

ROWAN COLLEGE AT BURLINGTON COUNTY

**BOARD OF TRUSTEES
REGULAR PUBLIC MEETING**

Tues., August 17, 2021

**Host: Mount Laurel Campus, Student Success Center
Executive Conference Room 138
1500 College Circle
Mount Laurel, New Jersey**

MINUTES

CALL TO ORDER

Board of Trustees Chair George Nyikita welcomed everyone in attendance and called the meeting to order at 5:32PM.

FLAG SALUTE

The meeting was opened with the Flag Salute by all in attendance.

SWEARING IN NEW ALUMNI TRUSTEE

Chair Nyikita introduced and welcomed Ms. Rebekah Feinberg as the newly elected Alumni Trustee to the Rowan College at Burlington County Board of Trustees. Ms. Feinberg was elected by RCBC students to serve as Alumni Trustee for the 2021-22 academic year. Her term will expire on June 30, 2022.

Solicitor Grant administered the Oath of Allegiance and Oath of Office. The Board of Trustees, President Michael Cioce and all meeting attendees welcomed Ms. Feinberg. The Oath has been officially signed and photos were taken.

Ms. Feinberg graduated from RCBC in May 2021. She earned RCBC's President's Award and has accomplished a great deal over the past two years at RCBC. She also earned the College's prestigious Vincent J. Sollimo scholarship for chemistry after participating in a research project in which she focused on sanitation efforts on Mars. Ms. Feinberg has clocked in over 300 community service hours at Woodford Cedar Run Wildlife Refuge. She also spoke with Dr. Cioce and faculty members at a Facebook Town Hall. Ms. Feinberg is a third-year 3+1 Biology student and she is pursuing a career as a cardiovascular surgeon.

ROLL CALL

Board Present: Mr. Kevin Brown, Dr. James Kerfoot, Ms. Jamie Martin, Mr. Dorion Morgan, Mr. George Nyikita, Mr. Gino Pasqualone, Mr. Mickey Quinn, Dr. Anthony Wright, Ms. Rebekah Feinberg (Alumni Trustee)

Board Absent: Mr. James Anderson, Mr. Raymond Marini, Ms. Robin Walton

RCBC Present: Dr. Michael A. Cioce (President and Board Secretary), Mr. Andrew Eaton, Mr. Michael Henry, Mr. Mark Meara, Dr. Karen Montalto, Ms. Julie Ritter, Ms. Michelle Russell, Ms. Samantha Russell, Ms. Traci Soto, Dr. David Spang, Mr. Greg Volpe, Mr. Jonathan Weisbrod, Mr. William Whitfield, Ms. Kelly Grant (Board Solicitor) and Ms. Lynne Marie Devericks (Board Recorder)

PUBLIC ANNOUNCEMENT

Ms. Lynne Marie Devericks read the following statement: “In compliance with the Open Public Meetings Act, the Board passed a resolution on November 17, 2020, which was amended by a public notice released on July 29, 2021, setting forth the date, time, and location of regular meetings of the Board of Trustees, which resolution was, within seven days of passage, posted on the College Website, sent to *The Burlington County Times*, *The Courier-Post*, *The Trenton Times*, and the Burlington County Clerk.”

MINUTES

Chair George Nyikita requested a motion to approve the minutes of the Regular Board Meeting on June 15, 2021, as submitted. The motion was made by Trustee Dorion Morgan, with a second by Trustee Kevin Brown, and a unanimous vote in favor. There were no questions or comments and the minutes were approved as written.

REPORTS

1. Chairman’s Report:

- Chair Nyikita announced there was a vacancy for the Trustee Liaison to the College Foundation Board and he nominated Trustee Jamie Martin to fill this vacancy. RCBC Trustee Jamie Martin accepted the nomination. The Chair asked for a motion to approve Trustee Martin’s nomination. With a motion by Vice Chair James Kerfoot, a second by Trustee Gino Pasqualone, and a unanimous vote in favor, the nomination was approved.

2. President’s Report:

- The President’s Report was presented in written form to the Board, which included news and events from June 15, 2021 to August 15, 2021.

- The On-Campus Crime and Fire Incident Report prepared by Captain Edmund Johnson was presented in written form to the Board for the period June 2, 2021 to August 5, 2021.
- The President announced this is the first in-person Board meeting since March 2020, and it is wonderful to welcome the Board back in person. Dr. Cioce proceeded with the following announcements in addition to the written report provided in the Board packet:
 - 1) President Cioce announced the Fall 2021 semester will begin in a few days. He thanked Dr. Karen Montalto, Dean of Health Sciences, and Mr. Andrew Eaton, Director of Public Safety, who have co-chaired the College's COVID Task Force, which includes representation from all facets of the College both in rank and department. The last few days we have received different news than we thought we would when decisions were made in spring. We continue to monitor guidance from the Burlington County Department of Health, the Office of the Secretary of Higher Education, and the Centers for Disease Control and Prevention as we migrate back to in person.
 - 2) President Cioce announced some incentives at RCBC. The Get Started Grant, which is eligible to new students who complete 30 credits between this summer and next spring, who will be eligible for a free course. Also, a welcome back benefit available to stop out students who return to complete their college education. If they enroll in nine credits this fall, this will be additional scholarship money available to them. Also, a battle proven Baron benefit available to any students who enroll early. There are about 5,000 students registered for Fall 2021, which includes all modalities: in person, distance, virtual and every hybrid option in between.
 - 3) The College's mask policy has been updated. Anyone on campus must wear a mask when the following conditions apply:
 - If you are indoors and within six feet of another person and there is no barrier between you and that person regardless of vaccination status.
 - This is consistent with the NJCCC President's call last evening. The 15 other institutions that were on the call are all exercising similar procedures and there is consistency within higher education.
 - 4) Funding Formula Task Force: Dr. Cioce announced that six college presidents, including him, established a Funding Formula Task Force to review the current funding formula and make recommended revisions to it with the adherence to a couple of parameters. This is on the State Appropriations Aid. We had unanimous consensus that modifications would only be made if there was an increase to the State operating aid. The State operating aid would be allocated on factors consistent with both Vision 2028 and the State's plan for higher education, and would focus on student progress, equity and access. Modifications to the current formula would be structured to ensure that no college experiences a decrease in State operating aid and the factors for allocating State aid would be based on data that is both reliable, verifiable and

uniformly collected. The Funding Formula Task Force met 17 times over the last year and a half and made a recommendation to the Collaborations and Operations Committee, which included five additional College Presidents and one Trustee. The recommendation was accepted and advanced. We are meeting next week to finalize the vote. Due to the changes and the funding formula update, RCBC is going to be in line for a 28% increase in fiscal year 2022, which is huge. Dr. Cioce thanked Chair Nyikita for pushing him to push the sector. The State appropriation aid formula for all 18 community colleges is going to be amended August 31, 2021, and it is good news for us. It is good news for our students and will, hopefully, allow us to keep tuition flat in the coming years. We will follow up on this in writing to the Board.

- 5) Video presentation - Kristina Hernandez, RCBC Student: In the video, Ms. Hernandez speaks to turning down a \$40,000 scholarship to another college and her choice to attend RCBC because of the convenient location, wonderful staff and the ability to get an exceptional education. She is able to focus on her full-time job and her education at the same time. Ms. Hernandez highly recommends RCBC to other individuals who want to get a great education.

President Cioce thanked the A/V group, which includes Dan Egan, Samantha Russell, who assisted at the Board meeting, and Dave Quinnan, as well as the Marketing and Communications department for preparing the video. The production quality is top notch. More student stories are coming and we will roll them out over the coming weeks.

President Cioce invited questions. With no questions, this concluded the President's Report.

2. Board Reports

A. Finance/Facilities Committee: Chair George Nyikita reported:

Chair Nyikita announced that the Finance/Facilities Committee met in person on Tues., August 10, 2021, at 3:00PM, and the Committee discussed various finance and facilities matters, as well as the resolutions before you.

Mr. Nyikita proceeded with a review of Tabs 1 through 9 for the Board's consideration:

Finance/Facilities Committee Action (Resolution(s) for Approval)

- Tab #1:** Resolution #2021-229-01, A Resolution to approve and ratify requested business-related travel.
- Tab #2:** Resolution #2021-229-02, A Resolution to approve and ratify agreements and contracts.
- Tab #3:** Resolution #2021-229-03, A Resolution to approve the adoption/affirmation of certain Board policies.
- Tab #4:** Resolution #2021-229-04, A Resolution to approve the retirement of certain Board policies.
- Tab #5:** Resolution #2021-229-05, A Resolution to ratify a contract awarded to Ellucian Inc. for analytics data governance service in the amount of \$39,500.00.
- Tab #6:** Resolution #2021-229-06, A Resolution to ratify a contract awarded to Dell Marketing LP for the purchase of Dell computers to upgrade specific staff and student used systems and equipment in the amount of \$350,078.54.
- Tab #7:** Resolution #2021-229-07, A Resolution authorizing continued participation in the consortium led by Ocean County College to establish an Inter-local Services Agreement for the purchase of primary and secondary service electricity from Constellation/NewEnergy for a two-year term.
- Tab #8:** Resolution #2021-229-08, A Resolution to approve the purchase of furniture for the various Mt. Laurel campus renovation and upgrade projects from Krueger International Inc. (KI) in an amount not to exceed \$130,000.00.
- Tab #9:** Resolution #2021-229-09, A Resolution to approve a contract with Bayview Mechanical Services, LLC for the purchase and installation of variable frequency drives (VFD) and upgrading air handler systems and HVAC controls for the TEC building in the amount of \$76,750.00.

Chair Nyikita invited questions on the resolutions and there were none. The Chair requested a motion to move Tabs 1 through 9, as recommended by the Finance/Facilities Committee. With a motion by Trustee James Kerfoot, and a second by Trustee Dorion Morgan, and one abstention by Trustee Kevin Brown on Tabs 8 and 9, the Board approved Resolutions 1 through 7 with all in favor and none opposed, and Resolutions 8 and 9 with seven in favor and none opposed.

This concluded the Finance/Facilities Committee Report.

**ROWAN COLLEGE at BURLINGTON COUNTY
BOARD OF TRUSTEES MEETING
August 17, 2021**

RESOLUTION #2021-229-01

TO APPROVE AND RATIFY REQUESTED BUSINESS-RELATED TRAVEL

APPROVE

1) Grant-Funded Travel

None

2) Operational

Dr. Karen Archambault, VP Enrollment Management and Student Services, NACADA Annual Conference, Cincinnati, OH, October 5 – 9, 2021, \$1,610.00

Mr. Jonathan Weisbrod, Assistant Professor, STEM, AMATYC Conference, Phoenix, AZ, October 27 – 31, 2021, \$2,253.03

RATIFICATION

1) Grant-Funded Travel

None

2) Operational

Dr. Erika Baldt, Associate Professor, Liberal Arts, 26th European Conference on South Asian Studies (ECSAS) Virtual Conference 2021, University of Vienna, Vienna Austria, July 26 – 29, 2021, \$70 Euros or \$82.88 USD as of 08-04-21.

REIMBURSEMENT

None

*******CERTIFICATION OF THE SECRETARY*******

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Rowan College at Burlington County, by the vote below indicated, at the **Board Meeting held on Tuesday, August 17, 2021**, and on the Mount Laurel Campus, Student Success Center, Mount Laurel, New Jersey

Trustee	Mtn	Snd	Aye	Nay	Abn	Abs	Nvt	
Voice Vote								
Roll Call								
1 James C. Anderson, Jr.								1
2 Kevin Brown								2
3 James Kerfoot, Vice Chair								3
4 Raymond Marini								4
5 Jamie Martin								5
6 Dorion Morgan								6
7 George Nyikita, Chair								7
8 Gino Pasqualone								8
9 Mickey Quinn								9
10 Robin A. Walton								10
11 Anthony Wright								11
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George Nyikita
Chairperson

Dr. Michael A. Cioce
Board Secretary

**ROWAN COLLEGE at BURLINGTON COUNTY
BOARD OF TRUSTEES MEETING
August 17, 2021**

RESOLUTION #2021-229-02

TO APPROVE AND RATIFY AGREEMENTS AND CONTRACTS

FOR APPROVAL:

To approve an affiliation agreement between RCBC Diagnostic Medical Sonography Programs and **AtlantiCare Regional Medical Center** for clinical experience and training in Radiology and Maternal Fetal Medicine Education Programs for the period October 1, 2021 through September 30, 2022.

To approved an affiliation agreement between the **Community Medical Center of RWJ Barnabas Health Inc.** and Rowan College at Burlington County for the Health Information Technology Program for the period of September 1, 2021 until August 31, 2023.

To approve a professional consultant contract with **Rutgers, The State University**, small business development center, for starting a business from A-Z, for the Professional Development Department, for the term September 1, 2021, through June 30, 2022, in the amount of \$5,790.00.

To approve a professional consultant contract with **Any Excuse for a Party** for a student event, outside obstacle course, on September 9, 2021, for the Student Success Department, in the amount of \$995.00.

To approve a professional consultant contract with **Any Excuse for a Party** for a student event, outside rock wall, term TBD between July 1, 2021 through September 9, 2021, in the amount of \$1,440.00.

To approve a professional consultant contract with **Jon Miller** for providing a Delorean Time Machine for a student event on September 7, 2021, and September 8, 2021, in the amount of \$3,500.00.

FOR RATIFICATION:

To ratify a Settlement Agreement and Mutual General Release and Waiver Agreement between **Foveonics Imaging Technologies, Inc.** d/b/a Foveonics Document Solutions and Rowan College at Burlington County signed and dated June 16, 2021.

To ratify an agreement to compensate **Bowman & Company** an additional \$10,000 for work on the FY20 financial audit. Compensation consists of time spent on additional grants audited for the year ended June 30, 2020, including the Coronavirus Relief Fund and Higher Education Emergency Relief Fund grants received by RCBC in relation to the Coronavirus pandemic.

To ratify a master affiliation agreement with **Cape Regional Medical Center** to use their facilities for clinical training and instructional purposes for the Diagnostic Medical Sonography Program provided for RCBC Nursing Students, commencing on August 1, 2021 through July 31, 2023.

To ratify an eligible training provider agreement with the **County of Burlington Workforce Development Board**, for the period July 1, 2021 through June 30, 2023.

To ratify a contract between Rowan College at Burlington County and the **County of Gloucester**, 2 South Broad Street, Woodbury, New Jersey, (RCBC as an occupational/educational training vendor) to contract for the provision of educational and/or occupational training in the classroom, for WIOA Department and WFNJ “training” funds, for a two (2) year term July 1, 2021 through June 30, 2023.

To ratify a renewal with **Dude Solutions, SchoolDude**, for Maintenance Essential Pro, includes Energy Manager and Utility Bill Processing, for the term July 1, 2021 through June 30, 2022, for the Facilities Department, in an amount of \$23,667.24.

To ratify a renewal agreement with **Bergen Community College and Participating Colleges** to renew the Scaling Apprenticeship through the Sector Based Strategies (HealthWorks) Grant Agreement, for WDI Department, for a one-year term July 15, 2021, through July 14, 2022.

To ratify a first amendment to agreement with **The Collegiate Licensing Company**, formally Learfield Licensing Partners, LLC, to extend agreement per section 2, for one year, July 1, 2021, through June 30, 2022. The original agreement was entered into on July 1, 2018, through June 30, 2021, for a three (3) year agreement.

To ratify an agreement with **Collegiate Licensing Company, LLC**, appointing the company as the College’s exclusive Product Licensing Agent for a one (1) year term, July 1, 2021, through June 30, 2022.

To ratify a collaboration agreement with **Food Bank of South Jersey, (FBSJ) through NJ Snap-Ed Program**, for Technical Assistance and Support for Choice Food Distribution, for the Workforce Development Department.

To ratify a professional consultant contract with **Margaritas 2u, Lollipops Ice Cream Catering** for an ice cream sundae bar service for the College Students, for the Student Success Department, for the term June 4, 2021, through June 24, 2021, in the amount of 1,295.00.

To ratify an agreement with **McGraw-Hill LLC**, for electronic RadReview Material subscription, for the College's Radiography Department, for a one-year term June 1, 2021, through May 31, 2022, in the amount of \$747.00.

To ratify an agreement with **Ellucian** for software license for Colleague budget management advantage maintenance, for the OIT Department, for a two-year term, July 1, 2021, through June 30, 2023, in an amount for year one \$1,200.00, second year \$1,260.00, for a total amount of \$2,460.00.

To ratify a renewal agreement for FY22 with **Fierce Software** for Red Hat Enterprise Linux for virtual datacenters premium, for the OIT Department, for a one-year term August 17, 2021, through August 17, 2022, in an amount of \$9,477.63.

To ratify an annual renewal for FY22, with **SAS Institute, Inc.**, for wide license downloaded software, for the OIT/STEM Department, in the amount of \$3,500.00.

To ratify a professional consultant contract with the **Burlington County Institute of Technology**, for Certified Nursing Aide Training at the Westampton and Medford Campuses, for the Professional Development Department, for FY22, July 1, 2021 through June 30, 2022, training dates TBD, under Shared Services, in an amount of \$28,072.00.

To ratify an agreement with **GOVERNMENTJOBS.COM** to purchase a license for a new hire program for the Human Resources Department, for a term July 1, 2021, through June 30, 2022, in an amount of \$15,944.00.

To ratify a contract with **Starr Insurance Companies, through broker Edgewood Partners Insurance Center (EPIC)**, for the Nursing Student Health Insurance for the Nursing Program, for a term, May 18, 2021, through June 30, 2022, in an amount of \$12,104.00.

To ratify an agreement with **Access Security Corporation** for the required modifications to the security doors installed, in the amount of \$4,494.00.

To ratify a professional consultant contract with **Traci B. Fox** for consultant services for DMS Physics review for the Nursing/Dental Department, on August 3, 2021, in an amount of \$1,000.00.

To ratify a renewal agreement with **NWN** for annual subscription for Cisco Webex collaboration flex plan for education for the Video Communication Services Department, for the term July 1, 2021, through June 30, 2022, in the amount of \$13,104.00.

To ratify a professional consultant contract with **Netta Architects, LLC** for professional services related to the main entrance sign project in the amount of \$9,750.00.

To ratify an amendment with **Blackboard, Inc.** for EAC Instructor in a new software extension to existing Blackboard Learn SaaS LMS, is needed due to the pandemic, for the Distance Education Department for the term August 18, 2021, through June 30, 2022, in an amount of \$10,520.00. ARP grant funding.

To ratify an agreement with **Burlington County Board of Commissioners for Burlington County** Workforce Area Eligible Training Provider for Workforce Development for a two (2) year term, July 1, 2021 through June 30, 2023.

To ratify an agreement with **Fire Engine Red** for EVP enrollment software, fireworks CRM (exhibit 3), for the College's Enrollment Management, for the term June 1, 2021 through May 31, 2022, in an amount of \$16,500.00.

To ratify a professional consultant contract with **The Opportunity League** for CompTIA Fundamentals and Network training, for the Professional Development Department, for the period May 1, 2021 through June 1, 2023, in the amount of \$6,000.00.

To ratify a professional consultant contract with **The Opportunity League** for Supply Chain, Transportation, Logistics and Distribution training, for the Professional Development Department, for the period May 1, 2021 through June 1, 2023, in the amount of \$9,000.00.

To ratify a professional consultant contract with the **Academy of HealthCare Excellence** to serve as a Certified Nursing Aide Training Provider for the term July 14, 2021 through July 14, 2022, in the maximum amount of \$24,000.00.

To ratify a letter of agreement for Course Facilitator Training and Licensing with **Calm Clarity Co.**, for the 2021 – 2022 academic year, in the amount capped at \$35,000.00, and for the 2022 – 2023 academic year, in the amount capped at \$50,000.00

To ratify the first amendment to the Management and Clinical Placement Agreement between **Virtua Health, Inc.** and Rowan College at Burlington County to extend the term of the existing agreement to one-year effective 07-01-21 through 06-30-22.

To ratify an affiliation agreement between the **Cooper Health System** and Rowan College at Burlington County for the purpose of educating and training students in the Paramedic Sciences Program for a period of one-year effective July 2021.

*******CERTIFICATION OF THE SECRETARY*******

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Rowan College at Burlington County, by the vote below indicated, at the **Board Meeting held on Tuesday, August 17, 2021**, and on the Mount Laurel Campus, Student Success Center, Mount Laurel, New Jersey

Trustee	Mtn	Snd	Aye	Nay	Abn	Abs	Nvt	
Voice Vote								
Roll Call								
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George Nyikita
Chairperson

Dr. Michael A. Cioce
Board Secretary

**ROWAN COLLEGE at BURLINGTON COUNTY
BOARD OF TRUSTEES MEETING
August 17, 2021**

RESOLUTION #2021-229-03

TO APPROVE THE ADOPTION/AFFIRMATION OF CERTAIN BOARD POLICIES

WHEREAS, the Board requested that College administrative staff, along with counsel, review existing Board Policies and provide advice and recommendations regarding said policies; and

WHEREAS, at its request, the College has provided the Board with certain draft and amended policies; and

WHEREAS, the various Committees of the Board have undertaken a review of the proposed policies and have recommended that the proposed policies be affirmed, which may require the modification of certain existing policies; and

WHEREAS, the Board concurs with the recommendations of the various Committees and has determined to take formal action with respect thereto;

NOW, THEREFORE, be it resolved by the Trustees of the College now assembled in public session this 17th day of August 2021, that:

1. The policies attached hereto and incorporated herein by reference be approved and adopted as written.
2. Be it further resolved that the policies attached hereto are effective immediately.
3. Be it further resolved that the College is authorized to do all things legal and proper to finalize College policies in accordance with the attached, including incorporating any amendments or modifications of existing policy.

**ROWAN COLLEGE AT BURLINGTON COUNTY
BOARD OF TRUSTEES MEETING
August 17, 2021**

BOARD POLICIES UPDATES

	Policy No.	Title
1	001	Vision, Mission and Goals
2	010	Fiscal Accountability, Efficiency and Transparency
3	604	Smoking Prohibition on College Premises
4	911	Drug-Free Workplace and Campus

*******CERTIFICATION OF THE SECRETARY*******

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George Nyikita
Chairperson

Dr. Michael A. Cioce
Board Secretary

**ROWAN COLLEGE at BURLINGTON COUNTY
BOARD OF TRUSTEES MEETING
August 17, 2021**

RESOLUTION #2021-229-04

TO APPROVE THE RETIREMENT OF CERTAIN BOARD POLICIES

WHEREAS, the Board requested that College administrative staff, along with counsel, review existing Board Policies and provide advice and recommendations regarding said policies; and

WHEREAS, the various Committees of the Board have undertaken a review of the proposed policy and have recommended that the proposed policy be retired for the reasons listed in the Board Policies to be Retired Table; and

WHEREAS, the Board concurs with the recommendations of the various Committees and has determined to take formal action with respect thereto;

NOW, THEREFORE, be it resolved by the Trustees of the College now assembled in public session this 17th day of August 2021, that the following policy be retired effective immediately.

BOARD POLICIES TO BE RETIRED TABLE

	Policy No.	Title	Reason for Retirement
1	115	Consideration of Special Conditions of Mutually Acceptable Termination of Employment for Executive and Administrative Staff Members and Faculty Members	No longer needed.

*******CERTIFICATION OF THE SECRETARY*******

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George Nyikita
Chairperson

Dr. Michael A. Cioce
Board Secretary

**ROWAN COLLEGE at BURLINGTON COUNTY
BOARD OF TRUSTEES MEETING
August 17, 2021**

RESOLUTION #2021-229-05

**TO RATIFY A CONTRACT AWARDED TO ELLUCIAN INC. FOR ANALYTICS
DATA GOVERNANCE SERVICE IN THE AMOUNT OF \$39,500.00**

WHEREAS, the College has a need provide students with optimal digital experiences, including support as well as to improve data visibility, management processes and better analytic outcomes in order to support current and prospective students; and

WHEREAS, the Ellucian Analytics Data Governance Service Offering is established to aid and build upon the data governance efforts within a higher education institution. The goal of this service is to improve maturity of overall data governance, improve cross-functional communication among teams along the dimensions of people, process, policies, tools and technology and provide a roadmap for data governance maturation.

WHEREAS, the onsite services include interviews and focus group discussions, perform cursory current state review of data governance, provide Data Governance workshops to prepare the College to deploy the data governance infrastructure to manage data ownership, data quality, data access as well as data security; and

WHEREAS, due to the proprietary nature of the Colleague ERP software and its components, this service should be provided by individuals that have specific training, certifications, and expertise; and

WHEREAS, these services will be purchased using the GEERF grant budget; and

WHEREAS, it appears that **Ellucian Inc.** has the experience and expertise to provide these services; and

WHEREAS, this will be a Business Entity Disclosure contract pursuant to the provisions of N.J.S.A. 19:44A–20.4 and the Purchasing Agent has determined and certified in writing that the value of this contract will exceed \$17,500.00; and

WHEREAS, **Ellucian Inc.** has completed and submitted a Business Entity Disclosure Certification which certifies that **Ellucian Inc.** has not made any reportable contributions to a political or candidate committee in the County of Burlington in the previous one year, and that the contract will prohibit **Ellucian Inc.** from making any reportable contributions through the term of the contract; and

WHEREAS, in accordance with P.L. 1982 c.189 N.J.S.A. 18A:64A-25.5 (19), the President recommends a contract be awarded to the following vendor: **Ellucian Inc.**, 4375 Fair Lakes Court, Fairfax, VA 22033;

WHEREAS, in accordance with P.L. 1982 c.189 N.J.S.A. 18A:64A-25.5 (19), it appears in the best interest of the College to award a contract to **Ellucian Inc.** with offices located at 4375 Fair Lakes Court, Fairfax, VA 22033; and

NOW THEREFORE, be it resolved by the Trustees of the College now assembled in public session this 17th day of August 2021 to award a contract to **Ellucian** in the amount of \$39,500.00.

*******CERTIFICATE OF AVAILABILITY OF FUNDS*******

I, Matthew Farr, Chief Operating Officer, do hereby certify that adequate funds are available in the GEERF Grant budget to pay for the contract between Rowan College at Burlington County and **Ellucian Inc.**

The money necessary to fund said contract is **\$39,500.00**. The contract is subject to the availability of funds and upon the approval of the contract the funds will be charged to the following budget line item appropriation:

3-26703-9701 (GEERF, Contracted Services)

Matthew Farr
Chief Operating Officer

*******CERTIFICATION OF THE SECRETARY*******

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George Nyikita
Chairperson

Dr. Michael A. Cioce
Board Secretary

**ROWAN COLLEGE at BURLINGTON COUNTY
BOARD OF TRUSTEES MEETING
August 17, 2021**

RESOLUTION #2021-229-06

**TO RATIFY A CONTRACT AWARDED TO DELL MARKETING LLP FOR THE
PURCHASE OF DELL COMPUTERS TO UPGRADE SPECIFIC STAFF AND
STUDENT USED SYSTEMS AND EQUIPMENT IN THE AMOUNT OF \$350,078.54**

WHEREAS, the College has a need to upgrade all EMSS staff systems and consult/hoteling spaces to replace systems that are 4-7 years old, to replace classroom instructor stations and conference room PC's that are 7-9 years old which will ensure our new classroom technology function as intended, to upgrade and refresh desktop equipment utilized by OIT staff, the All-In-One systems will increase the number of student computers in the Student Service Center Library; and

WHEREAS, this equipment will be purchased using the ARP Institutional Aid Grant budget; and

WHEREAS, these computers are included under New Jersey State Contract #89967; and

WHEREAS, in accordance with P.L. 1982, c189 N.J.S.A. 18A:64-25.9 and P.L. 2011, c139, it appears in the best interest of the College to award a contract to: **Dell Marketing, 1 Dell Way, Roundrock, Texas 78682** (New Jersey State Contract #89967); and

WHEREAS, in accordance with P.L. 1982, c189 N.J.S.A. 18A:64-25.9 and P.L. 2011, c139, the President recommends a contract be awarded to the following vendor **Dell Marketing, 1 Dell Way, Roundrock, Texas 78682** (New Jersey State Contract #89967);

NOW THEREFORE, be it resolved by the Trustees of the College now assembled in public session this 17th day of August 2021 to ratify a contract awarded to **Dell Marketing** in the amount of **\$350,078.54**.

*******CERTIFICATE OF AVAILABILITY OF FUNDS*******

I, Matthew Farr, Chief Operating Officer, do hereby certify that adequate funds are available in the ARP Institutional Aid Grant budget to pay for the contract between Rowan College at Burlington County and **Dell Marketing LLP**.

The money necessary to fund said contract is **\$350,078.54**. The contract is subject to the availability of funds and upon the approval of the contract the funds will be charged to the following budget line item appropriation:

3-26710-9506 (ARP Institutional Aid Grant, Furniture & Equipment)

Matthew Farr
Chief Operating Officer

*******CERTIFICATION OF THE SECRETARY*******

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Rowan College at Burlington County, by the vote below indicated, at the **Board Meeting held on Tuesday, August 17, 2021**, and on the Mount Laurel Campus, Student Success Center, Room 138, Mount Laurel, New Jersey

Trustee	Mtn	Snd	Aye	Nay	Abn	Abs	Nvt	
Voice Vote								
Roll Call								
1 James C. Anderson, Jr.								1
2 Kevin Brown								2
3 James Kerfoot, Vice Chair								3
4 Raymond Marini								4
5 Jamie Martin								5
6 Dorion Morgan								6
7 George Nyikita, Chair								7
8 Gino Pasqualone								8
9 Mickey Quinn								9
10 Robin A. Walton								10
11 Anthony Wright								11
Legend: Mtn = Motion; Snd =Second; Aye= Aye; Nay= Nay; Abn=Abstain; Abs=Absent; Nvt=Not Voting								

George Nyikita
Chairperson

Dr. Michael A. Cioce
Board Secretary

**ROWAN COLLEGE at BURLINGTON
COUNTY BOARD OF TRUSTEES MEETING
August 17, 2021**

RESOLUTION #2021-229-07

**AUTHORIZING CONTINUED PARTICIPATION IN THE CONSORTIUM LED BY
OCEAN COUNTY COLLEGE TO ENTER INTO AN INTERLOCAL SERVICES
AGREEMENT FOR THE PURCHASE OF PRIMARY AND SECONDARY SERVICE
ELECTRICITY FROM CONSTELLATION/NEW ENERGY FOR A TWO-YEAR
TERM**

WHEREAS, the College requires a consistent supply of both primary and secondary electricity to operate its facilities; and

WHEREAS, the College has joined with Ocean County College located at College Drive, Toms River, New Jersey 08754, and other similar situated county colleges for the purpose of obtaining natural gas at the lowest possible cost and for a set rate for the contract period; and

WHEREAS, N.J.S.A. 18A:64-25.10 allows two or more colleges to enter into a joint purchasing agreement; and

WHEREAS, Ocean County College as the designated entity for the purpose of soliciting and receiving bids for the provision of natural gas has prepared a request for proposals, with assistance from NORESCO, from third party suppliers of natural gas pursuant to the terms of the County College Contracts Law; and

WHEREAS, the Consortium reviewed the proposals from several third-party suppliers of natural gas and will execute a contract with the lowest qualified bidder for a maximum term length of twenty-four (24) months beginning in August 2021; and

WHEREAS, the anticipated cost of primary electricity to the College during the term of this agreement would be \$390,000.00; and

WHEREAS, the anticipated cost of secondary electricity to the College during the term of this agreement would be \$540,000.00; and

WHEREAS, the College specifically agrees to be bound by Ocean County College's execution of the agreement with **Constellation/NewEnergy-Electric Division, LLC** in the same manner as if the College had individually executed said contract; and

NOW, THEREFORE, be it resolved, by the Trustees of the College now assembled in public session this 17th day of August 2021 that the College enters into an Interlocal Services Agreement with Ocean County College for the purchase of natural gas from **Constellation/NewEnergy-Electric Division, LLC** for a two-year term.

*******CERTIFICATE OF AVAILABILITY OF FUNDS*******

I, Matthew Farr, Chief Operating Officer, do hereby certify that adequate funds are available in the fiscal years 2022 & 2023 Operating budget to pay for the contract between Rowan College at Burlington County and **Constellation/NewEnergy-Electric Division, LLC**.

The money necessary to funds said contract is **\$930,000.00**. The contract is subject to the availability of funds and upon the approval of the contract the funds will be charged to the following budget line item appropriations:

1-78110-9640 (Facilities-Mt Laurel, Utilities)

1-78100-9460 (Facilities-Pemberton (Mt. Holly), Utilities)

Matthew Farr
Chief Operating Officer

*******CERTIFICATION OF THE SECRETARY*******

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Rowan College at Burlington County, by the vote below indicated, at the **Board Meeting held on Tuesday, August 17, 2021**, and on the Mount Laurel Campus, Student Success Center, Mount Laurel, New Jersey

Trustee	Mtn	Snd	Aye	Nay	Abn	Abs	Nvt	
Voice Vote								
Roll Call								
1 James C. Anderson, Jr.								1
2 Kevin Brown								2
3 James Kerfoot, Vice Chair								3
4 Raymond Marini								4
5 Jamie Martin								5
6 Dorion Morgan								6
7 George Nyikita, Chair								7
8 Gino Pasqualone								8
9 Mickey Quinn								9
10 Robin A. Walton								10
11 Anthony Wright								11
Legend: Mtn = Motion; Snd =Second; Aye= Aye; Nay= Nay; Abn=Abstain; Abs=Absent; Nvt=Not Voting								

George Nyikita
Chairperson

Dr. Michael A. Cioce
Board Secretary

**ROWAN COLLEGE at BURLINGTON COUNTY
BOARD OF TRUSTEES MEETING
August 17, 2021**

RESOLUTION #2021-229-08

**TO APPROVE THE PURCHASE OF FURNITURE FOR THE VARIOUS MT. LAUREL
CAMPUS RENOVATION AND UPGRADE PROJECTS FROM KRUEGER
INTERNATIONAL INC. (KI) IN AN AMOUNT NOT TO EXCEED \$130,000.00**

WHEREAS, the College has a need to purchase furniture for the multiple Mt. Laurel campus renovation and adjustment projects; and

WHEREAS, these projects include office and cubicle furniture for a portion of the following buildings: Student Success Center, Votta Hall, Evans Hall and Technology & Engineering Center (TEC), as well as classroom furniture to be placed as need; and

WHEREAS, the College's facilities and purchasing departments worked to identify furniture lines available under New Jersey State Contract and the qualified distributors that would be able to provide these lines in order to meet the College's needs in order to maintain a consist look and feel throughout the campus; and

WHEREAS, this furniture will be purchased using the CRRSA grant budget; and

WHEREAS, the **Krueger International Inc. (KI)** was identified as the manufacturer that could provide the necessary items for this project; and

WHEREAS, these products and services are available under New Jersey State Contract (#81720) and the Middlesex Cooperative Purchasing Consortium; and

WHEREAS, in accordance with P.L. 1982, c189 N.J.S.A. 18A:64A-25.9 and N.J.S.A. 18A:64A-25.5(24)), it appears in the best interest of the College to award a contract to **KI**, c/o Education Furniture Solution, 1330 Bellevue Street, Green Bay, Wisconsin 54302; and

WHEREAS, in accordance with P.L. 1982, c189 N.J.S.A. 18A:64A-25.9 and N.J.S.A. 18A:64A-25.5(24)), the President recommends a contract be awarded to the following vendor: **KI**, c/o Education Furniture Solution, 1330 Bellevue Street, Green Bay, Wisconsin 54302;

NOW THEREFORE, be it resolved by the Trustees of the College now assembled in public session this 17th day of August 2021, to approve the purchases from **KI** in an amount not to exceed **\$130,000.00**

*******CERTIFICATE OF AVAILABILTY OF FUNDS*******

I, Matthew Farr, Chief Operating Officer, do hereby certify that adequate funds are available in the CRRSA Grant budget to pay for the contract between Rowan College at Burlington County and **KI**.

The money necessary to funds said contract is not to exceed **\$130,000.00**. The contract is subject to the availability of funds and upon the approval of the contract the funds will be charged to the following budget line item appropriations:

3-26707-9506 (CRRSA, Furniture & Equipment)

Matthew Farr
Chief Operating Officer

*******CERTIFICATION OF THE SECRETARY*******

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Rowan College at Burlington County, by the vote below indicated, at the **Board Meeting held on Tuesday, August 17, 2021**, and on the Mount Laurel Campus, Student Success Center, Mount Laurel, New Jersey

Trustee	Mtn	Snd	Aye	Nay	Abn	Abs	Nvt	
Voice Vote								
Roll Call								
1 James C. Anderson, Jr.								1
2 Kevin Brown								2
3 James Kerfoot, Vice Chair								3
4 Raymond Marini								4
5 Jamie Martin								5
6 Dorion Morgan								6
7 George Nyikita, Chair								7
8 Gino Pasqualone								8
9 Mickey Quinn								9
10 Robin A. Walton								10
11 Anthony Wright								11
Legend: Mtn = Motion; Snd =Second; Aye= Aye; Nay= Nay; Abn=Abstain; Abs=Absent; Nvt=Not Voting								

 George Nyikita
 Chairperson

 Dr. Michael A. Cioce
 Board Secretary

**ROWAN COLLEGE at BURLINGTON COUNTY
BOARD OF TRUSTEES MEETING
August 17, 2021**

RESOLUTION #2021-229-09

**TO APPROVE A CONTRACT WITH BAYVIEW MECHANICAL SERVICE, LLC FOR
THE PURCHASE AND INSTALLATION OF VARIABLE FREQUENCY DRIVES (VFD)
AND UPGRADING AIR HANDLER SYSTEMS AND HVAC CONTROLS FOR THE
TEC BUILDING IN THE AMOUNT OF \$76,750.00**

WHEREAS, the College has a need add several variable frequency drives (VFD) and upgrade air handler systems and HVAC controls in the TEC building; and

WHEREAS, a review of the current recommendations related to COVID19 and HVAC is clear. The more control over the HVAC, the better. Air flows are critical to the virus avoidance. Increase outside air, increase air turnover, and distribute the highest quality air the AHUs are capable of handling. Controlling flows and quality into each space is the best combatant; and

WHEREAS, adding variable frequency drives to the existing supply and return air handling units it will also enable an annual energy consumption reduction to be realized. Supply systems use approximately 129,000 kwh and return units 76,000 kwh. An average reduction of 30% can be achieved when VFDs are incorporated. This will have an ROI of 3.5 to 3.8 years, which was documented in the Concord Engineering Energy audit several years ago; and

WHEREAS, the purchase of these units, installation and the upgrades to the air handling systems will provide better and more efficient automated controls from our Central Energy Plant (CEP) and remote locations, as well; and

WHEREAS, the College has worked with **Bayview Mechanical Services, LLC** on similar HVAC related projects in the past; and

WHEREAS, this equipment and related services will be purchased using the ARP Institutional Aid Grant budget;

WHEREAS, these services are included under New Jersey State Contract (#T2085); and

WHEREAS, in accordance with P.L. 1982 c.189 N.J.S.A. 18A:64A-25.9, it appears in the best interest of the College to award a contract to **Bayview Mechanical Service, LLC**, 52 Bayview Drive, Brick, NJ 08723 (New Jersey State Contract #T2085); and

WHEREAS, in accordance with P.L. 1982 c.189 N.J.S.A. 18A:64A-25.9, the President recommends the award of this contract to the following vendor(s): **Bayview Mechanical Service, LLC**, 52 Bayview Drive, Brick, NJ 08723 (New Jersey State Contract #T2085); and

NOW, THEREFORE, be it resolved by the Trustees of the College now assembled in public session this 17th day of August 2021, that a contract be awarded to **Bayview Mechanical Service, LLC** in the amount of **\$76,750.00**.

*******CERTIFICATE OF AVAILABILITY OF FUNDS*******

I, Matthew Farr, Chief Operating Officer, do hereby certify that adequate funds are available in the ARP Institutional Aid Grant budget to pay for the contract between Rowan College at Burlington County and **Bayview Mechanical Services, LLC**.

The money necessary to fund said contract is **\$76,750.00**. The contract is subject to the availability of funds and upon the approval of the contract the funds will be charged to the following budget line item appropriations:

3-26710-9810 (ARP Institutional Aid Grant, Contracted Services)

Matthew Farr
Chief Operating Officer

*******CERTIFICATION OF THE SECRETARY*******

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Rowan College at Burlington County, by the vote below indicated, at the **Board Meeting held on Tuesday, August 17, 2021**, and on the Mount Laurel Campus, Student Success Center, Mount Laurel, New Jersey

Trustee	Mtn	Snd	Aye	Nay	Abn	Abs	Nvt	
Voice Vote								
Roll Call								
1 James C. Anderson, Jr.								1
2 Kevin Brown								2
3 James Kerfoot, Vice Chair								3
4 Raymond Marini								4
5 Jamie Martin								5
6 Dorion Morgan								6
7 George Nyikita, Chair								7
8 Gino Pasqualone								8
9 Mickey Quinn								9
10 Robin A. Walton								10
11 Anthony Wright								11
Legend: Mtn = Motion; Snd =Second; Aye= Aye; Nay= Nay; Abn=Abstain; Abs=Absent; Nvt=Not Voting								

George Nyikita
Chairperson

Dr. Michael A. Cioce
Board Secretary

B. Personnel Committee: Committee Chair Kevin Brown reported:

Committee Chair Kevin Brown announced that the Personnel Committee met in person on Wed., August 11, 2021, at 4:00PM, and the Committee discussed various personnel matters.

This concluded the Personnel Committee Report and Committee Chair Brown proceeded with a review of Tab 10 for the Board's consideration:

Personnel Committee Action (Resolution(s) for Approval)

Tab #10: Resolution #2021-229-10, A Resolution approving personnel actions for Rowan College at Burlington County.

Chair Nyikita requested a motion to move Tab 10, as recommended by the Personnel Committee. With a motion by Trustee Dorion Morgan, and a second by Trustee Gino Pasqualone, the Board approved Resolution 10 with all in favor and none opposed.

There were no questions.

**ROWAN COLLEGE at BURLINGTON COUNTY
BOARD OF TRUSTEES MEETING
August 17, 2021**

RESOLUTION #2021-229-10

**TO APPROVE PERSONNEL ACTIONS FOR
ROWAN COLLEGE at BURLINGTON COUNTY**

WHEREAS, Rowan College at Burlington County has identified the need for additions, modifications and separation of employment of certain positions; and

WHEREAS, the following were determined to meet the qualifications that best meet the needs of the college in the designated departments for the following vacancies, namely;

Lyndsey Gunter as PT Custodian at \$13/hour;
Jeffrey Haines as Custodian at \$27,677;
Yasin Gresham Jr. as Custodian at \$27,677;
Esteban Hernandez as Director of Institutional Assessment at \$70,000;
J. Desmond O’Keefe as Director of Culinary Technology at \$80,000;
Sara Lepore as Scheduling & Events Coordinator at \$38,000;
Amy Shah as Dental Hygiene Lab Coordinator at \$ 55,000;
Stephanie McCarthy as PT Custodian at \$13/hour;
Cody Ambacher as Custodian at \$27,677;
Domenick Niceschwander as Custodian at \$27,677;
Shannon Violetti as Student Wellness Coordinator at \$45,000;
Drew Doudoukjian as PT Tutor at \$17/hour;
Jeanette Lestina as PT Tutor at \$17/hour;
Matt Sichel as PT Tutor at \$17/hour;
Christina Wheeler as PT Tutor at \$17/hour;
Sonal Pandey as PT Tutor at \$17/hour;
Julie Kelly as Junior Financial Aid Officer at \$34,000-37,000;
Jacqueline Welker as PT CCOG Financial Aid Navigator at \$17-19/hour;
Madeline Boffi as Coordinator of Pipeline Initiatives at \$42,000-45,000;
Erin Casne as Honors Coordinator at \$42,000-45,000;
Tara Flynn Spay as PT Institutional Research Analyst at \$25/hour;
Nicolas Cacia as PT Public Safety Officer at \$14/hour; and

WHEREAS, the following internal individuals were found to meet the qualifications that best meet the needs of the college in the designated departments, namely;

Danielle Garcia as Health Sciences Division Coordinator at \$50,000;
Barbara Miller as Secretary at \$45,000;
Chloe DeVries as Public Safety Officer at \$30,890;
Danielle Reed as Advising & Student Support Specialist at \$38,411;

Jennifer Delio as Payroll Specialist & HR Special Projects at \$50,000-55,000;
Ashley Brock as Assistant Custodial Lead at \$36,000; and,

Salary Adjustments

Lindsey McManus as Secretary at \$38,000 effective 7/1/21;
Patricia Zanichelli as Secretary at \$45,000 effective 7/1/21;
Angela Miller as Content Writer at \$45,000;
Anne Tokazewski as Assistant Professor of Biology, STEM at \$63,165.48;
Walter Huttner as Assistant Professor of English, Liberal Arts at \$65,846.48;
Jessica Gicking-Aspden as Assistant Professor of English at \$63,965.80;
Kenneth Mariano as Assistant Professor of Political Science at \$63,965.80;
Jonathan Weisbrod as Assistant Professor of Mathematics at \$63,965.80;
Michael Cioce as President at 1.8% incremental increase; and

Title Changes

James Clang as Director of Facilities, Facilities at \$88,000;
Jerry Gagliano as Manager of Operations & Facilities, Facilities at \$73,000;
James Lawless as Acting Assistant Director of Testing & Tutoring, EMSS at \$49,269
effective 8/2/21 with end date to be determined but no later than 2/2/22;
Nicolette DiPietro retirement of Interim Director of Culinary Technology title and salary
upon permanent start of the new Director of Culinary Technology;
Michele Chivers retirement of Acting Student Services Specialist II title and salary
adjustment effective 8/9/21;
Victor Milea as PT Custodian, Facilities at \$13/hour effective 8/16/21;
Florica Milea as PT Custodian, Facilities at \$13/hour effective 8/16/21; and

WHEREAS, the following were determined to meet the qualifications that best meet the needs of the college in the designated academic areas for the following adjunct and part-time trainer listings, namely;

Adjuncts, STEM;

David, Jonathan; Opperman, Kathryn; and

Adjuncts, Liberal Arts;

Hall, Joseph; Lawton, Kevin; Okereke, Illiona; Deveney, Robin; and

Adjuncts, Nursing and Health Sciences;

Ortiz, Tiffany; Cunningham, Tammy; Santilli, Georgette; Rullo-Thorne, Augusta; and

Trainers;

Drummond, Mark; Mannix, Eileen; and

EMT Trainers/EMT Aides;

Paul, Edward; Williams, Michael; and

WHEREAS, the President recommended to the Personnel Committee who subsequently is recommending to the full Board, the separation of employment of employees, namely;

Robert Lindgren, Senior Adjunct, Liberal Arts;
Sandy Koch, Advising & Retention Counselor, EMSS;
Barbara Brinker, PT Student Support Office Assistant, EMSS;
Aaron Chavis, Adjunct, Liberal Arts;
Aqsa Nabi, PT Administrative Assistant, WDI;
Linda Penston, Adjunct, Health Sciences;
Sherley Cadet, Assistant Director of Testing & Tutoring, EMSS;
Kelly Stuetz, Athletics & Student Services Generalist, EMSS;
Kathleen Delitta, Admissions Counselor, EMSS;
Beth Williams, Adjunct, Liberal Arts;
Linda Shieh, PT Academic Advisor, EMSS; and

WHEREAS, the President recommended to the Personnel Committee who subsequently is recommending to the Board of Trustees, the approval and ratification of the following leave of absences, namely;

Richard Jones, Print Shop, Paid LOA;
Carmella Williams, Finance, Paid LOA;
Brooke Michael, WDI, Paid & Unpaid LOA;
Chante Tanner, EMSS, Unpaid LOA;
Susan Speas, EMSS, Unpaid LOA;
Tina West, Foundation, Paid LOA;
Shawn Thomas, EMSS Paid LOA;
Pat Price, Health Sciences, Paid & Unpaid LOA; and

WHEREAS, the President recommended to the Personnel Committee who subsequently is recommending to the Board of Trustees, the approval and ratification of eliminating certain positions from the college, namely;

None; and

WHEREAS, the Board of Trustees has the authority to appoint or modify said full time vacancies and positions and to determine issues of lawful and appropriate compensation and applicable related employee benefits for a full-time employees and/or separate said employees;

NOW, THEREFORE, be it resolved by the Trustees of the College now assembled in public session this 17th day of August 2021, hereby approves the above stated personnel actions for Rowan College at Burlington County.

*******CERTIFICATION OF THE SECRETARY*******

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Rowan College at Burlington County, by the vote below indicated, at the **Board Meeting held on Tuesday, August 17, 2021**, and on the Mount Laurel Campus, Student Success Center, Mount Laurel, New Jersey

Trustee	Mtn	Snd	Aye	Nay	Abn	Abs	Nvt	
Voice Vote								
Roll Call								
1 James C. Anderson, Jr.								1
2 Kevin Brown								2
3 James Kerfoot, Vice Chair								3
4 Raymond Marini								4
5 Jamie Martin								5
6 Dorion Morgan								6
7 George Nyikita, Chair								7
8 Gino Pasqualone								8
9 Mickey Quinn								9
10 Robin A. Walton								10
11 Anthony Wright								11
Legend: Mtn = Motion; Snd =Second; Aye= Aye; Nay= Nay; Abn=Abstain; Abs=Absent; Nvt=Not Voting								

 George Nyikita
 Chairperson

 Dr. Michael A. Cioce
 Board Secretary

- C. **Academic Committee:** Committee Chair Jamie Martin reported that the Academic Committee met in person on Tuesday, August 10, 2021, at 2:00PM, and the Committee discussed the action items coming up for approval.

Committee Chair Martin proceeded with a review of Tab 11 for the Board's consideration:

Academic Committee Action (Resolution(s) for Approval)

Tab #11: Resolution #2021-229-11, A Resolution to approve payment of Virtua invoices in accordance with terms of agreement between Virtua Health, Inc. and Rowan College at Burlington County for Clinical Placement Services in an amount not to exceed \$250,000.00 for fiscal year 2022.

Chair Nyikita requested a motion to move Tab 11, as recommended by the Academic Committee. With a motion by Trustee Anthony Wright, and a second by Trustee Gino Pasqualone, the Board approved Resolution 11 with all in favor and none opposed.

Chair Nyikita invited questions and there were none. This concluded the Academic Committee Report.

**ROWAN COLLEGE at BURLINGTON COUNTY
BOARD OF TRUSTEES MEETING
August 17, 2021**

RESOLUTION #2021-229-11

**APPROVAL OF PAYMENT OF VIRTUA INVOICES IN ACCORDANCE WITH
TERMS OF AGREEMENT BETWEEN VIRTUA HEALTH, INC. AND ROWAN
COLLEGE AT BURLINGTON COUNTY FOR CLINICAL PLACEMENT SERVICES
IN AN AMOUNT NOT TO EXCEED \$250,000.00 FOR FISCAL YEAR 2022**

WHEREAS, Rowan College at Burlington County (the “College”) entered into an agreement (the “Agreement”) with Virtua Health, Inc. (“Virtua”) dated July 1, 2020 for a one-year term, ending on June 30, 2021, for clinical placement services; and

WHEREAS, the College and Virtua entered into a First Amendment to Management and Clinical Placement Agreement, replacing paragraph 8 in the above Agreement to indicate that the Agreement will now be effective July 1, 2021 and ending June 30, 2022.

WHEREAS, these clinical placement services include clinical rotations, clinical placements and internships where students gain practical, supervised, hands-on clinical training during a fixed duration of no more than 15 weeks; and

WHEREAS, in addition to Virtua, the College desires to continue and develop collaborative relationships with regional health care providers for purposes of maintaining Clinical Placements at the providers’ clinical facilities (“Clinical Sites”); and

WHEREAS, the Agreement, Section 4.1 indicates the College shall pay Virtua the following fees:

- 4.1.1 Annual Management Fee of \$50,000 per annum, payable semi-annually;
- 4.1.2 \$200 per student Clinical Fee for clinical rotations per semester;
- 4.1.3 Clinical Site Fee of \$1,500 per Clinical Affiliation Agreement, payable upon establishment or renewal of agreement (not charged for Virtua facilities);

NOW, THEREFORE, be it resolved by the Board of Trustees of the College, now assembled in public session this 17th day of August 2021, to approve payment of the above fees in conjunction with clinical payment services and sites in an amount not to exceed \$250,000.00 for fiscal year 2022.

*******CERTIFICATE OF AVAILABILTY OF FUNDS*******

I, Matthew Farr, Chief Operating Officer, do hereby certify that adequate funds are available in the fiscal year 2022 Operating budget to pay for the contract between Rowan College at Burlington County and **Virtua Health, Inc.**

The money necessary to fund said contract is not to exceed \$250,000.00. The contract is subject to the availability of funds and upon approval of the contract, the funds will be charged to the following budget line item appropriation:

1-24410-9701 (Nursing and Allied Health, Contracted Services)

Matthew Farr
Chief Operating Officer

*******CERTIFICATION OF THE SECRETARY*******

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Rowan College at Burlington County, by the vote below indicated, at the **Board Meeting held on Tuesday, August 17, 2021**, and on the Mount Laurel Campus, Student Success Center, Mount Laurel, New Jersey

Trustee	Mtn	Snd	Aye	Nay	Abn	Abs	Nvt	
Voice Vote								
Roll Call								
1 James C. Anderson, Jr.								1
2 Kevin Brown								2
3 James Kerfoot, Vice Chair								3
4 Raymond Marini								4
5 Jamie Martin								5
6 Dorion Morgan								6
7 George Nyikita, Chair								7
8 Gino Pasqualone								8
9 Mickey Quinn								9
10 Robin A. Walton								10
11 Anthony Wright								11
Legend: Mtn = Motion; Snd =Second; Aye= Aye; Nay= Nay; Abn=Abstain; Abs=Absent; Nvt=Not Voting								

 George Nyikita
 Chairperson

 Dr. Michael A. Cioce
 Board Secretary

COMMENTS FROM THE PUBLIC

Chair Nyikita invited comments from the public. Public Safety Director Andrew Eaton thanked the Board and President Cioce for their foresight and courage going back to last November with the directive to plan for an in-person graduation. The direction was given to the Graduation Planning Team well in advance of other colleges. That foresight put us in a position to actually have an in-person graduation, which turned out beautifully.

For the record, there were no questions submitted in advance to the President by e-mail or by phone.

COMMENTS FROM THE BOARD

Chair Nyikita invited comments from the Board of Trustees. Vice Chair Kerfoot remarked that it was great to be back on campus and in this room with the Board. It is great to see everyone again. He hopes we will reach a point where we are not wearing masks in the near future.

Trustee Dorion Morgan shares Trustee Kerfoot's sentiments. He almost missed the meeting, but was determined to attend. It feels like it's a victory after all of these months being away and all that has happened since our last in-person meeting from the George Floyd situation to political situations and certainly the pandemic. Trustee Morgan also welcomed our newly elected Alumni Trustee.

Chair Nyikita shared one point of information. The College's public profile is important. As many of you know, New Jersey has instituted an early election voting procedure that begins this year. This will be the first election in November and the College will be one of seven sites in Burlington County. This is the largest location by far based on its profile, its location, and its access to various communities and transportation. The Chair believes this will go a long way in helping to get the students involved in government and civic work and will serve as great public relations for the College.

Also, in going back to President Cioce's presentation on the funding formula and our increase in funding, he declined to accept any credit. The Chair added that Dr. Cioce became obsessed with this and he persisted with the other county college presidents that they finally acquiesced in agreeing with his position. While he may not be as popular with them, the College is all the better for it. Chair Nyikita thanked President Cioce for his hard work on this. He echoed everyone's happiness to be back on campus and hopes that it will continue.

OTHER BUSINESS

There was no other business to report.

ADJOURNMENT OF PUBLIC SESSION

Chair Nyikita called for a motion to adjourn the Public Session. There was no need for an Executive Session. With no further business, Trustee James Kerfoot made the motion, second by Trustee Dorion Morgan, and by a unanimous vote in favor the Board of Trustees' Meeting adjourned at 5:56 P.M.

Respectfully submitted,

Dr. Michael A. Cioce
Board Secretary

MAC:lmd