

**ROWAN COLLEGE AT BURLINGTON COUNTY
REORGANIZATION AND REGULAR MEETINGS
OF THE BOARD OF TRUSTEES**

**Tuesday, November 12, 2019
5:30PM**

**Mount Laurel Campus, Student Success Center
Executive Conference Room 138
1500 College Circle
Mount Laurel, New Jersey**

AGENDA

- I.** Call to Order – President Michael A. Cioce
- II.** Flag Salute
- III.** Roll Call
- IV.** Statement of Compliance with the Open Public Meetings Act

Annual Reorganization Meeting

- V.** 1. Election of Officers
 - a. Chair
 - b. Vice-Chair
 - c. Secretary
- 2. Appointment of Board of Trustee Member(s) to the Board of School Estimate
- 3. Appointment of Liaison(s) from Board of Trustees to the College Foundation

Reorganization Resolution(s):

TAB 1: A Resolution to appoint **Investors Bank** as the Depository of College Accounts (Advertised RFQ/P, “Fair & Open” process, Exception 1- (Professional Services), Formal proposals obtained)

TAB 2: A Resolution to award a contract to **Bowman & Company, LLC** to act as the College’s Auditor of Record and provide related financial services for calendar year 2020 in the amount of **\$68,000.00** (Advertised RFQ/P, “Fair & Open” process, Exception 1- (Professional Services), Formal proposals obtained)

TAB 3: A Resolution to appoint **Malamut & Associates, LLC** as the College’s Solicitor of Record for calendar year 2020 (Advertised RFQ/P, “Fair & Open” process, Exception 1- (Professional Services), Formal proposals obtained)

TAB 4: A Resolution to appoint **Conner Strong & Buckelew Companies, LLC** as the College’s Human Resources Broker of Record for calendar year 2020 (Advertised RFQ/P, “Fair & Open” process, Exception 1- (Professional Services), Formal proposals obtained)

TAB 5: To approve a Resolution Designating the Meeting Dates of the Board of Trustees, the Official Newspapers for Publishing Legal Notices, and the Schedule of Mailing Fees

General Session Meeting

VI. Approval of Minutes: Regular Board Meeting on September 24, 2019

VII. President's Report: Dr. Michael A. Cioce
1. Questions

VIII. Finance/Facilities Committee
1. Committee Report – Board Chair George Nyikita
2. Action Resolution(s) for Approval

TAB 1: To approve and ratify requested business-related travel

TAB 2: To approve and ratify agreements and contracts

TAB 3: A Resolution to award a contract to **Sunrise Software Arts, Inc.** for the Articulation System (ARTSYS) on the web, statewide license software enhancements, including Electronic Transcripts (ET) for NJ Transfer for the period of February 1, 2020 through January 31, 2021 in the amount of **\$72,000.00 (Business Entity Disclosure, Waiver of Advertising-Exception 19 (IT Proprietary Software))**

TAB 4: A Resolution authorizing continued participation in the **Educational Services Commission of New Jersey Cooperative** for various purchasing needs of the College

TAB 5: A Resolution to amend the contract with **Looney Advertising and Branding** to provide an additional \$20,000.00 of digital marketing services for a new amount not to exceed \$120,000.00 during fiscal year 2020 (**Contract Extension-Advertised RFP, Proposals obtained**)

TAB 6: A Resolution to designate **22nd Century Technologies, Inc., Career Usa, Inc., Congent Infotech Corp., Diskriter, Inc., Global Solutions Group, Inc., Honorvet Technologies, Horizon Staffing Resources, Infojini, Inc., Noor Associates, Protocall NJ, Inc., and Rotator Staffing Services**, as the College's list of qualified vendors for temporary employee services, for the period of January 1, 2020 to December 31, 2020 (**Advertised RFQ/P, "Fair & Open" process, Exception 15- (Professional Consulting Services), Formal proposals obtained**)

TAB 7: A Resolution to approve a contract with **Horizon Blue Cross Blue Shield NJ** to provide dental coverage for college employees' premiums in an amount not to exceed \$155,000.00 for the period of January 1, 2020 through December 31, 2020 (**Proposals obtained by HR Broker of Record**)

TAB 8: A Resolution to renew contracts with **Nelnet Business Solution** and **TD Bank** to provide merchant services for the office of student accounts, for the period of January 1, 2020 through December 31, 2020

3. Questions

IX. Personnel Committee

1. Committee Report - Chair Kevin Brown
2. Action Resolution(s) for Approval

TAB 9: A Resolution approving personnel actions for Rowan College at Burlington County

3. Questions

X. Academic Committee

1. Committee Report – Chair Jamie Martin
2. Action Resolution(s) for Approval

TAB 10: A Resolution for establishment of a career certificate program: Medical Billing Specialist Certificate (SPC.MBS)

3. Questions

XI. Comments from the Public

XII. Comments from the Board

XIII. Other Business

XIV. Executive (Closed) Session
Motion to Convene Executive Session (if applicable)

XV. Adjournment