

**ASSOCIATE OF APPLIED SCIENCE IN HUMAN SERVICES  
(AAS.HUS)**

**Addictions Counseling Certificate  
(SPC.HSA)**

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Rowan College at Burlington County offers an Associate of Applied Science in Human Services degree to train mid-level or paraprofessional workers in a variety of programs covering the full range of social services. The primary purpose of the AAS.HUS program is to help students gain employment in the human services profession. Students with interest in four year degrees or beyond often transfer into programs to study Human Services, Social Work, Counseling and Behavioral Health. The Human Services program emphasizes the development of skills for working in the human services profession. For more information about the AAS in Human Services degree visit the RCBC website at <https://www.rcbc.edu/human-services/associate-applied-science>

RCBC also offers educational hours toward the New Jersey Certified Alcohol and Drug Counselor (CADC) and Licensed Clinical Alcohol and Drug Counselor (LCADC) credentials. Students mastering a set of courses as described in this program guide will meet the educational hours for the Chemical Dependency Associate (CDA).

**Earn an Associates degree in Human Services and the Addictions Counseling Certificate**

It is easy to earn an Associates of Applied Science in Human Services and the Addictions Counseling Certificate at the same time. To do this, select the Addictions Dynamics and Interventions HUS 207 course as your elective and you will earn the certificate as you're completing your Associates degree.

**What is Human Services?**

Human services workers are people helping professionals. Program graduates gain employment in a wide range of settings including residential programs, mental health and substance use treatment facilities, community social justice organizations, homeless shelters, disability rehabilitation, detention centers and child, adolescent and adult service agencies. Human Services is the major for students who want to help others improve their lives and create positive change in the community.

## **Employment Opportunities**

According to the United States Department of Labor, employment opportunities are projected to grow faster than the average for all occupations. Human services professionals work with individuals, families and communities in nonprofit organizations, for-profit social service agencies, and state and local governments. Local employers actively recruit Human Services students and graduates. The Human Services Field Placement affords students the opportunity to gain practical experience.

## **Human Services Professionals: What We Do**

Human Services Professionals:

- Advocate for people and promote social justice.
- Help people connect with services and benefit from assistance.
- Collect client personal, social and vocational data and prepare intake reports and case records.
- Educate and facilitate behavior change with individuals, their families and groups to help people improve relationships and live their lives more effectively.
- And more!

## **Transfer to Rowan University – 2+2 Program**

The Human Services program has a direct transfer to the Bachelors of Art in Human Services at Rowan University. Students who wish to transfer to Rowan should use the 2+2 transfer guide for course selection and sequencing. The transfer recommendations can be found here:

<https://www.rcbc.edu/rowan/2plus2>

## **Human Services Field Placement**

The Human Services Field Placement course is completed toward the end of the degree program. Students serve eight hours per week for fourteen weeks in a human services agency to perform tasks and engage in learning activities associated with acquiring professional standards, behaviors and skill sets. Students are supervised by a faculty member and field supervisor and attend weekly seminar to discuss experiences and observations.

Please note: Field sites often require students to pass criminal background checks, child abuse clearances, drug screenings, health screenings and other criteria in order to qualify for placement. Any student who has concern about eligibility should self-identify and speak with faculty for guidance upon entering into the AAS.HUS degree program.

## Course Availability and Recommended Course Sequence

General education coursework is required for all degree programs and has a broad selection of sections to fit your schedule. Program courses have more limited offerings. As such, it is recommended for students to prioritize the scheduling of program courses to achieve degree completion as anticipated.

Program courses are offered as follows:

<b>Human Services</b>	<b>Fall Semester</b>	<b>Spring Semester</b>
Human Services I HUS 101	1 section online 1 section on campus	1 section online
Human Services II HUS 102		1 section online or on campus
Introduction to Group Dynamics PSY 105	1 section on campus	
Contemporary Issues in Social Welfare HUS 110		1 section online or on campus
Introduction to Counseling HUS 201	1 section online or on campus	
Interviewing Techniques PSY 202		1 section on campus
Social Work Process HUS 205	1 section online or on campus	
Addiction Dynamics and Interventions (elective for AAS degree/requirement for Addiction Counseling Certificate) HUS 207	1 section online	1 section online
Human Services Field Placement HUS 210	1 section online or on campus	1 section online or on campus

**Important:** PSY 105 Introduction to Group Dynamics and PSY 202 Interviewing Techniques should be given scheduling priority. These courses are offered one time per year and require students to attend at the scheduled time. Schedule these two courses as early into your schedule as possible.

The following is a sample sequence of courses that accounts for completion of required prerequisites. This sequence will work for most full-time students who begin in the Fall semester and have daytime class availability.

### **Semester I**

Human Services I - HUS 101

Introduction to Group Dynamics - PSY 105

College Composition I - ENG 101

Modern College Mathematics I (or MTH elective) Students who plan to transfer should check with the transfer school. Statistics is often the preferred math.

Introduction to Psychology I - PSY 101

### **Semester II**

Human Services II - HUS 102

Contemporary Issues in Social Welfare - HUS 110

Introduction to Philosophy - PHI 101

Public Speaking - SPE 102

Principles of Sociology I - SOC 101

### **Summer Sessions**

Students who wish to take courses during the summer sessions should take the general education courses that are offered.

### **Semester III**

Introduction to Counseling - HUS 201

Social Work Process - HUS 205

Ethics - PHI 205

General Biology I (or natural science general education requirement elective) - BIO 103

General Biology I Lab (or natural science general education requirement elective) - BIO 104

Rowan transfer students after 2022 should take BIO 120/121, CHE 107/108, or PHY 120/121.

2 Credit Elective\*

\*2 Credit Elective option - Service-Learning Practicum (2 credit)

<https://www.rcbc.edu/service-learning>

\*Students interested in completing the Addictions Counseling Certificate in addition to the Human Services degree should take Addiction Dynamics and Interventions as a 3 credit elective.

## **Semester IV**

Interviewing Techniques - PSY 202

Human Services Field Placement\*\* - HUS 210 (2 hours of classroom time and 8 hours of experiential learning in a human services agency setting per week.)

Psychology 200 level course - Choose from: PSY 250, PSY 251, PSY 255, PSY 256, PSY 258, or PSY 259 (Students interested in transferring should check with the transfer school for preferred psychology courses. Developmental and Abnormal Psychology are often preferred.)

Social Problems - SOC 201

Marriage and the Family - SOC 205

\*\* Human Services Field Placement should be scheduled and after the completion of at least 30 credits and as close to the final semester as possible.

\*\*\* Any student who has reason to take courses out of sequence and requires a prerequisite waiver should contact Brina Sedar, Program Coordinator at [bsedar@rcbc.edu](mailto:bsedar@rcbc.edu). A prerequisite waiver will only be approved when doing so will not interfere with the student's academic success.

## **Addictions Counseling Certificate**

The Addictions Professionals Certification Board, Inc. has approved the following courses for educational hours toward the Certified Alcohol and Drug Counselor (CADC) credential and the Licensed Clinical Alcohol and Drug Counselor (LCADC) credential. Students who complete the coursework will meet the educational requirements for the Chemical Dependency Associate credential (CDA). All students completing these courses will receive the educational hours indicated for each course. This will be advantageous to all students entering helping professions; even those outside of the addictions specialty. (Continued on next page.)

As of Fall 2018, students interested in the drug and alcohol profession should consider the following coursework:

### **HUS 207 Addiction Dynamics and Interventions**

Educational hours approved by Addiction Professionals Certification Board of New Jersey, Inc.

\*102 Biopsychosocial Assessment 12 hours

105 Pharmacology 6 hours

\*401 Addiction Recovery 6 hours

\*502 Legal Aspects - 6 hours

Legal Requirements for Drug and Alcohol Counseling in New Jersey 6 hours

### **HUS 201 Introduction to Counseling**

Educational hours approved by Addiction Professionals Certification Board of New Jersey, Inc.

\*201 Introduction to Counseling 6 hours

### **PSY 202 Interviewing Techniques**

Educational hours approved by Addiction Professionals Certification Board of New Jersey, Inc.

\*101 Initial Interviewing Process 6 hours

**HUS 101 Human Services I**

Educational hours approved by Addiction Professionals Certification Board of New Jersey, Inc.  
\*303 Documentation 12 hours

**HUS 102 Human Services II**

Educational hours approved by Addiction Professionals Certification Board of New Jersey, Inc.  
\*501 Ethical Responsibilities 6 hours

**PSY 105 Introduction to Group Dynamics**

Educational hours approved by Addiction Professionals Certification Board of New Jersey, Inc.  
105 Group Counseling 6 hours

**HUS110 Contemporary Issues in Social Welfare**

Educational hours approved by Addiction Professionals Certification Board of New Jersey, Inc.  
503 Cultural Competency 6 hours

Denotes coursework required for CDA credential. Completion of this coursework satisfies the educational requirements for the Chemical Dependency Associate Credential. PSY 105 and HUS 110 offer additional educational hours that can be used toward the CADC/LCADC credentials.

The intended purpose of the addictions coursework offered by RCBC is to assist students with gaining employment in the substance abuse treatment field. Educational hours earned toward credentialing demonstrate to an employer that the student is serious about their professional development. Many treatment facilities are interested in hiring students who have started the process of credentialing. Employment in the field is a requirement of each of the credentials. Thus, students may continue to fulfil their educational requirements while completing their required supervised employment hours. Students with interest in a career in the Drug and Alcohol profession should check with the Addictions Professionals Certification Board of New Jersey for a complete list of credentialing requirements. RCBC does not assume responsibility for changes to the credentialing process or regulations.

The coursework provided by RCBC exceeds the educational requirements of the initial credential, the Chemical Dependency Associate. Students who complete a cluster of courses (HUS 101, HUS 102, HUS 201, PSY 202 and HUS 207) are eligible for the Addictions Counseling Certificate from RCBC. Please note: The Addictions Counseling Certificate is not the full Certified Alcohol or Drug Counselor or Licensed Clinical Alcohol and Drug Counselor Credentials. The college certificate provides the necessary educational hours for the Chemical Dependency Associate.

For more information about the RCBC Addictions Counseling Certificate please look here:  
<https://www.rcbc.edu/addictions-counseling/certificate>

## **Preparing for Human Services Field Placement**

Field Placement affords students valuable opportunity to gain experience working in the human services field. Successful experiences often lead to employment opportunities. For these reasons, students are encouraged to give careful consideration and allow adequate time for preparation and selection of the field placement site. Students have the opportunity to meet with agencies and examine options during Human Services I and Human Services II as well as other program and college sponsored events. Placement selection should take into consideration the available learning experiences, employment opportunity, supervision and logistics such as transportation and scheduling. Students are advised to secure a placement one semester in advance of the course thus allowing time for completion of criminal background checks, child abuse clearances, drug screenings, health screenings and other requirements of the organization. Assistance with placement is available through meetings with faculty and the Program Coordinator. Students who begin the HUS 210 course without a prearranged placement will be assisted with identifying opportunities by the course instructor. The available options are limited once the semester begins. Every effort is made to match the students' interests with the field opportunities.

## **Human Services Club**

The Human Services Club is a premier club at Rowan College at Burlington County and open to all RCBC students. The mission of the HUS Club is "Promoting respect, empathy and social justice at Rowan College at Burlington County and beyond". The club sponsors professional development and community service events. Club announcements and professional networking posts are on the club's Facebook page: Rowan College at Burlington County Human Services Club. RCBC approved events can be found on the Human Services page of Campus Labs through the Baron One portal.