074-05, A Resolution to approve the capital construction budget allocation for Chapter 12 funding during fiscal year 2023 in the amount of \$4,078,000.00.

Chair Walton invited questions on the resolutions and there were none. The Chair requested a motion to move Tabs 1 through 5, as recommended by the Finance/Facilities Committee. With a motion by Trustee James Anderson, and a second by Trustee Mickey Quinn, Chair Walton called for a voice vote:

The Board approved Tab 1 with 9 in favor and 1 recusal by Vice Chair Dr. James Kerfoot.

The Board approved Tabs 2, 3 and 4 with all in favor and none opposed.

The Board approved Tab 5 with 8 in favor and 2 recusals by Trustee Kevin Brown and Trustee Gino Pasqualone.

This concluded the Finance/Facilities Committee Report.

**ROWAN COLLEGE at BURLINGTON COUNTY
BOARD OF TRUSTEES MEETING
March 15, 2022**

RESOLUTION #2022-074-01

TO APPROVE AND RATIFY REQUESTED BUSINESS-RELATED TRAVEL

APPROVE

1) Grant-Funded Travel

Dr. Andre Turner, EOF Director, EMSS, EOFPANJ 2022 Spring Conference, Hard Rock Hotel and Casino, Atlantic City, NJ, April 4 – 8, 2022, \$171.00 (Grant-funded) (Dr. Turner serves as the President of EOFPANJ.)

Khaliyah Miller-Biney, EOF Program Coordinator, EMSS, EOFPANJ 2022 Spring Conference, Hard Rock Hotel and Casino, Atlantic City, NJ, April 5 – 8, 2022, \$535.71 (Grant-funded)

Alexis Jenkins, EOF Assistant Director, EMSS, EOFPANJ 2022 Spring Conference, Hard Rock Hotel and Casino, Atlantic City, NJ, April 5 – 8, 2022, \$448.89 (Grant-funded)

2) Operational

Dr. Karen Montalto, Dean of Health Sciences, Self-Study Forum for Nursing Accreditation, Online Conference, April 21 – 22, 2022, \$499.00

Dr. Mark Meara, Chief Information Officer, OIT, Ellucian eLive 2022 Conference, Online, April 10 – 13, 2022, \$525.00 (Cost adjusted to online conference rate.)

Dr. Edem Tetteh, Dean of S.T.E.M., ATMAE Reaccreditation Site Visit, Owens Community College, Perrysburg, OH, April 24 – 26, 2022, No cost to college; ATMAE will incur all costs as Dr. Tetteh serves on the Executive Board.

Brina Sedar, Assistant Professor of Human Services, Liberal Arts Division, 9th Annual Jefferson Infertility Conference, The DoubleTree by Hilton, Philadelphia, PA, April 26 – 29, 2022, \$789.39

Tracy Iglesias, Lead Instructor, Paramedic Science, Health Sciences Division, 2022 Paramedic Conference, Louisville, KY, June 2 – 5, 2022, \$2,183.00

LacyJane Ryman, Registrar, EMSS, AACRAO Annual Conference, Portland, OR, April 2 – 7, 2022, \$2,145.00 (LacyJane will present a report.)

RATIFICATION

1) Grant-Funded Travel

Anthony James Domingues, Student Services Generalist, EMSS, Black Brown and College Bound Summit, Tampa, FL, March 2 – 5, 2022, \$1,777.50 (Grant-funded) – Replacing Kate Gonzalez at the event, which was approved by the Board in January.

2) Operational

Kevin Kerfoot, Chief Financial Officer, Executive Office, Ellucian eLive 2022 Conference, Online, April 10 – 13, 2022, \$525.00 (Cost adjusted to online conference rate.)

REIMBURSEMENT

Joseph Rizzo, Assistant Professor, Liberal Arts, American Correctional Association Convention, Phoenix, AZ, January 5 – 9, 2022, \$1,299.88

Courtney Dyott, DMS Program Director, Health Sciences, American Institute of Ultrasound in Medicine (AIUM) Advanced OB-GYN Ultrasound Seminar, Lake Buena Vista, FL, February 16 – 20, 2022, \$229.45

Melanie Braid, DMS Clinical Coordinator/Assistant Director, Health Sciences, American Institute of Ultrasound in Medicine (AIUM) Advanced OB-GYN Ultrasound Seminar, Lake Buena Vista, FL, February 16 – 20, 2022, \$241.55

Pamela Evans, Radiography Program Director, Health Sciences, Association of Collegiate Educators and Radiologic Technology Conference, Las Vegas, NV, February 8 – 12, 2022, \$853.85

Dr. Martin Hoffman, Dean of Learning Resources, Distance Education, ITC Conference, Las Vegas, NV, February 19 - 23, 2022, \$809.12

Paul Warner, Faculty, Engineering Technology, STEM, ATMAE Annual Conference, Orlando, FL, November 3 – 5, 2021, \$750.58

Laura Skrable, Simulation Lab Coordinator, Health Sciences – Nursing, Next Generation NCLEX Conference, Orlando, FL, February 17 - 20, 2022, \$1,781.83

Dr. Edem G. Tetteh, Dean, S.T.E.M. Division, ITC Online Conference, Las Vegas, NV, February 19 – 23, 2022, \$826.81

*******CERTIFICATION OF THE SECRETARY*******

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Rowan College at Burlington County, by the vote below indicated, at the **Board Meeting held on Tuesday, March 15, 2022**, and on the Mount Laurel Campus, Student Success Center, Mount Laurel, New Jersey

Trustee	Mtn	Snd	Aye	Nay	Abn	Abs	Nvt	
Voice Vote								
Roll Call								
1 James C. Anderson, Jr.								1
2 Kevin Brown								2
3 James Kerfoot, Vice Chair								3
4 Raymond Marini								4
5 Dorion Morgan								5
6 Vacant								6
7 Gina Pasqualone								7
8 Mickey Quinn								8
9 Regina Reed								9
10 Robin A. Walton, Chair								10
11 Anthony Wright								11
Legend: Mtn = Motion; Snd =Second; Aye= Aye; Nay= Nay; Abn=Abstain; Abs=Absent; Nvt=Not Voting								

 Robin A. Walton
 Chairperson

 Dr. Michael A. Cioce
 Board Secretary

**ROWAN COLLEGE at BURLINGTON COUNTY
BOARD OF TRUSTEES MEETING
March 15, 2022**

RESOLUTION #2022-074-02

TO APPROVE AND RATIFY CERTAIN AGREEMENTS AND CONTRACTS

FOR APPROVAL:

To approve a professional consultant contract with **Justin L. Brown** for a ninety (90) minute Diversity Awareness Training Session on Thursday, April 14, 2022, for the EOF Program in an amount of \$2,000.00.

To approve a professional consultant contract with **Lillian C. Nickens** for DJ music services, for an EOF Transfer Career, Workforce Services event, end of the year, on Tuesday, May 3, 2022, in the amount of \$1,000.00.

To approve a professional consultant contract with **Diella Thomas** for a 360-photo booth for an EOF Transfer Career Workforce Services end of year event, on Tuesday, May 3, 2022, in an amount of \$1,000.00.

FOR RATIFICATION:

To ratify a professional consultant contract with **Institutional Compliance Solutions, LLC.**, for case review consulting on February 2, 2022, for a maximum of (5) hours, in an amount of \$1,450.00. Title IX

To ratify a professional consultant contract with **Barbara Thornton Haas** for Caricature Artists Services, student success event, on February 8, 2022, in an amount of \$460.00.

To ratify a professional consultant contract with **Charles Thompson, Blue Galaxy Entertainment** for a fashion show DJ, for a student success event, on February 2, 2022, in an amount of \$400.00.

To ratify a professional consultant contract with **Gillian-Scott-Ward, PhD** for virtual document screening and healing workshop, for a Student Success event on February, 22, 2022, in an amount of \$700.00.

To ratify a software support contract with **Schneider Electric IT, Corp**, for a data center expert basic appliance with one (1) year software support, March 1, 2022 to June 30, 2023, in an amount of \$944.28.

*******CERTIFICATION OF THE SECRETARY*******

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Rowan College at Burlington County, by the vote below indicated, at the **Board Meeting held on Tuesday, March 15, 2022**, and on the Mount Laurel Campus, Student Success Center, Mount Laurel, New Jersey

Trustee	Mtn	Snd	Aye	Nay	Abn	Abs	Nvt	
Voice Vote								
Roll Call								
1 James C. Anderson, Jr.								1
2 Kevin Brown								2
3 James Kerfoot, Vice Chair								3
4 Raymond Marini								4
5 Dorion Morgan								5
6 Vacant								6
7 Gino Pasqualone								7
8 Mickey Quinn								8
9 Regina Reed								9
10 Robin A. Walton, Chair								10
11 Anthony Wright								11
Legend: Mtn = Motion; Snd =Second; Aye= Aye; Nay= Nay; Abn=Abstain; Abs=Absent; Nvt=Not Voting								

Robin A. Walton
Chairperson

Dr. Michael A. Cioce
Board Secretary

**ROWAN COLLEGE at BURLINGTON COUNTY
BOARD OF TRUSTEES MEETING
March 15, 2022**

RESOLUTION #2022-074-03

**THE BOARD OF TRUSTEES ACKNOWLEDGES RECEIPT AND AUTHORIZES THE
FILING WITH THE STATE OF THE ANNUAL FINANCIAL AUDIT OF THE
COLLEGE FOR FISCAL YEAR 2021**

WHEREAS, the College's Auditor of Record, Bowman & Company LLP, has prepared an audit for the Board of Trustees from July 1, 2020 to June 30, 2021; and

WHEREAS, the audit received an unmodified opinion; and

WHEREAS, the audit was reviewed and discussed with the College's president and administration, as well as the Board's Finance Committee; and

WHEREAS, Mr. Robert Nehila of the firm of Bowman & Company LLP was present at the Board's Finance Committee meeting on November 9, 2021 to provide a brief presentation and answer questions of the Board members concerning the audit and recommendations; and

NOW THEREFORE, be it resolved by the Trustees of the College now assembled in public session this 15th day of March 2022, approve and accept the fiscal year 2021 audit.

*******CERTIFICATION OF THE SECRETARY*******

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Rowan College at Burlington County, by the vote below indicated, at the **Board Meeting held on Tuesday, March 15, 2022**, and on the Mount Laurel Campus, Student Success Center, Mount Laurel, New Jersey

Trustee	Mtn	Snd	Aye	Nay	Abn	Abs	Nvt	
Voice Vote								
Roll Call								
1 James C. Anderson, Jr.								1
2 Kevin Brown								2
3 James Kerfoot, Vice Chair								3
4 Raymond Marini								4
5 Dorion Morgan								5
6 Vacant								6
7 Gino Pasqualone								7
8 Mickey Quinn								8
9 Regina Reed								9
10 Robin A. Walton, Chair								10
11 Anthony Wright								11
Legend: Mtn = Motion; Snd =Second; Aye= Aye; Nay= Nay; Abn=Abstain; Abs=Absent; Nvt=Not Voting								

Robin A. Walton
Board Chairperson

Dr. Michael A. Cioce
Board Secretary

**ROWAN COLLEGE at BURLINGTON COUNTY
BOARD OF TRUSTEES MEETING
March 15, 2022**

RESOLUTION #2022-074-04

**TO APPROVE THE ADOPTION OF THE OPERATING BUDGET
AND INCREASE IN TUITION AND FEES FOR FISCAL YEAR 2023**

WHEREAS, the Board of Trustees of Rowan College at Burlington County (hereinafter referred to as Board of Trustees) has determined it is necessary to adopt the operating budget for fiscal year 2023; and

WHEREAS, the College must maintain a balanced budget; and

WHEREAS, the College has demonstrated a need to raise tuition and fees; and

WHEREAS, the Board of Trustees has the power to fix and determine tuition rates and fees to be paid by students in accordance with P.L. 1982 c.189 (C.18A:64A-12.h.); and

WHEREAS, the Board of Trustees has determined that the amount necessary for the Operating Budget is \$43,027,885; and

WHEREAS, the Board of Trustees is required to submit an operating budget to the Burlington County Board of School Estimate;

NOW, THEREFORE BE IT RESOLVED, that the Board of Trustees, now assembled in public session this 15th day of March 2022, hereby approves the submission to the Burlington County Board of School Estimate of an Operating Budget in the amount of \$43,027,885 and approves to raise tuition \$4 per credit for all in-county students, and \$4 per credit for all other students, effective for the academic year 2022/2023.

*******CERTIFICATION OF THE SECRETARY*******

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Rowan College at Burlington County, by the vote below indicated, at the **Board Meeting held on Tuesday, March 15, 2022**, and on the Mount Laurel Campus, Student Success Center, Mount Laurel, New Jersey

Trustee	Mtn	Snd	Aye	Nay	Abn	Abs	Nvt	
Voice Vote								
Roll Call								
1 James C. Anderson, Jr.								1
2 Kevin Brown								2
3 James Kerfoot, Vice Chair								3
4 Raymond Marini								4
5 Dorion Morgan								5
6 Vacant								6
7 Gino Pasqualone								7
8 Mickey Quinn								8
9 Regina Reed								9
10 Robin A. Walton, Chair								10
11 Anthony Wright								11
Legend: Mtn = Motion; Snd =Second; Aye= Aye; Nay= Nay; Abn=Abstain; Abs=Absent; Nvt=Not Voting								

 Robin A. Walton
 Board Chairperson

 Dr. Michael A. Cioce
 Board Secretary

**ROWAN COLLEGE at BURLINGTON COUNTY
BOARD OF TRUSTEES MEETING
March 15, 2022**

RESOLUTION #2022-074-05

**APPROVAL OF THE CAPITAL CONSTRUCTION BUDGET ALLOCATION FOR
CHAPTER 12 FUNDING DURING FISCAL YEAR 2023 IN AN AMOUNT NOT TO
EXCEED \$4,078,000.00**

WHEREAS, the Board of Trustees has determined it is necessary to adopt a Capital Construction budget allocation, for Chapter 12 funding during fiscal year 2023, for use in fiscal year 2023 and beyond; and

WHEREAS, the Board of Trustees has determined that the amount necessary for the Capital Construction needs (detailed list to be provided prior to bonding) is not to exceed **\$4,078,000.00**; and

WHEREAS, the Board of Trustees has determined, as a component of the Capital Construction request, that the amount necessary for Chapter 12 funding for fiscal year 2023 is not to exceed **\$4,078,000.00** with the State Chapter 12 funds providing **\$2,039,000.00** and Burlington County providing a matching amount; and

WHEREAS, the Board of Trustees also understands that the College will be required to pay debt services to the County for the matching portion of the bond based on an amortization schedule that is established by the County and provide to the College;

NOW, THEREFORE, be it resolved by the Board of Trustees, now assembled in public session this 15th day of March 2022, hereby approves the submission to the Burlington County Board of Chosen Freeholders, a Capital Construction, including Chapter 12, request in an amount not to exceed **\$4,078,000.00** to be bonded by the County prior to June 30, 2023.

CAPITAL CONSTRUCTION INCLUDING CHAPTER 12 FOR FISCAL YEAR 2023

	Project	Amount of Bonds
1.	Campus & Center Improvements (including, but not limited to construction, renovations, deferred maintenance issues, etc.)	\$4,078,000.00
TOTALS:		\$4,078,000.00

*******CERTIFICATION OF THE SECRETARY*******

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Rowan College at Burlington County, by the vote below indicated, at the **Board Meeting held on Tuesday, March 15, 2022**, and on the Mount Laurel Campus, Student Success Center, Mount Laurel, New Jersey

Trustee	Mtn	Snd	Aye	Nay	Abn	Abs	Nvt	
Voice Vote								
Roll Call								
1 James C. Anderson, Jr.								1
2 Kevin Brown								2
3 James Kerfoot, Vice Chair								3
4 Raymond Marini								4
5 Dorion Morgan								5
6 Vacant								6
7 Gino Pasqualone								7
8 Mickey Quinn								8
9 Regina Reed								9
10 Robin A. Walton, Chair								10
11 Anthony Wright								11
Legend: Mtn = Motion; Snd =Second; Aye= Aye; Nay= Nay; Abn=Abstain; Abs=Absent; Nvt=Not Voting								

 Robin A. Walton
 Board Chairperson

 Dr. Michael A. Cioce
 Board Secretary

B. Personnel Committee: Committee Chair Kevin Brown reported:

Committee Chair Kevin Brown announced that the Personnel Committee met in person on Wed., March 9, 2022, at 4:00PM, and the Committee discussed various personnel matters.

This concluded the Personnel Committee Report and Committee Chair Brown proceeded with a review of Tab 6 for the Board's consideration:

Personnel Committee Action (Resolution(s) for Approval)

Tab #6: Resolution #2022-074-06, A Resolution approving personnel actions for Rowan College at Burlington County.

Chair Walton requested a motion to move Tab 6, as recommended by the Personnel Committee. With a motion by Trustee Dorion Morgan, and a second by Trustee Gino Pasqualone, the Board approved Resolution 6 with all in favor and none opposed.

There were no questions.

**ROWAN COLLEGE at BURLINGTON COUNTY
BOARD OF TRUSTEES MEETING
March 15, 2022**

RESOLUTION #2022-074-06

**TO APPROVE PERSONNEL ACTIONS FOR
ROWAN COLLEGE at BURLINGTON COUNTY**

WHEREAS, Rowan College at Burlington County has identified the need for additions, modifications and separation of employment of certain positions; and

WHEREAS, the following were determined to meet the qualifications that best meet the needs of the college in the designated departments for the following vacancies, namely;

None; and

WHEREAS, the following internal individuals were found to meet the qualifications that best meet the needs of the college in the designated departments, namely;

Chevon Matthews as Supervisor of STEM Labs at \$59,588;
Debra McGee as Assistant Director of Financial Aid at \$55,000 and

Salary Adjustments

Malik Howard as Minority Male & Low-Income Program Coordinator at \$45,000 effective 3/1/22;

Jamie Cattell as Title III Activity Coordinator at \$45,000 effective 3/1/22;

Adrienne Dahms as Assistant Director, Student Life & Community Standards at \$55k;
and

Title Changes

Emily Kotsifas as Access Control Officer (no salary change);

Anthony Phillips as Director of Adult Basic Education (no salary change); and

WHEREAS, the following were determined to meet the qualifications that best meet the needs of the college in the designated academic areas for the following adjunct and part-time trainer listings, namely;

Adjuncts, STEM;

None; and

Adjuncts, Liberal Arts;

Obst, Christine; Stead-Cora, Qaira; and

Adjuncts, Nursing and Health Sciences;

None; and

Trainers;

None; and

EMT Trainers/EMT Aides;

None; and

WHEREAS, the President recommended to the Personnel Committee who subsequently is recommending to the full Board, the separation of employment of employees, namely;

Colleen Glavin Spiehs, Faculty, Health Sciences;
Ann McCollum, Program Delivery Manager, WDI;
Meredith Fazzone, PT CCOG Admission Navigator, EMSS;
Kathleen Bates, Purchasing Agent, Purchasing;
Lindsey McManus, Secretary, Liberal Arts;
Julia Webb Fullmer, Adjunct, Health Sciences;
Jeanine Smith, Adjunct, Health Sciences;
Juliano Londono, PT EOF Counselor, EMSS;
Jason Fox, Assistant Lead Groundskeeper, Facilities;
Angel Aguilar Jr., Custodian, Facilities; and

WHEREAS, the President recommended to the Personnel Committee who subsequently is recommending to the full Board, the termination of employment of employees, namely;

None; and

WHEREAS, the President recommended to the Personnel Committee who subsequently is recommending to the Board of Trustees, the approval and ratification of the following leave of absences, namely;

Michelle Chivers, EMSS, Paid Intermittent LOA;
Nicole Salamantin, OIR, Paid Leave;
Tina Albertson, Finance, Paid LOA;
Patricia Cohill, Liberal Arts, Paid LOA;
Edmund Johnson, Public Safety, Paid LOA;
Erika Franklin, WDI, Paid LOA;
Debra McGee, EMSS, Paid Intermittent LOA;
Julie Ritter, Finance, Paid Intermittent LOA;
Michelle Harkins, Liberal Arts, Extension of Paid LOA;
Kevin EDevans, Facilities, Paid LOA; and

WHEREAS, the President recommended to the Personnel Committee who subsequently is recommending to the Board of Trustees, the approval and ratification of eliminating certain positions from the college, namely;

None; and

WHEREAS, the Board of Trustees has the authority to appoint or modify said full time vacancies and positions and to determine issues of lawful and appropriate compensation and applicable related employee benefits for a full-time employees and/or separate said employees;

NOW, THEREFORE, be it resolved by the Trustees of the College now assembled in public session this 15th day of March 2022, hereby approves the above stated personnel actions for Rowan College at Burlington County.

*******CERTIFICATION OF THE SECRETARY*******

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Rowan College at Burlington County, by the vote below indicated, at the **Board Meeting held on Tuesday, March 15, 2022**, and on the Mount Laurel Campus, Student Success Center, Mount Laurel, New Jersey

Trustee	Mtn	Snd	Aye	Nay	Abn	Abs	Nvt	
Voice Vote								
Roll Call								
1 James C. Anderson, Jr.								1
2 Kevin Brown								2
3 James Kerfoot, Vice Chair								3
4 Raymond Marini								4
5 Dorion Morgan								5
6 Vacant								6
7 Gino Pasqualone								7
8 Mickey Quinn								8
9 Regina Reed								9
10 Robin A. Walton, Chair								10
11 Anthony Wright								11
Legend: Mtn = Motion; Snd =Second; Aye= Aye; Nay= Nay; Abn=Abstain; Abs=Absent; Nvt=Not Voting								

 Robin A. Walton
 Board Chairperson

 Dr. Michael A. Cioce
 Board Secretary

C. **Academic Committee:** President Cioce reported on behalf of the Academic Committee. Dr. Cioce announced that the Academic Committee met on Tues., March 8, 2022, at 2:00PM. Topics of discussion included:

- Summer 2022 Planning: Dr. David Spang, Senior Vice President and Provost, the Academic Deans, and Registration Team are working on Fall 2022 as registration is opening once the Board approves the budget this evening.
- Semester in terms schedules have been considered with maximization of our enrollment and making sure that we are meeting students in the mode, day and time they want.
- The Comprehensive Local Needs Assessment (CLNA), which is tied to Perkins funding, is in the planning stages. There will be RCBC Advisory Committees collegewide on ensuring that program alignment is tied to industry needs and we are identifying targeted growth where there are additional opportunities for access for residents of this county and region, specifically underserved populations.

There were no resolutions for the Board's consideration.

Chair Walton invited questions and there were none. This concluded the Academic Committee Report.

COMMENTS FROM THE PUBLIC

Chair Walton invited comments from the public. There were none.

For the record, there were no questions submitted in advance to the President by e-mail or by phone.

COMMENTS FROM THE BOARD

Trustee Mickey Quinn indicated that he has known Chair Walton for quite some time to include outside the Board, and he was happy to nominate her for Chair. She has big shoes to fill and the Board has confidence that she will do a great job.

Trustee Dorion Morgan thanked outgoing Chairman George Nyikita for his leadership, friendship and for guiding him and the rest of the Board as they were looking to do their best for the students and our community. Pastor and Trustee Morgan also congratulated and welcomed Chair Robin Walton. Trustee Morgan has known Chair Walton, if not all of her life, most of her life as they grew up across the street from each other. He knows that Chair Walton's mother, father and older brother are smiling down as proud as can be of her accomplishments.

Trustee Raymond Marini remarked that he knows Chair Walton will do a great job and he wished her well in the future and in her role on the RCBC Board. Trustee Marini also thanked Jamie, Ann and Rita for their many years of service at the College. He wished them well in all of their future endeavors.

Trustee Dr. Anthony Wright echoed all the sentiments expressed before him and he congratulated Madam Chair.

President Cioce wanted it on the record that he looks forward to working with Chair Walton and learning with her as RCBC embarks on this next chapter. He congratulated Chair Walton.

Chair Walton added that she looks forward to her new role and it is an opportunity to build on the great legacy of all the work that has taken place over many years. She had the privilege of a little time serving with Chairman Nyikita. The Chair hopes that as a Board they will be able to come together and collectively think about the next steps to ensure that they are working in unison and that they are collectively thinking about how they can fully support not only the strategic plan and priorities that are in place by the leadership, but also to make sure that they are fully leading RCBC into the future collectively. That is very important to her and that they have communication in all that they do and transparency.

OTHER BUSINESS

There was no other business to report.

ADJOURNMENT OF PUBLIC SESSION

Chair Walton called for a motion to adjourn the Public Session. There was no need for an Executive Session. With no further business, Trustee Kerfoot made the motion, second by Trustee Gina Reed, and by a unanimous vote in favor the Board of Trustees' Meeting adjourned at 6:12 P.M.

Respectfully submitted,

Dr. Michael A. Cioce
Board Secretary

MAC:lmd