

## **BOARD POLICY**

No. 501

TITLE:	Sale of Educational Materials
DATE ADOPTED:	March 16, 2021
EFFECTIVE DATE:	March 16, 2021
SUPERSEDES:	April 16, 1991

## Purpose:

Rowan College at Burlington County believes it is important that faculty members and other educators maintain an awareness of the latest techniques and materials for educating students. Therefore, the College encourages educators to preview materials and choose those materials that best achieve the learning outcomes, and convey the principles and theories of a course.

## Policy:

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While College policy restricts solicitation or distribution of materials on the RCBC campuses without prior written authorization from appropriate College officials, many publishers and other vendors will send complimentary copies of textbooks, and other materials, free of charge to professors and other educators.

These copies of textbooks, and other materials, are for examination purposes in order to help the educator choose the best materials for a course. As such, they should not be considered unsolicited gifts. Rather, they are sent to educators for educational purposes as part of the established academic protocol.

The College, therefore, believes that the sale of complimentary books, and other materials, is unethical and unfair to the original publisher, author, or vendor.

Consequently, the sale of complimentary books, and other materials, is expressly prohibited. Any employee who derives any income from the disposition of complimentary books, and other materials, violates this policy, and may be subject to legal action brought by the publisher, author and/or vendor of such books, and other materials.

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President	Date:
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Chairman	Date: