



**BOARD POLICY**

**No. 400**

---

TITLE: Travel Expenses and Reimbursement

DATE ADOPTED: November 2, 2018

EFFECTIVE DATE: November 2, 2018

SUPERSEDES: September 19, 1980

---

All college personnel will be compensated for reasonable expenses incurred when travelling on College business in accordance with administrative procedures. Approval of all travel expenses must be obtained in accordance with other relevant policies and procedures, particularly Board Policy No. 10, Fiscal Accountability, Efficiency & Transparency.

---

President

Date:

---

Chairman

Date: