

**ROWAN COLLEGE AT BURLINGTON COUNTY**

**BOARD OF TRUSTEES  
REGULAR PUBLIC MEETING**

**Tues., April 20, 2021**

**By Webex**

**Host: Mount Laurel Campus, Student Success Center  
Executive Conference Room 138  
1500 College Circle  
Mount Laurel, New Jersey**

**MINUTES**

**CALL TO ORDER**

Board of Trustees Chair George Nyikita welcomed everyone in attendance and called the meeting to order at 5:34PM.

Chair Nyikita asked Pastor and Trustee Dorion Morgan to give a blessing for peace and healing as it relates to the events of earlier this afternoon.

**FLAG SALUTE**

The meeting was opened with the Flag Salute by all in attendance.

**ROLL CALL**

*Board Present:* Mr. James Anderson, Mr. Kevin Brown, Dr. James Kerfoot, Mr. Raymond Marini, Ms. Jamie Martin, Mr. Dorion Morgan, Mr. George Nyikita, Mr. Gino Pasqualone, Mr. Mickey Quinn, Ms. Robin Walton, Dr. Anthony Wright, Ms. Stephanie Berdugo-Hernandez (Alumni Trustee)

*RCBC Present:* Dr. Michael A. Cioce (President and Board Secretary), Dr. Karen Archambault, Dr. Cathy Briggs, Ms. Emmy Casa, Ms. Lindsey Daniello, Mr. Andrew Eaton, Mr. Matthew Farr, Dr. Martin Hoffman, Ms. Rosemary Kelleher, Ms. Linda Lewis, Mr. Mark Meara, Mr. Harry Metzinger, Ms. Anna Payanzo Cotton, Ms. Julie Ritter, Dr. Anita Rudman, Ms. Michelle Russell, Dr. David Spang, Dr. Edem Tetteh, Mr. Michael Turnbull, Dr. Donna Vandergrift, Mr. Greg Volpe, Mr. William Whitfield, Ms. Kelly Grant (Board Solicitor) and Ms. Lynne Marie Devericks (Board Recorder)

*Special Guests:* Commissioner Linda Hynes, Mr. Christopher Zacharko

*Other Attendees:* Soyoung Park, S. Shawn

### **PUBLIC ANNOUNCEMENT**

Ms. Lynne Marie Devericks read the following statement: “In compliance with the Open Public Meetings Act, the Board passed a resolution on November 17, 2020, setting forth the date, time, and location of regular meetings of the Board of Trustees, which resolution was, within seven days of passage, posted on the College Website, sent to *The Burlington County Times*, *The Courier-Post*, *The Trenton Times*, and the Burlington County Clerk.”

### **MINUTES**

Chair George Nyikita requested a motion to approve the minutes of the Regular Board Meeting on March 16, 2021, as submitted. The motion was made by Vice Chair James Kerfoot, with a second by Trustee Jamie Martin, and a unanimous vote in favor. There were no questions or comments and the minutes were approved as written.

### **REPORTS**

#### **1. President’s Report:**

- The President’s Report was presented in written form to the Board, which included news and events from March 16, 2021 to April 20, 2021.
- The On-Campus Crime and Fire Incident Report prepared by Captain Edmund Johnson was presented in written form to the Board for the period March 9, 2021 to April 12, 2021.
- Presentation by Burlington County Commissioner Linda Hynes: President Cioce welcomed everyone and remarked that there are positive signs that we may be closer to meeting in person again soon. We are fortunate to have leadership both locally and statewide that care about RCBC. April is nationally recognized as Community College Month and we contacted the Burlington County Commissioners Office. President Cioce introduced Commissioner Linda Hynes, with whom he has had the opportunity to meet a few times over the last two years. Commissioner Hynes addressed the Board this evening in recognition of Community College Month and the positive impact that Rowan College at Burlington County has had on so many. Commissioner Hynes is a proud RCBC graduate and now her daughter is a student at RCBC. Commissioner Hynes shared a personal story about her academic path, which began at the College. Commissioner Hynes’ message was that RCBC makes higher education accessible and affordable for all students no matter their circumstances or financial means. She spoke to the opportunities available through the Workforce Development Institute. Commissioner Hynes commented on what an outstanding partner RCBC has been with regard to the County’s COVID-19 testing program and for hosting almost all of the 2020 and 2021 County’s testing program. For more than 50 years, the College has been a pillar of the County.

President Cioce thanked Commissioner Hynes for her support personally and in her official capacity.

- Presentation by Senator Troy Singleton: Additionally, Senator Troy Singleton presented a proclamation via YouTube on behalf of the State of New Jersey to the College in recognition of National Community College Month to show his appreciation for RCBC. President Cioce expressed his appreciation for the recognition by the State and County.
- Phi Theta Kappa New Jersey All-State Academic Team Nominees: President Cioce introduced Professor William Whitfield, Mathematics, who also serves as the Phi Theta Kappa Chi Iota Chapter Advisor and was recognized a few months back for serving in this role for nearly two decades. Professor Whitfield, as the advisor for the Chi Iota Chapter at RCBC, indicated it is part of his duties to recommend nominations for the All State, Academic Team and the All USA Academic Team. Professor Whitfield introduced the All-State Academic Team Nominees: Christopher Zacharko, who was in attendance, and Adelaide Akisua Ababio. Ms. Ababio was unable to attend the meeting due to a conflict in schedule.

Professor Whitfield added that what stood out about Chris, was that he was a student in his class in the spring of 2020, during the strange transition, and still managed to complete the class with an “A”, and he got one or two problems wrong the entire semester. He graduated from RCBC with a 4.0 G.P.A., and in his essay Chris wrote about helping his brother who had become ill right before the Fall semester. Chris took on both his note taking and his brother’s, and basically doubled his academic workload during a pandemic and managed to get his brother through. Phi Theta Kappa is built on the four hallmarks of scholarship, leadership, fellowship and service and Christopher Zacharko is just a great example of all four of those.

Adelaide Akisua Ababio, with a 4.0 G.P.A., is also an outstanding student. She's still attending RCBC. What was outstanding about her, was her work in the healthcare field. She is one of the folks that takes on the most difficult patients in hospice care and really was a standout among her coworkers. Professor Whitfield congratulated both students. They were our nominees for the All USA Academic Team, and had been named to the New Jersey All State Academic Team as well. Christopher thanked everyone for the recognition. He is presently attending Rutgers University. President Cioce congratulated Christopher and thanked Professor Whitfield for all he does for the Chapter and in the classroom.

- The President proceeded with the following announcements in addition to the written report provided in the Board packet:
  - 1) The Battle of the Barons campaign was just launched through the RCBC Foundation. There are five teams: Liberal Arts Allies, STEM Soldiers, Healthcare Heroes, the Student Service Superstars and the Administration Aces. The support that our students receive from the College Foundation financially and programmatically is amazing. The charge this year is to raise, in a pandemic, in a physically-distanced environment, \$100,000 that would go back 100% to student support. The battle is in week two. For more information, please visit [rcbc.edu/foundation](http://rcbc.edu/foundation). Two weeks in with a goal of

\$100,000, our community has already raised \$49,846. President Cioce congratulated Lindsey Daniello, Director of the RCBC Foundation, as well as the Team Captains, who include three Vice Presidents and three Academic Deans serving as Chairs and Co-Chairs. One of RCBC's Trustees has already created a team themselves. President Cioce encouraged sharing the information on social media channels to support this effort. Text the word RCBC to 71777 and the link will be sent to you.

- 2) President Cioce announced that Commencement ceremonies are planned for later in May 2021. We will communicate specifics, date and time, to the Board the week of May 3, 2021. We are planning to have six ceremonies, two per academic division, to ensure distancing and all of the health and safety guidance protocols that we are following. The Commencement dates are May 19 – 21, 2021.
- 3) Dr. Cioce and the Cabinet are planning some awesome options for students this summer and fall. They hope to achieve close to 50% in person presence. If in person is not a good fit for our students, we plan to continue to have distance learning options, as well as virtual live options, and then hybrid options, which blend all three.

President Cioce invited questions. Mr. Christopher Zacharko requested a recording of the meeting. We will provide the recording relevant to Mr. Zacharko's recognition.

This concluded the President's Report.

## 2. Board Reports

### A. Finance/Facilities Committee: Chair George Nyikita reported:

Chair Nyikita announced that the Finance/Facilities Committee met virtually on Tues., April 13, 2021, at 3:00PM, and the Committee discussed various finance and facilities items.

Mr. Nyikita proceeded with a review of Tabs 1 through 7 for the Board's consideration:

#### *Finance/Facilities Committee Action (Resolution(s) for Approval)*

- Tab #1:** Resolution #2021-110-01, A Resolution to approve and ratify requested business-related travel.
- Tab #2:** Resolution #2021-110-02, A Resolution to approve and ratify agreements and contracts.
- Tab #3:** Resolution #2021-110-03, A Resolution to approve the Adoption/Affirmation of Certain Board Policies.
- Tab #4:** Resolution #2021-110-04, A Resolution to award a contract to Laerdal Medical Corporation for the purchase of sims and related equipment and software to be used in the Paramedic Science and Health Sciences Programs in the amount of \$44,550.45.
- Tab #5:** Resolution #2021-110-05, A Resolution to approve an agreement with Condortech Services, Inc., to expand the access control systems on the Mt. Laurel campus, in an amount of \$69,520.00.
- Tab #6:** Resolution #2021-110-06, A Resolution to approve the purchase of furniture for the various Mt. Laurel campus renovation and upgrade projects from Krueger International Inc. (KI) in the amount of \$205,157.09.
- Tab #7:** Resolution #2021-110-07, A Resolution to approve a contract with Bayview Mechanical Services, LLC for the purchase and installation of variable frequency drives (VFD) and upgrading air handler systems and HVAC controls from Bayview Mechanical in the amount of \$53,130.00.

Chair Nyikita invited questions on the resolutions and there were none. The Chair requested a motion to move Tabs 1 through 7, as recommended by the Finance/Facilities Committee. With a motion by Trustee James Anderson and a second by Trustee Mickey Quinn, the Board approved Resolutions 1 through 7, with all in favor and none opposed.

This concluded the Finance/Facilities Committee Report.

**ROWAN COLLEGE at BURLINGTON COUNTY  
BOARD OF TRUSTEES MEETING  
April 20, 2021**

**RESOLUTION #2021-110-01**

**TO APPROVE AND RATIFY REQUESTED BUSINESS-RELATED TRAVEL**

**APPROVE**

**1) Grant-Funded Travel**

None

**2) Operational**

None

**RATIFICATION**

**1) Grant-Funded Travel**

None

**2) Operational**

None

**REIMBURSEMENT**

None

**\*\*\*\*\*CERTIFICATION OF THE SECRETARY\*\*\*\*\***

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Rowan College at Burlington County, by the vote below indicated, at the **Board Meeting held virtually on Tuesday, April 20, 2021**, and on the Mount Laurel Campus, Student Success Center, Mount Laurel, New Jersey

Trustee	Mtn	Snd	Aye	Nay	Abn	Abs	Nvt	
Voice Vote								
Roll Call								
1 James C. Anderson, Jr.								1
2 Kevin Brown								2
3 James Kerfoot, Vice Chair								3
4 Raymond Marini								4
5 Jamie Martin								5
6 Dorion Morgan								6
7 George Nyikita, Chair								7
8 Gino Pasqualone								8
9 Mickey Quinn								9
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11 Anthony Wright								11
Legend: Mtn = Motion; Snd =Second; Aye= Aye; Nay= Nay; Abn=Abstain; Abs=Absent; Nvt=Not Voting								

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 George Nyikita  
 Chairperson

\_\_\_\_\_  
 Dr. Michael A. Cioce  
 Board Secretary

**ROWAN COLLEGE at BURLINGTON COUNTY  
BOARD OF TRUSTEES MEETING  
April 20, 2021**

**RESOLUTION #2021-110-02**

**TO APPROVE AND RATIFY AGREEMENTS AND CONTRACTS**

**FOR APPROVAL:**

To approve a Master Educational Affiliation Agreement with **Deborah Heart and Lung Center** in Browns Mills, New Jersey, to provide clinical and healthcare related education and training with Rowan College at Burlington County students to obtain the necessary clinical or other appropriate education experiences, for a period of one year with automatic renewal for a one-year period.

To approve a Professional Services Consultant Contract between Rowan College at Burlington County and **Eduology Limited** for a virtual discussion for Activity 2-Development of a Peer Mentoring Program, Peer Leader Center, for the term April 21, 2021 through June 15, 2021, in an amount of \$3,000.00. Title III

To approve a free two (2) month trial and approximately \$15.00 cost for the third month, version of Hootsuite program with **Hootsuite, Inc.**, for the Strategic Marketing and Communication Department, for scheduling social media postings, managing several accounts and platforms, expiring June 30, 2021.

**FOR RATIFICATION:**

To ratify an Educational Sponsorship and Clinical Affiliation Agreement Rowan College at Burlington County/Virtua Health, Inc. and **Inspira Medical Centers, Inc.** to provide education and training of students in the Paramedic Program for the term March 8, 2021 and ending on March 31, 2024.

To ratify the **On the Path to a Degree Project**, Agreement No. 1386-RCBC-01, to improve student enrollment and persistence through evidence-based communication strategies, for the term of February 1, 2021 through December 1, 2022.

To ratify the submittal of an application for the **2021 Ship (State Health Insurance Assistance Program) Grant**, budget period April 1, 2021 through March 31, 2022, for an anticipated amount of funds in the amount of \$31,000.00.



To ratify a Memorandum of Understanding Agreement between **Burlington County Alternative School (BCAS)** and Rowan College at Burlington County (RCBC), for the 2021-2022 academic year, to award scholarships to select graduating seniors and to award course waivers to select current students for tuition and fees for up to 25 courses per academic year (Fall and Spring terms only).

To ratify a Professional Services Consultant Contract between Rowan College at Burlington County and **Fresh Variety** for a Student Success Event for 45-60 minutes of virtual content Alex Catalano, The Croods-Paleo Theme, on Friday, March 19, 2021, in an amount of \$900.00.

To ratify an agreement with **Charles Andrew Masters, d/b/a/ Masters Performance Improvement**, for a Virtual Special Presentation Event for student engagement in Covid-19 environment on February 12, 2021, for the President's Office, in the amount of \$3,000.00.

To ratify a contract extension with **McGraw Hill Education** for the current pilot subscription agreement for ALEK PPL, a math placement, preparation and learning for the student placement assessment testing of students, for the term January 1, 2021 through December 31, 2021, for the estimated annual amount of \$3,000.00.

**\*\*\*\*\*CERTIFICATION OF THE SECRETARY\*\*\*\*\***

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 George Nyikita  
 Chairperson

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 Dr. Michael A. Cioce  
 Board Secretary

**ROWAN COLLEGE at BURLINGTON COUNTY  
BOARD OF TRUSTEES MEETING  
April 20, 2021**

**RESOLUTION #2021-110-03**

**ADOPTION/AFFIRMATION OF CERTAIN BOARD POLICIES**

*WHEREAS*, the Board requested that College administrative staff, along with counsel, review existing Board Policies and provide advice and recommendations regarding said policies; and

*WHEREAS*, at its request, the College has provided the Board with certain draft and amended policies; and

*WHEREAS*, the various Committees of the Board have undertaken a review of the proposed policies and have recommended that the proposed policies be affirmed, which may require the modification of certain existing policies; and

*WHEREAS*, the Board concurs with the recommendations of the various Committees and has determined to take formal action with respect thereto;

*NOW, THEREFORE*, be it resolved by the Trustees of the College now assembled in public session this 20th day of April 2021, that:

1. The policies attached hereto and incorporated herein by reference be approved and adopted as written.
2. Be it further resolved that the policies attached hereto are effective immediately.
3. Be it further resolved that the College is authorized to do all things legal and proper to finalize College policies in accordance with the attached, including incorporating any amendments or modifications of existing policy.

**ROWAN COLLEGE AT BURLINGTON COUNTY  
BOARD OF TRUSTEES MEETING  
April 20, 2021**

**BOARD POLICIES UPDATES**

	<b>Policy No.</b>	<b>Title</b>
1	157	Confidentiality
2	215	Learning Resources Selection Policy

**\*\*\*\*\*CERTIFICATION OF THE SECRETARY\*\*\*\*\***

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George Nyikita  
Chairperson

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Dr. Michael A. Cioce  
Board Secretary

**ROWAN COLLEGE at BURLINGTON COUNTY  
BOARD OF TRUSTEES MEETING  
April 20, 2021**

**RESOLUTION #2021-110-04**

**TO AWARD A CONTRACT TO LAERDAL MEDICAL CORPORATION FOR THE  
PURCHASE OF SIMS AND RELATED EQUIPMENT AND SOFTWARE TO BE USED  
IN THE PARAMEDIC SCIENCE AND HEALTH SCIENCES PROGRAMS  
IN THE AMOUNT OF \$44,550.45**

***WHEREAS***, the College has a need for sims and related equipment and software to be used in the paramedic science and health sciences programs; and

***WHEREAS***, this will be a Business Entity Disclosure contract pursuant to the provisions of N.J.S.A. 19:44A-20.4 and the Purchasing Agent has determined and certified in writing that the value of this contract will exceed \$17,500.00; and

***WHEREAS***, **Laerdal Medical Corporation** has completed and submitted a Business Entity Disclosure Certification which certifies that **Laerdal Medical Corporation** has not made any reportable contributions to a political or candidate committee in the County of Burlington in the previous one year, and that the contract will prohibit **Laerdal Medical Corporation**, from making any reportable contributions through the term of the contract; and

***WHEREAS***, in accordance with P.L. 2004, Chapter 3 (as amended by P.L. 2005, c51) N.J.S.A. 19:44A-20.4 et seq., Chapter 271 P.L. 2005 (Adopted January 5, 2006) N.J.S.A. 19:44A-20.26 and P.L. 1982 c.189 N.J.S.A. 18A:64A-25.5(3), it appears in the best interest of the College to award a contract to **Laerdal Medical Corporation**, 167 Myers Corner Road, Wappingers Falls, New York, 12590; and

***WHEREAS***, in accordance with P.L. 2004, Chapter 3 (as amended by P.L. 2005, c51) N.J.S.A. 19:44A-20.4 et seq., Chapter 271 P.L. 2005 (Adopted January 5, 2006) N.J.S.A. 19:44A-20.26 and P.L. 1982, c189 N.J.S.A. 18A:64A-25.5(3), the President recommends a contract be awarded to the following vendor: **Laerdal Medical Corporation**, 167 Myers Corner Road, Wappingers Falls, New York, 12590;

***NOW THEREFORE***, be it resolved by the Trustees of the College now assembled in public session this 20<sup>th</sup> day of April 2021, that a contract be awarded to **Laerdal Medical Corporation** in an amount of **\$44,550.45**.

**\*\*\*\*\*CERTIFICATE OF AVAILABILTY OF FUNDS\*\*\*\*\***

I, Matthew Farr, Chief Operating Officer, do hereby certify that adequate funds are available in the Grant funds budget to pay for the contract between Rowan College at Burlington County and **Laerdal Medical Corporation**.

The money necessary to fund said contract is **\$44,550.45**. The contract is subject to the availability of funds and upon the approval of the contract the funds will be charged to the following budget line item appropriation:

3-60344-9825 (Perkins FY21, Educational Equipment)

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Matthew Farr  
Chief Operating Officer

**\*\*\*\*\*CERTIFICATION OF THE SECRETARY\*\*\*\*\***

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 Dr. Michael A. Cioce  
 Board Secretary



**ROWAN COLLEGE at BURLINGTON COUNTY  
BOARD OF TRUSTEES MEETING  
April 20, 2021**

**RESOLUTION #2021-110-05**

**TO APPROVE AN AGREEMENT WITH CONDORTECH SERVICE, INC., TO  
EXPAND THE ACCESS CONTROL SYSTEMS ON THE MT. LAUREL CAMPUS, IN  
AN AMOUNT OF 69,520.00**

*WHEREAS*, the Board based input from the college administration sanctioned a college wide security audit to be performed by a third-party security consultant that resulted in recommendations related to the benefits of an access control system; and

*WHEREAS*, the implementation and upgrade of our access control system significantly improves the safe learning and working environment through the ability to monitor, regulate and control access in Votta Hall and Science Building; and

*WHEREAS*, the college will continue pursuing the expansion of the access control system to other locations on the Mt. Laurel campus as additional funding becomes available in the upcoming months; and

*WHEREAS*, this equipment and these services are included under GSA Contract (#47QSWA20D0037); and

*WHEREAS*, in accordance with P.L. 1982, c189 N.J.S.A. 18A:64-25.9. b. and P.L. 2011, c139, it appears in the best interest of the College to ratify a contract with **Condortech Service, Inc.**, 10777 Main Street, Suite 200, Fairfax, VA 22030 (GSA Contract #47QSWA20D00); and

*WHEREAS*, in accordance with P.L. 1982, c189 N.J.S.A. 18A:64-25.9. b. and P.L. 2011, c139, the President recommend a contract be ratified with the following vendor: **Condortech Service, Inc.**, 10777 Main Street, Suite 200, Fairfax, VA 22030 (GSA Contract #47QSWA20D0037);

*NOW, THEREFORE*, be it resolved by the Trustees of the College now assembled in public session this 20<sup>th</sup> day of April 2021, to ratify a purchase from **Condortech Service, Inc.** in the amount of **\$69,520.00**.

**\*\*\*\*\*CERTIFICATE OF AVAILABILITY OF FUNDS\*\*\*\*\***

I, Matthew Farr, Chief Operating Officer, do hereby certify that adequate funds are available in the Grant funds budget to pay for the contract between Rowan College at Burlington County and **Condortech Service, Inc.**

The money necessary to fund said contract is **\$69,520.00**. The contract is subject to the availability of funds and upon the approval of the contract the funds will be charged to the following budget line item appropriation:

3-26703-9832 (GEER, Safety & Security Equipment)

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Matthew Farr  
Chief Operating Officer

**\*\*\*\*\*CERTIFICATION OF THE SECRETARY\*\*\*\*\***

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 Dr. Michael A. Cioce  
 Board Secretary

**ROWAN COLLEGE at BURLINGTON COUNTY  
BOARD OF TRUSTEES MEETING  
April 20, 2021**

**RESOLUTION #2021-110-06**

**TO APPROVE THE PURCHASE OF FURNITURE FOR THE VARIOUS MT. LAUREL  
CAMPUS RENOVATION AND UPGRADE PROJECTS FROM KRUEGER  
INTERNATIONAL INC. (KI) IN THE AMOUNT OF \$205,157.09**

*WHEREAS*, the College has a need to purchase furniture for the multiple Mt. Laurel campus renovation and adjustment projects; and

*WHEREAS*, these projects include furniture for a portion of the following buildings: Student Success Center and Technology & Engineering Center (TEC), as well as classroom furniture to be placed as need; and

*WHEREAS*, the College's facilities and purchasing departments worked to identify furniture lines available under New Jersey State Contract and the qualified distributors that would be able to provide these lines in order to meet the College's needs in order to maintain a consist look and feel throughout the campus; and

*WHEREAS*, the **Krueger International Inc. (KI)** was identified as the manufacturer that could provide the necessary items for this project; and

*WHEREAS*, these products and services are available under New Jersey State Contract (#81720) and the Middlesex Cooperative Purchasing Consortium; and

*WHEREAS*, in accordance with P.L. 1982, c189 N.J.S.A. 18A:64A-25.9 and N.J.S.A. 18A:64A-25.5(24)), it appears in the best interest of the College to award a contract to **KI**, c/o Education Furniture Solution, 1330 Bellevue Street, Green Bay, Wisconsin 54302; and

*WHEREAS*, in accordance with P.L. 1982, c189 N.J.S.A. 18A:64A-25.9 and N.J.S.A. 18A:64A-25.5(24)), the President recommends a contract be awarded to the following vendor: **KI**, c/o Education Furniture Solution, 1330 Bellevue Street, Green Bay, Wisconsin 54302;

*NOW THEREFORE*, be it resolved by the Trustees of the College now assembled in public session this 20<sup>th</sup> day of April 2021, to approve the purchases from **KI** in the amount of **\$205,157.09**.

**\*\*\*\*\*CERTIFICATE OF AVAILABILTY OF FUNDS\*\*\*\*\***

I, Matthew Farr, Chief Operating Officer, do hereby certify that adequate funds are available in the Grant funds budget to pay for the contract between Rowan College at Burlington County and **KI**.

The money necessary to funds said contract is **\$205,157.09**. The contract is subject to the availability of funds and upon the approval of the contract the funds will be charged to the following budget line item appropriations:

3-26707-9506 (CRRSA, Furniture & Equipment)

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Matthew Farr  
Chief Operating Officer

**\*\*\*\*\*CERTIFICATION OF THE SECRETARY\*\*\*\*\***

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 George Nyikita  
 Chairperson

\_\_\_\_\_  
 Dr. Michael A. Cioce  
 Board Secretary

**ROWAN COLLEGE at BURLINGTON COUNTY  
BOARD OF TRUSTEES MEETING  
April 20, 2021**

**RESOLUTION #2021-110-07**

**TO APPROVE A CONTRACT WITH BAYVIEW MECHANICAL SERVICE, LLC FOR  
THE PURCHASE AND INSTALLATION OF VARIABLE FREQUENCY DRIVES (VFD)  
AND UPGRADING AIR HANDLER SYSTEMS AND HVAC CONTROLS IN THE  
AMOUNT OF \$53,130.00**

*WHEREAS*, the College has a need upgrade numerous variable frequency drives (VFD) and upgrade air handler systems and HVAC controls; and

*WHEREAS*, the purchase of these units, installation and the upgrades to the air handling systems will provide better and more efficient automated controls from our Central Energy Plant (CEP) and remote locations, if needed; and

*WHEREAS*, the College has worked with **Bayview Mechanical Services, LLC** on similar HVAC related projects in the past; and

*WHEREAS*, these services are included under New Jersey State Contract (#T2085); and

*WHEREAS*, in accordance with P.L. 1982 c.189 N.J.S.A. 18A:64A-it appears in the best interest of the College to award a contract to **Bayview Mechanical Service, LLC**, 52 Bayview Drive, Brick, NJ 08723 (New Jersey State Contract #T2085); and

*WHEREAS*, in accordance with P.L. 1982 c.189 N.J.S.A. 18A:64A-25.9, the President recommends the award of this contract to the following vendor(s): **Bayview Mechanical Service, LLC**, 52 Bayview Drive, Brick, NJ 08723 (New Jersey State Contract #T2085); and

*NOW, THEREFORE*, be it resolved by the Trustees of the College now assembled in public session this 20<sup>th</sup> day of April 2021, that a contract be awarded to **Bayview Mechanical Service, LLC** in an amount not to exceed **\$53,130.00**.

**\*\*\*\*\*CERTIFICATE OF AVAILABILTY OF FUNDS\*\*\*\*\***

I, Matthew Farr, Chief Operating Officer, do hereby certify that adequate funds are available in the Grant funds budget to pay for the contract between Rowan College at Burlington County and **Bayview Mechanical Services, LLC**.

The money necessary to funds said contract is **\$53,130.00**. The contract is subject to the availability of funds and upon the approval of the contract the funds will be charged to the following budget line item appropriations:

3-26703-9701 (GEER, Contracted Services)

---

Matthew Farr  
Chief Operating Officer



**\*\*\*\*\*CERTIFICATION OF THE SECRETARY\*\*\*\*\***

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Rowan College at Burlington County, by the vote below indicated, at the **Board Meeting held virtually on Tuesday, April 20, 2021**, and on the Mount Laurel Campus, Student Success Center, Mount Laurel, New Jersey

Trustee	Mtn	Snd	Aye	Nay	Abn	Abs	Nvt	
Voice Vote								
Roll Call								
1 James C. Anderson, Jr.								1
2 Kevin Brown								2
3 James Kerfoot, Vice Chair								3
4 Raymond Marini								4
5 Jamie Martin								5
6 Dorion Morgan								6
7 George Nyikita, Chair								7
8 Gino Pasqualone								8
9 Mickey Quinn								9
10 Robin A. Walton								10
11 Anthony Wright								11
Legend: Mtn = Motion; Snd =Second; Aye= Aye; Nay= Nay; Abn=Abstain; Abs=Absent; Nvt=Not Voting								

\_\_\_\_\_  
 George Nyikita  
 Chairperson

\_\_\_\_\_  
 Dr. Michael A. Cioce  
 Board Secretary

**B. Personnel Committee:** Committee Chair Kevin Brown reported:

Committee Chair Kevin Brown announced that the Personnel Committee met virtually on Wed., April 14, 2021, at 4:00PM, and the Committee discussed various personnel matters.

This concluded the Personnel Committee Report and Committee Chair Brown proceeded with a review of Tabs 8 through 10 for the Board's consideration:

**Personnel Committee Action (Resolution(s) for Approval)**

**Tab #8:** Resolution #2021-110-08, A Resolution approving personnel actions for Rowan College at Burlington County

**Tab #9:** Resolution #2021-110-09, A Resolution for the approval of the president's recommendation to reaffirm tenure and continue the appointments of certain tenured faculty holding academic rank.

**Tab #10:** Resolution #2021-110-10, A Resolution for the approval of the president's recommendation to award promotion to certain faculty.

Chair Nyikita requested a motion to move Tabs 8 through 10, as recommended by the Personnel Committee. With a motion by Trustee Jamie Martin, and a second by Trustee Gino Pasqualone, the Board approved Resolutions 8 through 10 with all in favor and none opposed.

There were no questions.

**ROWAN COLLEGE at BURLINGTON COUNTY  
BOARD OF TRUSTEES MEETING  
April 20, 2021**

**RESOLUTION #2021-110-08**

**TO APPROVE PERSONNEL ACTIONS FOR  
ROWAN COLLEGE at BURLINGTON COUNTY**

**WHEREAS**, Rowan College at Burlington County has identified the need for additions, modifications and separation of employment of certain positions; and

**WHEREAS**, the following were determined to meet the qualifications that best meet the needs of the college in the designated departments for the following vacancies, namely;

Ryen Bengough as PT Grounds Maintenance Assistant at \$13/hour;  
Colby Anderson as PT Grounds Maintenance Assistant at \$13/hour;  
Karl Schwartz Sr. as PT Public Safety Officer at \$14/hour;  
Steven Hullings as PT Public Safety Officer at \$14/hour;  
Marguerite Robinson as PT Advisor at \$18/hour;  
Suji Thomas as Instructor, Medical Surgical Nursing at \$60,000;  
Dasia Greene as Admissions Counselor at \$36,000;  
Victoria Sheffer as Admissions Counselor at \$36,000;  
Stephanie Isons as Financial Aid Officer at \$46,225; and

**WHEREAS**, the following internal individuals were found to meet the qualifications that best meet the needs of the college in the designated departments, namely;

Jarrett Kealey as Dean, Enrollment Management at \$107,000;  
Kate Gonzalez as Assistant Director, Advising & Retention at \$55,000;  
Cara Lawton as Director, Advising & Retention at \$75,000 effective 1/1/21;  
Danielle Garcia as Interim Health Sciences Division Coordinator at \$50,000 prorated effective 3/22/21-5/31/21 with option to extend to 6/30/21;  
Randi Eisen as PT Academic Advisor at \$20/hour;  
Jeffrey Nelson as Radiography Clinical Coordinator at \$65,000;  
Tina Burrell as Assistant Professor;  
Corvena Francis-Denton as Assistant Professor;  
Russell Gartner as Assistant Professor;  
Brooke Mailhiot as Assistant Professor;  
Joseph Rizzo as Assistant Professor;  
Faith Zimnes as Assistant Professor; and

**Salary Adjustments**

Jacqui Semiraro as Purchasing Agent at \$52,749;  
Michelle Chivers as Acting Student Services Specialist II at \$33,951.73 effective 4/1/21 until approximately 8/15/21; and

**Title Changes**

Karen Bennett as Interim Manager of LIFE & Community Enrichment, WDI, until 6/30/21;  
Barbara Miller as Secretary, Liberal Arts, extension to 6/30/21, and

**WHEREAS**, the following were determined to meet the qualifications that best meet the needs of the college in the designated academic areas for the following adjunct and part-time trainer listings, namely;

**Adjuncts, STEM;**

Reyna, Michael; and

**Adjuncts, Liberal Arts;**

Taron, Laurel; Laurenzano, Beth; Puleo Wof, Claudia; and

**Adjuncts, Nursing and Health Sciences;**

None; and

**Part-Time Trainers;**

Chupungco, Angelo; Mack-Brooks, Pamela; and

**EMT Trainers/EMT Aides;**

Garrett, Thomas; and

**WHEREAS**, the President recommended to the Personnel Committee who subsequently is recommending to the full Board, the separation of employment of employees, namely;

Dan DeLuise, Grants Specialist, WDI:

MaryJane Paone, PT Customer Service Data Input Specialist, EMSS:

Constance Green, Adjunct, Health Sciences:

Stephen Solovey, PT Public Safety Officer, Public Safety:

Helen Hull, Public Safety Officer, Public Safety:

Zachary Bonto, Administrative Sergeant, Public Safety:

Joe O'Brien, PT Lab Assistant, STEM;

Donna Barto, Nursing Instructor, Health Sciences;

Mary Comegys, Clinical Assistant, Health Sciences;

Kathryn Strang, Director of Compliance, Assessment, & Research, OIR;

Kaitlin Knowles, Facilities Coordinator, Facilities;

Lanzhen Tian, Information Specialist, Library;  
James Meehan, Adjunct, Liberal Arts;  
Rebecca Schwartz, PT LIFE Coordinator, RSVP;  
Thomas Sharp, Public Safety Officer II, Public Safety; and

**WHEREAS**, the President recommended to the Personnel Committee who subsequently is recommending to the Board of Trustees, the approval and ratification of the following leave of absences, namely;

Jenna Schellhas, EMSS, Paid & Unpaid LOA;  
Dorique Parker, WDI, Paid LOA;  
Ashley Affourtit, EMSS, Paid LOA; and

**WHEREAS**, the President recommended to the Personnel Committee who subsequently is recommending to the Board of Trustees, the approval and ratification of eliminating certain positions from the college, namely;

Director of RSVP;  
Recruiting & Talent Management Specialist;  
Director of Compliance, Assessment & Research; and

**WHEREAS**, the Board of Trustees has the authority to appoint or modify said full time vacancies and positions and to determine issues of lawful and appropriate compensation and applicable related employee benefits for a full-time employees and/or separate said employees;

**NOW, THEREFORE**, be it resolved, by the Trustees of the College now assembled in public session this 20<sup>th</sup> day of April 2021, hereby approves the above stated personnel actions for Rowan College at Burlington County.

**\*\*\*\*\*CERTIFICATION OF THE SECRETARY\*\*\*\*\***

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Rowan College at Burlington County, by the vote below indicated, at the **Board Meeting held virtually on Tuesday, April 20, 2021**, and on the Mount Laurel Campus, Student Success Center, Mount Laurel, New Jersey

Trustee	Mtn	Snd	Aye	Nay	Abn	Abs	Nvt	
Voice Vote								
Roll Call								
1 James C. Anderson, Jr.								1
2 Kevin Brown								2
3 James Kerfoot, Vice Chair								3
4 Raymond Marini								4
5 Jamie Martin								5
6 Dorion Morgan								6
7 George Nyikita, Chair								7
8 Gino Pasqualone								8
9 Mickey Quinn								9
10 Robin A. Walton								10
11 Anthony Wright								11
Legend: Mtn = Motion; Snd =Second; Aye= Aye; Nay= Nay; Abn=Abstain; Abs=Absent; Nvt=Not Voting								

\_\_\_\_\_  
 George Nyikita  
 Chairperson

\_\_\_\_\_  
 Dr. Michael A. Cioce  
 Board Secretary

**ROWAN COLLEGE at BURLINGTON COUNTY  
BOARD OF TRUSTEES MEETING  
April 20, 2021**

**RESOLUTION #2021-110-09**

**APPROVAL OF THE PRESIDENT'S RECOMMENDATION TO REAFFIRM TENURE  
AND CONTINUE THE APPOINTMENTS OF CERTAIN TENURED FACULTY  
HOLDING ACADEMIC RANK**

*WHEREAS*, the Provost of Rowan College at Burlington County has reviewed the performance evaluation of certain tenured faculty holding academic rank for reaffirmation of tenure and continued appointment to the next Academic Year, 2021-2022, in light of all appropriate institutional needs, policies, criteria and requirements; and

*WHEREAS*, the Provost, in the exercise of his best professional judgment, has determined that the reaffirmation of tenure and continued appointment of certain tenured faculty holding academic rank would effectively serve the mission and goals of the College and is consistent with all appropriate institutional needs, policies, criteria and requirements governing reaffirmation of tenure and continued appointment of tenured faculty holding academic rank; and

*WHEREAS*, the Provost made the recommendation to the President of Rowan College at Burlington County (hereinafter referred to as President) to reaffirm tenure and continue the appointments of certain tenured faculty holding academic rank; and

*WHEREAS*, the Board of Trustees of Rowan College at Burlington County (hereinafter referred to as Board of Trustees) has received a recommendation from the President, to reaffirm tenure and continue the appointments of certain tenured faculty holding academic rank;

*NOW THEREFORE*, be it resolved that the Board of Trustees assembled in public session this 20<sup>th</sup> day of April 2021, hereby accepts the recommendation of the President to reaffirm tenure and continue the appointments of certain tenured faculty holding academic rank; and

*BE IT FURTHER RESOLVED*, that the Board of Trustees approves the reappointment of the following named tenured faculty holding academic rank (Supplement B):

**SUPPLEMENT B**

**APPROVAL OF PRESIDENT'S RECOMMENDATION TO REAFFIRM TENURE AND  
CONTINUE THE APPOINTMENTS OF CERTAIN TENURED FACULTY HOLDING  
ACADEMIC RANK**

Rizzo, Joseph

Instructor



**\*\*\*\*\*CERTIFICATION OF THE SECRETARY\*\*\*\*\***

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Rowan College at Burlington County, by the vote below indicated, at the **Board Meeting held virtually on Tuesday, April 20, 2021**, and on the Mount Laurel Campus, Student Success Center, Mount Laurel, New Jersey

Trustee	Mtn	Snd	Aye	Nay	Abn	Abs	Nvt
Voice Vote							
Roll Call							
1 James C. Anderson, Jr.							1
2 Kevin Brown							2
3 James Kerfoot, Vice Chair							3
4 Raymond Marini							4
5 Jamie Martin							5
6 Dorion Morgan							6
7 George Nyikita, Chair							7
8 Gino Pasqualone							8
9 Mickey Quinn							9
10 Robin A. Walton							10
11 Anthony Wright							11

Legend: Mtn = Motion; Snd =Second; Aye= Aye; Nay= Nay; Abn=Abstain; Abs=Absent;  
Nvt=Not Voting

\_\_\_\_\_  
George Nyikita  
Chairperson

\_\_\_\_\_  
Dr. Michael A. Cioce  
Board Secretary

**ROWAN COLLEGE at BURLINGTON COUNTY  
BOARD OF TRUSTEES MEETING  
April 20, 2021**

**RESOLUTION #2021-110-10**

**APPROVAL OF THE PRESIDENT'S RECOMMENDATION TO  
AWARD PROMOTION TO CERTAIN FACULTY**

**WHEREAS**, certain faculty members are eligible for promotion; and

**WHEREAS**, certain faculty members have prepared and submitted for review appropriate application for promotion to the rank of Assistant Professor; and

**WHEREAS**, eligible faculty members prepared promotion review files, which included their entire record of service and employment at the College, which were evaluated by their respective Divisional Dean; and

**WHEREAS**, in accordance with Board Policy 126, Promotion Review for Faculty Holding Academic Rank, the Promotion Review Board reviewed carefully the Deans' recommendations, as well as the evidence and information presented in each promotion review file; and

**WHEREAS**, in carrying out its responsibilities, the Promotion Review Board was governed by Board Policy 126, which states in relevant parts that:

*Promotion in academic rank is awarded by the Board of Trustees based upon an affirmative recommendation by the President that an applicant for promotion is qualified and that his or her record of employment in academic rank at Rowan College at Burlington County evidences demonstrable proof of excellence in teaching and effective student learning, scholarly achievement, professional accomplishment, and distinguished service to the College and the community, and*

*The qualifications and criteria for advancement in academic rank are addressed below.*

*Assistant Professor: An earned Master's degree from an accredited institution in an appropriate field of study is required; an earned doctorate or other appropriate terminal degree is highly desirable. Demonstrable evidence of excellence in teaching and effective student learning, scholarly achievement, and the ability to make and achieve positive professional accomplishments and render high quality service to the College and community, are the expectations and criteria for promotion to this rank.*

**WHEREAS**, the Promotion Review Board finds that the evidence and information presented and considered in the applications for promotion to the rank of Assistant Professor and record of employment are consistent with the criteria expressed in Board Policy 126, and has, subsequently, recommended to the President the promotion to the rank of Assistant Professor for the following faculty members:

- Tina Burrell
- Corvena Francis-Denton
- Russell Gartner
- Brooke Mailhiot
- Joseph Rizzo
- Faith Zimnes; and

**WHEREAS**, the President of Rowan College at Burlington County (hereinafter referred to as President) has reviewed carefully the recommendations of the Deans and Promotion Review Board for the promotion of the above-listed faculty members to the rank of Assistant Professor, commencing in the academic year 2021-2022, in light of all appropriate institutional needs, policies, criteria and requirements; and,

**WHEREAS**, the President, in exercise of his best professional judgment, has determined that the promotion of the above-listed faculty members effectively serves the mission and goals of the College and is consistent with all appropriate institutional needs, policies, criteria and requirements; and

**WHEREAS**, the Board of Trustees of Rowan College at Burlington County (hereinafter referred to as Board of Trustees) has received a recommendation from the President to promote the above-listed faculty members to the rank of Assistant Professor;

**NOW, THEREFORE**, be it resolved that the Board of Trustees, now assembled in public session this 20<sup>th</sup> day of April 2021, hereby accepts the recommendation of the President to promote said faculty members to the rank of Assistant Professor; and

**BE IT FURTHER RESOLVED**, that the Board of Trustees approves the promotion to the rank of Assistant Professor to:

- Tina Burrell
- Corvena Francis-Denton
- Russell Gartner
- Brooke Mailhiot
- Joseph Rizzo
- Faith Zimnes

**\*\*\*\*\*CERTIFICATION OF THE SECRETARY\*\*\*\*\***

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Rowan College at Burlington County, by the vote below indicated, at the **Board Meeting held virtually on Tuesday, April 20, 2021**, and on the Mount Laurel Campus, Student Success Center, Mount Laurel, New Jersey

Trustee	Mtn	Snd	Aye	Nay	Abn	Abs	Nvt	
Voice Vote								
Roll Call								
1 James C. Anderson, Jr.								1
2 Kevin Brown								2
3 James Kerfoot, Vice Chair								3
4 Raymond Marini								4
5 Jamie Martin								5
6 Dorion Morgan								6
7 George Nyikita, Chair								7
8 Gino Pasqualone								8
9 Mickey Quinn								9
10 Robin A. Walton								10
11 Anthony Wright								11
Legend: Mtn = Motion; Snd =Second; Aye= Aye; Nay= Nay; Abn=Abstain; Abs=Absent; Nvt=Not Voting								

\_\_\_\_\_  
 George Nyikita  
 Chairperson

\_\_\_\_\_  
 Dr. Michael A. Cioce  
 Board Secretary

- C. **Academic Committee:** Committee Chair Jamie Martin reported that the Academic Committee met virtually on Tuesday, April 13, 2021, at 2:00PM, and the Committee discussed the action items coming up for approval.

This concluded the Academic Committee Report and Committee Chair Martin proceeded with a review of Tabs 11 and 12 for the Board's consideration:

**Academic Committee Action (Resolution(s) for Approval)**

**Tab #11:** Resolution #2021-110-11, A Resolution for approval to apply for and accept the competitive grant funds for fiscal year 2022 provided by Workforce Innovation and Opportunity Act of 2014, (WIOA) Title II, Adult Education and Literacy Consolidated Adult Basic Skills and Integrated English Literacy and Civics Education Grant Programs Continuation Application.

**Tab #12:** Resolution #2021-110-12, A Resolution for the approval of an addendum for the addition of the Inclusive Education 3+1 Program, Memorandum of Understanding between Rowan University and Rowan College at Burlington County.

Chair Nyikita requested a motion to move Tabs 11 and 12 , as recommended by the Academic Committee. With a motion by Trustee James Kerfoot, and a second by Trustee Raymond Marini, the Board approved Resolutions 11 and 12 with all in favor and none opposed.

Chair Nyikita invited questions and there were none. This concluded the Academic Committee Report.

**ROWAN COLLEGE at BURLINGTON COUNTY  
BOARD OF TRUSTEES MEETING  
April 20, 2021**

**RESOLUTION #2021-110-11**

**APPROVAL TO APPLY FOR AND ACCEPT THE COMPETITIVE GRANT FUNDS  
FISCAL YEAR 2022 PROVIDED BY WORKFORCE INNOVATION AND  
OPPORTUNITY ACT OF 2014, (WIOA) TITLE II, ADULT EDUCATION AND  
LITERACY CONSOLIDATED ADULT BASIC SKILLS AND INTEGRATED  
ENGLISH LITERACY AND CIVICS EDUCATION GRANT PROGRAMS  
CONTINUATION APPLICATION**

**WHEREAS**, the Board of Trustees of Rowan College at Burlington County (hereafter referred to as Board of Trustees) agrees to apply for funding in the amount of \$452,461.00 administered by the New Jersey Department of Labor and Workforce Development (LWD); and

**WHEREAS**, Rowan College at Burlington County will offer programs that provide adult education and literacy services to assist adults to become literate and obtain the knowledge and skills necessary for employment and self-sufficiency; to assist adults who are parents to obtain the skills necessary to become partners in the education of their children; and to assist adults in the completion of a secondary school education.

**WHEREAS**, the Board of Trustees agrees to implement and administer the program in accordance with the fiscal year 2022 Consolidated Adult Basic Skills and Integrated English Literacy and Civics Education Grant Program, approved as part of the Workforce Innovation and Opportunity Act (WIOA); and

**WHEREAS**, the Burlington County Adult Basic Education Consortium led by Rowan College at Burlington County will offer a variety of literacy services at convenient times and locations throughout the county, through three educational institutions and a volunteer literacy organization; and

**WHEREAS**, the Board of Trustees acknowledges the partnership members of this grant are Rowan College at Burlington County, Literacy Volunteers of New Jersey, Bordentown School District, and Willingboro Adult School;

**NOW, THEREFORE**, be it resolved, that the Board of Trustees, now assembled in public session this 20th day of April 2021, hereby authorizes the College to apply for and accept the following grant funds: Workforce Innovation and Opportunity Act (WIOA) Title II Adult Education and Literacy Grant Program Fiscal Year 2022 funding in the amount of \$452,461.00.

**\*\*\*\*\*CERTIFICATION OF THE SECRETARY\*\*\*\*\***

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Rowan College at Burlington County, by the vote below indicated, at the **Board Meeting held virtually on Tuesday, April 20, 2021**, and on the Mount Laurel Campus, Student Success Center, Mount Laurel, New Jersey

Trustee	Mtn	Snd	Aye	Nay	Abn	Abs	Nvt	
Voice Vote								
Roll Call								
1 James C. Anderson, Jr.								1
2 Kevin Brown								2
3 James Kerfoot, Vice Chair								3
4 Raymond Marini								4
5 Jamie Martin								5
6 Dorion Morgan								6
7 George Nyikita, Chair								7
8 Gino Pasqualone								8
9 Mickey Quinn								9
10 Robin A. Walton								10
11 Anthony Wright								11
Legend: Mtn = Motion; Snd =Second; Aye= Aye; Nay= Nay; Abn=Abstain; Abs=Absent; Nvt=Not Voting								

\_\_\_\_\_  
George Nyikita  
Chairperson

\_\_\_\_\_  
Dr. Michael A. Cioce  
Board Secretary

**ROWAN COLLEGE at BURLINGTON COUNTY  
BOARD OF TRUSTEES MEETING  
April 20, 2021**

**RESOLUTION #2021-110-12**

**TO APPROVE AN ADDENDUM FOR THE ADDITION OF THE INCLUSIVE  
EDUCATION 3+1 PROGRAM, MEMORANDUM OF UNDERSTANDING BETWEEN  
ROWAN UNIVERSITY and ROWAN COLLEGE AT BURLINGTON COUNTY**

*WHEREAS*, the “3+1” program in Inclusive Education provides for the delivery of 300-level courses to allow for completion of the Bachelor of Arts in Inclusive Education

*WHEREAS*, Inclusive Education meets a defined need for both Rowan College at Burlington County (RCBC) and its service area; and

*WHEREAS*, this program has specific needs due to state regulations for teacher licensure and students who complete this program will be eligible for such licensure; and

*WHEREAS*, it is in the best interest of both RCBC and Rowan University to establish specific terms of a memorandum of understanding for this specific program as an addendum to the Memorandum of Understanding between Rowan University and RCBC from August 2019; and

*WHEREAS*, RCBC has a long history of successfully hosting four-year partner institutions on its campuses and works diligently to provide baccalaureate pathways and opportunities to its students;

*NOW THEREFORE*, be it resolved by the Trustees of the College now assembled in public session this 20<sup>th</sup> day of April 2021, that the 3+1 program in Inclusive Education and the terms of the accompanying Addendum to the above-mentioned Memorandum of Understanding will be agreed to and affirmed.



**\*\*\*\*\*CERTIFICATION OF THE SECRETARY\*\*\*\*\***

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Rowan College at Burlington County, by the vote below indicated, at the **Board Meeting held virtually on Tuesday, April 20, 2021**, and on the Mount Laurel Campus, Student Success Center, Mount Laurel, New Jersey

Trustee	Mtn	Snd	Aye	Nay	Abn	Abs	Nvt	
Voice Vote								
Roll Call								
1 James C. Anderson, Jr.								1
2 Kevin Brown								2
3 James Kerfoot, Vice Chair								3
4 Raymond Marini								4
5 Jamie Martin								5
6 Dorion Morgan								6
7 George Nyikita, Chair								7
8 Gino Pasqualone								8
9 Mickey Quinn								9
10 Robin A. Walton								10
11 Anthony Wright								11
Legend: Mtn = Motion; Snd =Second; Aye= Aye; Nay= Nay; Abn=Abstain; Abs=Absent; Nvt=Not Voting								

\_\_\_\_\_  
 George Nyikita  
 Chairperson

\_\_\_\_\_  
 Dr. Michael A. Cioce  
 Board Secretary

**COMMENTS FROM THE PUBLIC**

Chair Nyikita invited comments from the public and there were none.

For the record, there were no questions submitted in advance to the President by e-mail or by phone.

**COMMENTS FROM THE BOARD**

Chair Nyikita invited comments from the Board of Trustees. Vice Chair Kerfoot, Trustees Wright and Marini, congratulated faculty on their promotions. President Cioce thanked the faculty for all of their hard work and he thanked Dr. David Spang and the committee for all of the review and work that goes into this process. The President acknowledged that there is a great deal of work that goes on behind the scenes and he appreciates their commitment.

**OTHER BUSINESS**

There was no other business.

**ADJOURNMENT OF PUBLIC SESSION**

Chair Nyikita called for a motion to adjourn the Public Session. There was no need for an Executive Session. With no further business, Trustee James Kerfoot made the motion, second by Trustee Mickey Quinn, and by a unanimous vote in favor the Board of Trustees' Meeting adjourned at 6:08 P.M.

Respectfully submitted,

Dr. Michael A. Cioce  
Board Secretary

MAC:imd